

Board of Trustees Meeting Minutes

09/06/18

Attendees	Present	Attendee	Present		Present
Larry Jacobson	x	David Eisner		Amy Rittenberg	x
Vicki Goldman	x	Jen Feingold	x	Gene Rosenthall	x
Frank Urman	x	Sandy Korn	x	Bob Steine	x
Lane Feingold	x	Jeff Lavenhar		Kathy Zeiger	
Michelle Weinraub	x	Alix Joseph			
Wendy Vean	x	Barbara Lettes			
Bruce Tully	x	Larry Polman	x		
Ron Leff	x	Shelia Purdin	x		
Cantor Nesis		Rabbi S. Rheins	x		

Agenda:

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|-------------------------------------|------------------------------|
| I. Call to Order & Quorum | Lawrence Jacobson, President |
| II. D'Var Torah | Rabbi Rheins |
| III. Consent Agenda/Minutes | Bruce Tully, Secretary |
| IV. Financial Report/Budget | Frank Urman, Treasurer |
| V. Operations & High Holiday Update | Vicki Goldman |
| VI. Religious School Update | Ron Leff |
| VII. Executive Director Search | Lawrence Jacobson, President |
| VIII. Strategic Plan | Lane Feingold, VP |
| IX. Miscellaneous | |
| X. Executive Session | |

Time: 6:25pm -7:10pm

Notes:

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| I. Call to Order & Quorum | Lawrence Jacobson, President |
| <ul style="list-style-type: none"> • Meeting called to order | |
| II. D'var Torah | Rabbi Susan Rheins |
| <ul style="list-style-type: none"> • | |
| III. Consent Agenda/Minutes | Bruce Tully, Secretary |
| <ul style="list-style-type: none"> • Motion to approve previous meeting minutes: <ul style="list-style-type: none"> ○ Jenn Feingold ○ 2nd: Lane Feingold • Larry Jacobson also noted that a revised schedule for board meetings was sent out to all board members | |
| IV. Financial Report/Budget | Frank Urman, Treasurer |

- The updated report was sent by Frank Urman to the board
- Financials for July/August not complete
 - For the month ended in July, the revenue was up by at least \$20K
- The transactions did not start on 7/1 in the new chart of accounts as expected
 - These are being manually updated at this time
- The completion date for the chart of accounts completion is still pending, the goal is to be completed by end of September
- As part of the process, the audit committee met, and based on the assessment of the environment, it was decided that Temple Sinai should add an additional temporary staff member to work on the worksheets for the auditor.
 - A contact was made with Steve Asher who will come on temporarily to complete the tasks. Expected timeline is 40-60 hours of work
- Audit deadline is 11/30/2018

V. Operations & High Holiday Update Vicki Goldman

- Live streaming will be available
- Board members are making their High Holiday calls
- Board members are signed up for Greeting congregants
- The Bronco's tailgate party marketing info is completed

VI. Religious School Update Ron Leff

- Currently there are 220 students signed up for Religious school
- Teachers have been in orientation and training
 - Classes begin on 9/16
- Ron and team will continue to reach out to families who have not signed up
- The staffing is still being finalized, with a few more prospects to be contacted as possible teachers
- Plans are in place to support any new teachers

VII. Executive Director Search Lawrence Jacobson, President

- The Executive Director Search committee has been formed with the members listed
 - Davie Eisner – Chairperson
 - Mike Chapman – Vice Chairperson
 - Members: Marshall Fogel, Alix Joseph, Lawrence Jacobson, Mel Klein, Larry Polman, Rabbi Rick Rheins, Sharon Sagel, Hyla Sloane, Cheryl Simon
- Motion to Ratify this committee
 - Motion: Bob Steine
 - 2nd: Vicki Goldman
 - Ayes approved the motion
- The job description will be reviewed and revised for posting
 - October 4th will be the job posting
 - A special email will be opened for the committee
 - National and local advertising for the posting
 - The goal is to have a decision on a candidate by 12/1 and start date of no later than 2/1/19

VIII. Strategic Plan

Lane Feingold, VP

- The board & congregation previously passed the Strategic plan
- The next step is to discuss the implementation plan
 - Motion to approve the implementation plan
 - Lane Feingold
 - 2nd: Amy Rittenberg
 - All approved by the board
- The first step is to prioritize the goals and determine what we'd like to start/focus on in the coming year.
 - Special note, we do not currently have the volunteer portals that had previously been expected, so we may need to be cognizant of the volunteer limitations.
 - A document was handed out so that each of the board members can select the top 4 items they believe should be the goals in the implementation plan. Once that exercise is completed, Lane and the committee will then take that and present the final list to the Board for approval

IX. Miscellaneous

- No topics

X. Executive Session