**Temple Sinai Board of Trustees Meeting Notes**

**Open Session**

**05/28/2019**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Attendees** | **Present** | **Attendee** | **Present** |  | **Present** |
| Larry Jacobson | X | David Eisner |  | Amy Rittenberg |  |
| Vicki Goldman | X | Sandy Korn | X | Gene Rosenthall | X |
| Frank Urman | X | Jeff Lavenhar |  | Bob Steine | X |
| Lane Feingold | X | Alix Joseph | X | Kathy Zeiger |  |
| Wendy Vean |  | Larry Polman |  | Stephen Weinstein |  |
| Bruce Tully | X | Neil Culbertson | X | Barb Mendel | X |
|  |  |  |  | Fred Leviton | X |
| Rabbi R. Rheins | X | Greg Kellner |  | Ron Leff | X |
| Rabbi S. Rheins | X | Shelia Purdin | X | Cantor S. Nesis |  |
| Lisa Thorner | X | Lauren Bubis |  | Melissa Oxenhandler |  |
|  |  |  |  |  |  |

Time: 6:03pm -7:25pm

Agenda:

I. Call to Order & Quorum Lawrence Jacobson, President

II. D’Var Torah Rabbi Rick Rheins

III. Consent Agenda Lawrence Jacobson

Motion to approve: Lane

2nd: Barb

Status: Minutes to be amended to show that Alix Joseph was not in attendance, motion approved

**IV. ECE (Early Childhood Education) Melanie Gruenwald, Sheila Purdin,**

**Lane Feingold**

* Melanie Gruenwald described her work within the ECE community and was pleased to thank Temple Sinai for supporting this process to engage across the community for leadership
* Melanie provided a review of the costs associated with participation within the training opportunities for each participant. It was detailed that the costs listed in the document that was provided are heavily subsidized by the organization and the commitment and cost for the participant is minimal.
* There are 10 preschools within the front range Jewish community that are participating
* The benefit to the Temple Sinai staff is seen in: continued education and ability to learn and share within the community.
* Part of being within the organization is to create a leadership team that reflects the community as a whole
* Lane Feingold (member of the group’s leadership group\_
  + Lane described developing a value statement and how it was developed (within the board report)
  + The statement should be seen as vision and value statement for the community that this serves.
  + The statement will be going “public” and how the group will put them into action

**V. BOF Payoff Celebration Lisa Thorner**

* 06/28 will be the celebration date, with flyers and promotions going out to the congregation 06/29
* Lisa asked that we provide a pre-neg for the event, but we need to determine a budget. A special Oneg will take place after the service to honor Rabbi S. Rheins
  + Lisa also suggested that the annual picnic be built on the same type of event that followed the end of the pre-school year. (this could be seen as a kick-off for the fall/school year)
  + The idea is to have this on the campus of Temple Sinai instead of at a park
    - We’d also include an additional celebration of the building pay-off
    - The idea is to consider a large marketing plan around the event (including potential membership)
  + Rabbi R. Rheins urged the board to add some type honorary moment (speeches) and encourage that we also photograph (and video) the event for future marketing
* The board will support this and ensure the budget is well adequate to ensure that the event is well done

**VI. Staff Reports Staff**

* Ron Leff provided the update that religious school ended on great note as they invited parents to come in and they had strong participation
* Registration is already under-way for the next school year
* There will be an early-bird opportunity (discount) for families who register and make their payments plans early.
* Staffing for next year is underway
* Curriculum reviews and planning is a key activity for the summer with emphasis on the upper-grades
* The school will go back to Wednesday night for 7-10th grades

**VII. Financial Report Frank Urman, Vicki Goldman**

* The report was provided in the board report
* The bridge donor large donation came in on 5/28 and there is now only about $6K that’s outstanding.
* The bank balances were noted
* ShulSource
  + By the end of the week, financials should be available by 5/31.
  + Once the financials are received that data set will still need to be managed before it can be fully distributed.
  + The basic set of financials will likely be shared with the congregation “straw-man of the income statement”
    - A visual statement of what we’re doing and where the funds are going
* There was a suggestion that we move our account balances to a “fund accounts” so that we are capturing interest accruals
* Operations
  + Replacement for Cisco
  + A meeting was held with a vendor, Open works, and how they can could support our overall needs with the Temple
  + The staff gave additional comments on what is needed from this position.
  + There is a strong element of maintenance and repair in addition to the “food support”
* We’ll need to look at the option of breaking the job in to multiple skill sets to ensure we’re able to meet all the needs
* Debbie Kohn joining Temple Sinai,
  + She will be primarily focused on the operations (building maintenance/ops) as well as some of the financial processing within the operations
* Greg Kellner – we’re in the process of working with the insurance company for his long-term disability
* Larry Jacobson reported that Greg expects to be back in Denver by mid-June and will continue his therapy and recovery process
* The insurance policy for property/casualty needs to be worked on asap

**VIII. Budget Discussion and Update Frank Urman, Vicki Goldman, Lawrence Jacobson**

**Including Fundraising**

**IX. Miscellaneous/Other**

* Letting everyone know that on 6/28 is the celebration date for both the BOF pay-off is complete and that will be a celebration of Rabbi S. Rheins
* On 06/08, there will be the baby naming and celebration with Cantor Nesis and her family.
* There was a discussion about creating appropriate and flexible membership plans that are more in-line with some of the “competition” that is competing for members
  + A group of board members will help Lisa establish some options and re-establish a membership committee
* 07/12 there will be a welcome dinner for Rabbi Jordy Cohen
* Larry Jacobson thanked all the board members that will be ending their invaluable service to the congregation and community.

X. Executive Session