Temple Beth Hillel-Beth El
Early Childhood Center

Operating Guidelines Under COVID-19
Update: August 2021 Updates in BLUE
Subject to Change

See OCDEL guidelines “Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic”, September 29, 2020, updated May 7, 2021 and again on August 17, 2021. These operating procedures (under the COVID-19 pandemic) for the Temple Beth Hillel-Beth El Early Childhood Center are intended to ensure the health and safety of the preschool staff, children, and families. These guidelines are fluid and are subject to change depending on the needs of our community, and as we receive new or updated guidance from local, state, and federal agencies. Everything in this document supersedes any policies that differ from our traditional Family Handbook.
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Overview of Social Distancing Practices

TBH-BE has been working closely with local health officials, and following OCDEL (Office of Child Development and Early Learning) directives in creating a set of best practices to help protect all members of our community, while also providing our children a safe, welcoming, and engaging atmosphere. Our school follows the practices set below:

- Classes are limited to a small size: considering CDC recommendations for social distancing and ensuring that staff-to-student ratios follow State requirements by student age. If a teacher becomes ill or is otherwise unable to work with a specific class on a given day, our classes are staffed with more staff than is required by the State. New staff will be added to the classroom only when necessary to ensure the health and safety of children and staff. Effective May 24, 2021, staff who are fully vaccinated and wearing masks will be allowed to assist in other classrooms when necessary. Effective, September 1, 2021, all ECC Staff must be vaccinated.

ALL STAFF AND CHILDREN AGES 2 and Older will continue to be required to always wear a mask unless eating or napping. Staff and students may take a mask break outdoors if socially distanced, 6-feet apart.

- As much as possible, children will be using outdoor spaces for learning as well as for playing.

- For the foreseeable future, our school will not hold any in-person school-wide or multiple-class special events such as back-to-school night, holiday celebrations, performances, and other activities. Classrooms are installed with “smart” televisions with internet streaming capabilities for remote participation. We will not allow vaccinated and masked parents to attend their child’s birthday or Shabbat king/queen celebration in the classroom. These events can be attended via Zoom.

- Any individual (child or staff member) who has a fever of 100.0 F or above, or who demonstrates other signs of illness (cough, shortness of breath, unclear nasal discharge (with a secondary symptom), rash, or diarrhea, etc.), will not be admitted into the building. A clear runny nose will not be cause for exclusion from school. We do, however, ask parents to be conscious of the possibility that children with excessive runny noses may have other symptoms which cause the runny nose or allergies that are yet to be diagnosed. If a child is continually having such incidences, we may ask that they be seen by your pediatrician or family allergist before returning to school. We do not assume that your child has COVID-19 just because they have a runny nose. However, the general health and safety of the other children in the classroom can be affected by chronic sinus problems that can cause the runny nose symptoms. We ask that parents partner with us to be on alert at home for signs of illness in their child or anyone else in their household, and to report that information to the School Director as soon as possible so that we can appropriately assess the situation and determine how best to keep all of our children, families, and staff members safe and healthy.

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1 These practices are derived from the CDC’s recommendations, as set forth in “Guidance for Child Care Programs that Remain Open: Supplemental Guidance,” last updated April 21, 2020; and ANNOUNCEMENT: C-20-08 Revised OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING BUREAU OF CERTIFICATION (OCDEL),” last updated May 7, 2021.

2 See also OCDEL guidelines ANNOUNCEMENT: C-20-12 “Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic”, September 29, 2020, UPDATED May 7, 2021.
Procedures for Arrival and Dismissal

Preschool Staff will arrive at 8:00 AM for screening. Staff will begin screening children at 8:15 AM. CARPOOL **ARRIVAL WILL END AT 8:35 AM.** We will no longer wait until 8:45 AM. Please be on time so that the children and staff can begin their day in a timely fashion. Late arrivals may result in significant wait-time at the front door as we contact your child’s teacher. Preschool staff will utilize the following procedures each day for the arrival and departure of children:

General Procedures for Both Arrival and Dismissal: Effective 12/7/2020
1. Most screening will be done by classroom staff.
2. Shoe spraying will only be for Infants, Young Toddlers and Lisa L.’s and Ruth H’s classes. These children are still putting many items from floor into their mouths. We will no longer spray shoes for any other adults or children. Our Task Force doctors stated that there is no longer any reason to spray shoes given what we now know about COVID-19.
3. Parents with more than one child must go to multiple entrances. We will no longer accept siblings together.
4. If you do not do a pre-temperature check with the Kinsa App at home, please arrive at 8:35 AM and check-in at the Main Entrance after families who pre-screened their children at home are checked in.

STUDENT ARRIVAL
Main Entrance: Beverly and Sandra’s Infant/Young Toddlers, Susan Yefet, Debbie Greenberg, Ruth Epstein’s classes - Screening done by Arlene, Judith, Randi and/or Ken
1. The Infant/Young Toddlers enter at the main entrance – children will be brought directly to the classroom so that there is no wait-time in the lobby.
   Teachers will use main door entrance to pick up and return children to the Cherry Auditorium while being mindful of teachers and students who may need to pass at a 6-foot distance.

Coslov Auditorium: Two-Year-Old Classes, Jen Shandelman, and Lindsay Maze, and Lisa Lassoff and Ruth Henninger’s Toddlers.
1. Patio entrance in the Coslov: Jen and Lisa L. and Ruth H.’s classes - Screening done at door by Staff This is a single door on the RIGHT side of the Coslov as you walk up to the building from the large parking lot (to the RIGHT of the bay windows – there are steps and a patio at this door)
2. Double door entrance to the Coslov: Lindsay’s class - Screening done at door by Staff When facing the synagogue there is a paved path leading from the large parking lot to these stairs. This is a set of double doors on the LEFT side of the Coslov as you walk up to the building from the large parking lot (to the LEFT of the bay windows – there are a set of steps with a metal railing and a small patio/landing. When you arrive at the top of this landing – the doors will be on your RIGHT (not straight in front of you).
3. Double Glass Doors Near the Coslov: Andrea Dohrmann (Bright Horizons) class - Screening done at door by Staff. This is a set of double glass doors on the LEFT side of the Coslov as you walk up to the building from the large parking lot (there are a set of steps with a metal railing and a small patio/landing at this door). When you arrive at the top of this landing – the doors will be STRAIGHT IN FRONT OF YOU. When facing the synagogue there is a paved path leading from the large parking lot to these stairs. Bright Horizons children will be brought directly to the classroom.

These procedures are derived from the CDC’s recommendations, as set forth in "Guidance for Child Care Programs that Remain Open: Supplemental Guidance,” last updated April 21, 2020, and “Guidance for Child Care Providers Caring for Children of Essential Personnel During COVID-19,” distributed March 25, 2020, Updated May 7, 2021.

See "Order of the Secretary of the Pennsylvania Department of Health要求 Universal Face Coverings,” issued July 1, 2020 and ANNOUNCEMENT: C-20-12 Revised OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING BUREAU OF CERTIFICATION (OCDEL),” last updated May 7, 2021
The following graphic will be used to screen unvaccinated staff and children each morning. **Testing is required for staff and children exposed to a known or potential case of COVID, or for those who meet the following criteria:**\(^2\)

<table>
<thead>
<tr>
<th>At least ONE of these Symptoms?</th>
<th>Covid Test Required</th>
<th>At least TWO of these Symptoms?</th>
<th>Covid Test Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW OR PERSISTENT COUGH?</td>
<td>BY ITSELF? NO ENTRY</td>
<td>FEVER 100.6 OR ABOVE</td>
<td>NO ENTRY</td>
</tr>
<tr>
<td>SHORTNESS OF BREATH</td>
<td>BY ITSELF? NO ENTRY</td>
<td>CHILLS</td>
<td></td>
</tr>
<tr>
<td>NEW LOSS OF SENSE OF TASTE?</td>
<td>BY ITSELF? NO ENTRY</td>
<td>MUSCLE PAIN</td>
<td></td>
</tr>
<tr>
<td>NEW LOSS OF SENSE OF SMELL?</td>
<td>BY ITSELF? NO ENTRY</td>
<td>HEADACHE</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SORE THROAT</td>
<td>BY ITSELF? NO ENTRY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NAUSEA OR VOMITING</td>
<td>BY ITSELF? NO ENTRY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DIARRHEA IN LAST 24 HOURS?</td>
<td>BY ITSELF? NO ENTRY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FATIGUE, UNABLE TO PARTICIPATE?</td>
<td>BY ITSELF? NO ENTRY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CONGESTION OR DARK GREEN RUNNY NOSE?</td>
<td>BY ITSELF? NO ENTRY</td>
</tr>
</tbody>
</table>

A “yes,” to any single symptom from the column on this side of the chart does not require a COVID test; however, it does prohibit any adult or child from entering the school until the symptom has cleared for a full school day.

Children sent home with one of these symptoms will not be allowed to return to school on the day immediately following.

A “yes,” to any of the following questions will also prohibit any adult or child from entering the school:

- Whether the child(ren) or anyone in the child(ren)’s household(s) has had known unprotected (i.e., without personal protective equipment) exposure to someone who has tested positive for COVID-19 within the past 14 days – including and especially if anyone in the child’s household tests positive within the past 14 days.

- Whether, within the past 14 days, the child(ren) or anyone in the child(ren)’s household(s) has traveled outside the country, on a cruise ship, or to one of the states identified by the Pennsylvania Department of Health as having high numbers of COVID-19 cases.\(^2\)

A potential exposure means being in a household or having close contact within 6 feet of an individual with a confirmed or suspected COVID-19 case for at least 15 minutes during the case’s infectious period. Persons with COVID-19 are considered infectious from 2 days before onset of symptom until the end of isolation (see p. 16).\(^2\)

\(^2\)These practices are derived from OCDEL guidelines **ANNOUNCEMENT: C-20-12 “Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic”**, September 29, 2020, UPDATED May 7, 2021.
Screening Stations:

1. Designated Staff Members will be stationed at each arrival/departure location will have washed their hands prior to arriving at the designated arrival/departure location, wear gloves, wear a face mask and face-screen the entire time stationed there.

2. Should a family choose to use our Kinsa digital screening protocol, parents or caregivers will be asked to show proof of clearance with their smart phones. A Designated Staff member will check to see that it was completed and do a visual check only. If a child passes the visual screening their teachers will be called. Children will have hands cleaned upon entering the building.

3. Should a child have a temperature of 100 degrees or higher, either at school, or at home prior to arriving at school with use of the digital screening device, they will not be permitted into school unless they are fever free without the use of a fever reducing medicine for a full day – 24 hours from morning to evening. Children who are sent home sick for any reason will not be allowed into school on the following day. A full day without symptoms is required to return.

4. SHOULD A FAMILY OPT-OUT OF OUR AT-HOME Kinsa THERMOMETER AND SCREENING APPLICATION, and a temperature check and questionnaire screenings are being done upon arrival, the Designated Staff Member will use alcohol-based hand sanitizer in between screening/signing-in each family before taking the temperature of the next child in line. Families will also be asked all screening questions verbally, screen for symptoms found on page 5, and a visual check will also be made. If the School’s temperature screening indicates that the child has a fever (100.0 F or higher), the temperature will be double-checked for accuracy.

If the second temperature screening indicates that the child has a fever (100.0 F or higher), then the child will not be permitted to enter the school until:

1. The child has no fever for 24 hours (a full school day from morning to evening) without the use of fever reducing medicine AND no additional signs of COVID-19 symptoms or other illness.
2. Siblings will be allowed in school provided they do not have any symptoms and the sick child does not require a COVID test due to multiple symptoms. In ALL CASES where COVID-19 is suspected, the school will contact the Montgomery County Health Department to determine if a COVID-19 test is required, and what other steps may be required.

3. If other COVID-19 symptoms develop from the chart on page 5, the child will not be permitted back into school until:
   - The child(ren) has a negative COVID-19 test, OR
   - A signed doctor’s note indicating that the child(ren) are cleared to return to school because the symptoms are the result of another childhood illness (ex: strep throat) and the child no longer has the illness, OR
   - Until 10 days have passed since the onset of symptoms, and with no fever above 100.0 F or symptoms in the last 24 hours (a full day from morning to evening) without the use of fever reducing medicine.

If a parent/caregiver answers “yes” to the conditions found on page 5, the child(ren) will not be permitted to enter the school building until conditions (printed in red above) are met. Sibling’s classmates will not have to be tested for COVID-19 unless the child/ren being screened comes back with a positive test result.

1 These practices are derived from OCDEL guidelines ANNOUNCEMENT: C-20-12 “Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic”, UPDATED May 7, 2021.
IF THERE IS A CONFIRMED OR PROBABLE COVID-19 CASES AND EXPOSURE TO COVID-19:

The following pertains to all facility persons and children in the ECC who either test positive for COVID-19 (confirmed case) or who have been exposed to someone with COVID-19 and have developed symptoms OR someone known to have been exposed to a positive COVID-19 case for 15 minutes or longer but does not yet have symptoms (these are BOTH probable cases).

A. For Positive COVID-19 cases and for those who are exposed to a probable case of COVID-19:

- Follow the “Discontinuing at home isolation” guidance on page 9 for timelines on returning to the ECC.
- If a facility person or child tests positive for COVID-19, areas used by the person who tested positive must be closed for a period of 24 hours following the confirmed positive COVID-19 case of child or facility person in attendance so that the facility can be cleaned and disinfected properly. Close contacts as defined below, must self-quarantine.
- If a facility person or child becomes ill with COVID-19 like symptoms as defined on page-5, areas used by the person who is sick will be closed off and cleaned and disinfected properly.

  1. The individual should be evaluated by their healthcare provider immediately.
  2. If the individual tests positive upon further evaluation by a healthcare provider, follow guidance under Exposure to a person who tests positive for COVID-19.

The ECC will inform parents of enrolled children when there is a suspected outbreak* of a communicable disease or an outbreak of an unusual illness that represents a public health emergency in the opinion of the Department of Health as per 55 Pa. Code §3270.136(b), §3280.136(b), and §3290.136(b).

*An outbreak is defined as a single positive COVID-19 case.

The ECC must report positive COVID-19 cases to the Montgomery County Department of Health (DOH) as per 55 Pa. Code §3270.136(d), §3280.136(d), and §3290.136(d)

The ECC must report positive COVID-19 cases and positive COVID-19 cases that result in death to the Department of Human Services (DHS) Certification Representative.

- The ECC must utilize the DHS Licensed Facility COVID Data Collection Tool if able to or inform our DHS Certification Representative to ensure the information is entered into the COVID Data Collection Tool by DHS personnel.
- The ECC will email all families and staff of any persons with a positive COVID-19 case within the school within 24 hours. Lead teachers and the Director will be available to speak with any family member who has questions NOT related to medical advice. Any questions directly related to health, medical advice, testing, questions specifically about the COVID-19 virus, or rules and regulations set forth by the County, State and Department of Health, cannot be answered by the ECC. Please consult with your primary care physician for questions related to your family’s health or contact the Department of Health directly via their web site, https://www.montcopa.org/513/Public-Health.

1These practices are derived from OCDEL guidelines UPDATED May 7, 2021, stating that the Center for Disease Control (CDC) updated its Guidance for Operating Child Care Programs during COVID-19. A careful review of this update did not suggest any significant changes to childcare operations. The current guidance continues to reinforce the practices outlined in Announcement C-20-12 Revised, Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic UPDATED May 7, 2021.
**RETURNING to the ECC**

*Children and facility persons identified as ill on screening or who are sent home for being symptomatic:*

Children or staff persons who meet criteria for illness on screening or who become ill while at the ECC and are sent home should be referred to their healthcare provider for evaluation.

For ECC persons and children, who are not currently a close contact or quarantined, presenting with symptoms that may be associated with COVID-19 may return to a facility only after contacting the Director who will in turn received the latest guidelines from the Montgomery County Department of Health.

COVID-19 Health and Safety protocols are very fluid and change often. As such, we will determine the length of a quarantine for staff, children, and classrooms, based on recommendations and directives received from the Montgomery County Department of Health.

*For Persons Who Tested Positive for COVID-19 but have NOT had COVID-19 Symptoms in Home Isolation:*

Persons with laboratory-confirmed COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation after no less than 10 days have passed since the date of their first positive COVID-19 diagnostic test, provided no new symptoms have developed during that 10-day period.
Illnesses other than COVID-19

Illness/Stay Home Policy
The School will communicate with parents/caregivers about the importance of children staying home when they are sick. Parents/caregivers may **not** send a child to school medicated to mask or reduce a fever, diarrhea, or any other illness.

- The School will communicate with staff about the importance of them staying home when they are sick. Staff are strongly encouraged to stay in touch with School directors to communicate when they begin to feel sick or exhibit symptoms of fever, cough, and/or shortness of breath.
- For children who have underlying health conditions, staff will speak with their parents about concerns or challenges that the child may experience upon returning to School.
  1) For children with asthma, we will ensure that there is an asthma action plan in place and that relevant staff are trained in this action plan.

Child Illnesses During the School Day
- Any child who begins to exhibit symptoms of illness during the school day will be brought to a space away from the classroom or to an isolation space if any COVID-19 symptoms that require a COVID test are necessary. The parent/caregiver will be called immediately and asked to pick up the child as soon as possible.
- An isolation space will be created and separated from the other students and staff in the building. A designated Isolation Space Staff Member will stay with the child in the isolation space.
  a) The Isolation Space Staff Member will wear an N95 mask, a face shield, and gloves.
  b) If there is more than one child in the isolation space and any child is age 2 or older, the children age 2 or older should also wear a mask in the isolation space.
  c) Any siblings of the child who is exhibiting symptoms will also be isolated from their classrooms and should be picked up by the parent/caregiver.
  d) After the isolation space has been used for a child, the space will not be used again for up to 24 hours and will then be disinfected.
- The classroom of any child or staff member who becomes ill with COVID symptoms during the school day will be emptied and completely disinfected as a precaution.

Staff Illnesses During the School Day
- Any staff member who begins to exhibit symptoms during the school day will go home.
- In the event of staff absences, the School will ensure that the appropriate number of staff will be available in each classroom to sustain state-mandated staff-to-child ratios, while maintaining isolation among the classrooms in the building.

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1 These practices are derived from OCDEL guidelines **ANNOUNCEMENT: C-20-12 “Interim Guidance for Certified Child Care Facilities Operating During the Novel Coronavirus Pandemic”, September 29, 2020, updated May 7, 2021.**
3:15-3:30 PM Dismissal

1. Dismissal will begin at 3:00 PM and continue until all children are dismissed from the carpool line.

2. Parents shall provide the School Office with copies of drivers licenses for any individuals (other than the parents) who might be picking up their child(ren) from School. Copies will be provided to a designated dismissal escort, established for each class. **You MUST have a neighbor, friend, or family member willing to pick up your child/ren in the event that you will be late** (more than 10 minutes). We will not have the ability to provide per-diem Late Care, nor be able to place them in a Late Care classroom should they need one unless they have been place in a class that is already designated as such. We cannot mix Late Care children from different classrooms.

3. A designated staff member will escort each child from the classroom to the departure area and then to their respective vehicle. **Staff will not be allowed to chat with parents and caregivers during carpool. All conversations must be over the phone or via e-mail.**

4. Parents/caregivers will display a sign in their cars to identify the parent/caregiver’s name and the child(ren)’s name. This will be provided before the start of school.

5. Parents/caregivers will **wait in their vehicles**, in the carpool line until staff member brings the child(ren) to the parent and vehicle. Parents/caregivers are responsible for getting their child(ren) into the car and buckling them in their car seat(s). Parents/caregivers are expected to wear masks when they get out of their vehicles.

3:30-6:00 PM Dismissal – Late Care

1. Parents and caregivers will line up in the circle, remain in their cars with a prepared sign on their dash that will include the child’s name and class.

2. Parents will call the School Office 610-649-2277 and let the staff member know you have arrived to pick up your child. Let the staff member know your child’s COMPLETE name and the class that he/she is in to bring the child/ren down for dismissal.

3. The children will then be brought down to the main entrance.
Masks and Personal Protective Equipment for Staff & Children

- All TBH-BE staff will cover their mouths and noses with a face mask or cloth face covering when indoors and outdoors regardless of vaccination status. Staff can take a “mask break” outside if they can ensure that they will not be within 6 feet of children or other staff.
- Babies and children **under age 2** will NOT wear face mask or cloth face covering on.
- Parents must have children age 2 and older wear a face mask or face covering UNLESS:
  1) If a child is unable to put on or remove the mask/covering without assistance, the child will not be required to wear the mask/covering.
  2) If a child is fidgeting with the face mask/covering, staff will have the child remove the face mask/covering and will put it in a paper bag labeled with the child’s name. Staff will have the child wash his or her hands after the child has been fidgeting with the mask. Staff will also notify the child’s parents when children are unable to wear the masks throughout the day.

It is understandable that children may be afraid of face masks or cloth face coverings at first. To support our children’s emotional health and comfort, parents ideas to help masks or face coverings seem less scary to their children can be found at [https://healthychildren.org/](https://healthychildren.org/), such as:

- Putting a face mask or cloth face covering on the child’s favorite stuffed animal;
- Showing picture of other children wearing face masks or cloth face coverings;
- Drawing a face mask or cloth face covering on the child’s favorite book character;
- **For children under age 3**, explaining that we are all wearing masks to keep each other healthy; and
- **For children over age 3**, explaining that germs are special to your own body. Some germs and good and some are bad. The bad ones can make you sick. Because we cannot always tell which are good or bad, the cloth face coverings help make sure we keep bad germs away from our bodies.

We will also:

- Provide a “social story” explaining with pictures what a day at school will look like that will include a virtual tour of the building and pictures of our staff wearing masks, and
- Decorate our masks so that they are more personalized and fun!

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1 See "Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings," issued July 1, 2020 and ANNOUNCEMENT: C-20-08 Revised OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING BUREAU OF CERTIFICATION (OCDEL),” last updated July 10, 2020
Hygiene

We have always prioritized proper handwashing, and our hygiene practices generally remain the same as they did before the appearance of COVID-19 based on the guidelines found at [https://nrckids.org/CFOC](https://nrckids.org/CFOC). These practices are detailed below:

1) Staff will wash their hands or use an alcohol-based hand sanitizer (if a sink is not readily available) at the following times:
   - Arrival
   - After breaks;
   - Before and after preparing food and drinks;
   - Before and after eating or handling good, or feeding children;
   - Before and after administering medication or medical ointment;
   - Before and after diapering;
   - Before and after using the bathroom or helping a child use the bathroom;
   - After handling animals or cleaning up animal waste;
   - After playing outdoors or in sand from the outdoors;
   - After handling garbage;
   - After physically encountering any bodily fluids (from themselves or a child); and
   - After helping a child wash his or her hands.

2) If a sink is not available, children will wash their hands or use an alcohol-based hand sanitizer (infants and young toddlers will not be using hand-sanitizer) at the following times:
   - Immediately upon arriving at school;
   - Before and after eating or handling food;
   - Before and after using the bathroom;
   - After contact with bodily fluids.
   - After handling animals; and
   - After playing outdoors

General Hygiene Practices

As a School we will implement and educate our children about good hygiene practices that they should use in school and at home.

- Staff will teach and regularly reinforce practices for properly covering coughs and sneezes.
- Posters will be displayed throughout the building to help teach and remind staff and children how to properly cover coughs and sneezes.
- To the extent feasible, staff will change a child’s clothes if spit-up or other secretions are on the child’s clothes. Contaminated clothes will be placed in a plastic bag and sent home with the child.
- Parents will be instructed to send multiple changes of clothes for their child that will be stored in the child’s classroom.
- Parents of children who nap will provide (2) crib size sheets per child. These will be SENT HOME to be laundered. Please return them to school on the following Monday.
- Staff should wash any body part touched by a child’s bodily fluids.
- Staff may consider keeping their hair back and using burp clothes or other coverings as needed to reduce transfer of bodily fluids from one child to another.
Educational Spaces

The following practices are derived from the CDC’s recommendations, as set forth in “Guidance for Child Care Programs that Remain Open: Supplemental Guidance,” (last updated July 23, 2020):

Whenever possible, social distancing of 6-feet or more will be observed during music, snack and lunch when mouths may be open singing or eating.

Classroom spaces will include the following areas:
- Infant and Young Toddler Center, Rooms 101, 102 and 103
- 16-22 Months Rooms 210 and 212
- Two’s: Room 113, and 114
- Three’s: Room 208/209, 215, and 216
- Four’s (pre-k): Room 201, 204
- Kindergarten: Rooms 301 and 302 only
- Bright Horizon’s/Let’s Play: Room 112

Specials:
- Art for ages 2 and older will be held for individual classes, every-other week, in the art room.
- Havdalah and Shabbat will be held outdoors unless there are extreme weather conditions, in which case they will be held via Zoom or equivalent.

Toys and Equipment:
- Sand, clay, water tables, and other sensory type materials, will not be used.
- All toys will be made of materials that can be disinfected and sanitized. All other toys and equipment will be removed.
- Toys that may tempt a child to place in their mouth (toy cups, toy utensils, toy instruments, etc.) will be removed from classrooms.
- Excessive furniture will be removed to accommodate cleaning maintenance and additional rectangular tables that may be necessary for eating and social distancing.
- Physical materials in the classroom will either be separated for cleaning later or cleaned as often as possible throughout the day. Toys that children have put in their mouths or coughed/sneezed on will be placed into a “yucky bin” and will be cleaned using antibacterial dish soap and water, then a disinfectant, and then rinsed with water.
- Teachers will take children’s temperatures as needed if children appear to be feeling ill.
- At nap time, children’s naptime mats or cribs will be spaced 6 feet apart. Children will be placed head-to-toe.
- Teachers will regularly use disinfectant wipes to wipe down toys, games, and commonly touched services throughout the day, including door handles, railings, light switches, tabletops, and chairs.
- Toys will not be shared across classrooms.
- Parents will be asked to provide separate crayons, markers, glue sticks, liquid glue (older classes), pencils and scissors in a single box. Each item must be labeled to the extent that it is possible. Children will not share art supplies. Please CLEARLY label your child’s FULL NAME on all items brought to school. We have many “Jacobs, and Evans” and several “Hoffmans”. One name alone is not sufficient on anything.
• For children who nap, clean sheets will go “back and forth” between school and home. *We will no longer launder sheets in school.* Please purchase (2) two per child and clearly label as requested above. These will remain in school and will be laundered in school each week.

**Supplies and Materials**

Each item brought to school must be clearly labeled with the child’s FULL name. Please **CLEARLY label your child’s FULL NAME** on all items brought to school. Again, we have many “Jacobs, and Evans” and several “Hoffmans”. One name alone is not sufficient on *anything*. Children will be permitted to bring:

- **Washable backpacks** are allowed back in school; however, these must be thoroughly cleaned each day.
- **Reusable lunch bags and food containers** are allowed back in school; however, these must be thoroughly cleaned each day. It is our experience, that lunch bags are not cleaned often enough. **PLEASE clean these at home daily.**
- Snack may also be sent to school in a separate reusable container (see “Meals” below for details)
- 2-3 changes of clothes (labeled) in a Ziplock type bag
- Clean burp clothes or bibs
- Diapers or pull-ups (as needed)
- Baby bottles and “sippy-cups” will be used in the infant/young toddler and 16-22-month-old classrooms ONLY. All other children will be using disposable cups.
- Toys from home will be **NOT** be permitted in school. **There will not be any “Show and Share”**.
- Parents/caregivers of children 6 months or older should apply sunscreen to children each morning. Staff will reapply sunscreen as needed as long as a sunscreen permission form is completed (see our web site [www.tbhbe.org/ecccalendar](http://www.tbhbe.org/ecccalendar) for a copy) throughout the day, using proper hand hygiene before and after application on each child.
Meals

Children will bring peanut free, Kosher dairy/parve lunch and snacks to school in a labeled reusable or paper bag each day in accordance with TBH-BE Kashrut Guidelines (please see your 2021-2022 ECC Family Handbook for more information). Lunches and snacks will be refrigerated. School will provide paper supplies and utensils if needed.

- Staff will wash their hands before and after handling any food, infant bottles, or sippy cups (in classes where allowed; infant, young toddler and 18-24-month-old classes only). Bottles, bottle caps, nipples, and other equipment used for bottle-feeding will be thoroughly cleaned after each use by washing with a bottlebrush, soap, and water.
- Sippy cups (in classes where allowed; infant, young toddler and 18-24-month-old classes only) will be kept in school, cleaned, and disinfected in school.
- **Any other cups or utensils sent into school for children to eat with will be sent home for cleaning.**
- Staff will space the seats at tables so that children are not sitting directly across from one another and are as far apart (up to 6 feet) as possible.
- School will continue to follow all applicable federal, state, and local regulations related to handwashing and safe preparation of food.

Specialists and Visitors

The School will address the individual needs of children who have Individualized Education Programs (IEPs) or Individualized Family Service Plans (IFSPs) to ensure that they receive necessary educational services. The ECC will now allow special therapists into the classrooms provided they wear a mask at all time and can present proof of COVID-19 vaccination.

- Any related service provider who does enter the school must wear a mask, use gloves if necessary, follow the School handwashing and cleaning protocols, and remain only in the designated area in which their student is assigned.
- Each time a related service provider enters the building, the School director or her designee will ask the related service provider the same questions asked of all staff members and families upon arrival (see “Arrival” p. 4).
- **Parents may no longer attend Shabbat Queen and King celebrations and/or birthday celebrations in their child’s classroom. Attendance will be via Zoom only.**

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1These practices are derived from the CDC’s recommendations, as set forth in “Guidance for Child Care Programs that Remain Open: Supplemental Guidance,” last updated April 21, 2020.
Cleaning and Disinfecting Procedures

Classrooms, Outdoor Spaces, and Other Facility Locations

- Throughout the day, classroom staff will regularly use disinfectant wipes, and spray to wipe down commonly touched surfaces, including toys, games, doorknobs, light switches, railings, tabletops, and chairs.
- At the end of each school day, cleaning staff will clean all classrooms, bathrooms, and common spaces using the following protocol:
  a) Take out the trash
  b) Vacuum carpets
  c) Mop and disinfect floors
  d) Clean and disinfect surfaces, including tables, chairs, counters, sinks, toilets, doorknobs, light switches, and railings
  e) Outdoor railings and door handles will be cleaned daily. Other outdoor playground spaces will be cleaned using electrostatic machines.
- Cleaning staff will use an EPA-registered, fragrance-free disinfectant. All cleaning products will be used in accordance with the product label for disinfecting surfaces.
- Cleaning staff will wear masks, gloves, and gowns when cleaning, and will thoroughly wash their hands after cleaning.

Cleaning the Isolation Space or Classrooms with a Child or Staff with Suspected COVID-19

Wait at least 24 hours (if possible) before cleaning and disinfecting to allow any respiratory droplets to settle. After 24 hours have passed, open the windows to increase air circulation and clean and disinfect all areas used by the person who was sick. (see: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html )

1 These practices are derived from the CDC’s recommendations, as set forth in “Guidance for Child Care Programs that Remain Open: Supplemental Guidance,” last updated April 21, 2020, and “Cleaning and Disinfecting Your Facility,” last updated April 14, 2020.
2 See https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19 AND “Caring for our Children” https://nrckids.org/CFOC
IN THE EVENT OF A SCHOOL OR CLASSROOM CLOSURE
Although it is everyone’s hope that in-person learning will continue to be an option, the ECC will provide on-line learning via Zoom, private Facebook pages, or equivalent:
• if subject to a government mandate requiring the ECC to shut down in-person learning
• if the school’s Covid-19 Task Force feels that a significant rise in cases compels the ECC to close
• if there is an inability to adequately staff the ECC

The ECC Task Force will convene regularly to assess the ECC’s progress toward its goal of regular in-person learning for the entire year.

REPORTING:
In all instances when reporting to DHS, [we will] provide:
• The name of the facility
• The address of the facility including the county
• The number of cases
• Identify if the positive case is a staff person, household member, child, or family member
• Identify the names, addresses and phone numbers of children and staff persons who may have been exposed

This information must immediately be reported to our DHS Certification Representative or Regional Office at Southeast Region OCDEL 801 Market Street Suite 5132 Philadelphia, PA 19107-3126, (215) 560-2541, Fax: (215) 560-5139.

For questions regarding COVID-19, isolation, and quarantine, please contact DOH at 1-877-PA-HEALTH.

To report confirmed positive cases of COVID-19, please contact DOH at 1-877-PA-HEALTH or 1-877-724-3258.
Sources:
https://files.constantcontact.com/3e3d36fe201/9e191dcc-625d-4aa3-898a-e2849342ec5e.pdf

ANNOUNCEMENT: C-20-06 Revised OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING BUREAU OF CERTIFICATION (OCDEL),” last updated July 8, 2020
https://files.constantcontact.com/3e3d36fe201/f1dc7cca-6c70-4e4e-b60a-3bbabc353fa2.pdf

ANNOUNCEMENT: C-20-08 OFFICE OF CHILD DEVELOPMENT AND EARLY LEARNING BUREAU OF CERTIFICATION (OCDEL),” last updated July 10, 2020
https://files.constantcontact.com/3e3d36fe201/2dcd3414-ee9f-4b30-bddc-f9ebc99b2e05.pdf


OCDEL FAQ: FACE MASKS
https://secureservercdn.net/198.71.233.197/69d.231.myftpupload.com/wp-content/uploads/2020/07/Certification_Citation_FAQ_07.20.2020-FINAL.pdf

Additional Resources
From the American Academy of Pediatrics Parenting Website (www.healthychildren.org)
● Social Distancing: Why Keeping Your Distance Helps Keep Others Safe
● Getting Children Outside While Social Distancing
● Parenting in a Pandemic: Tips to Keep the Calm at Home
● Working and Learning from Home During the COVID-19 Outbreak

Social Stories for your children:

My Hero is You put out by U.N.E.S.C.O and W.H.O.
https://childdevcenter.org/news/social-stories-for-kids-about-covid-19/ (English)

https://interagencystandingcommittee.org/system/files/2020-07/My%20Hero%20is%20You%20Storybook%20for%20Children%20on%20COVID-19%20%28Hebrew%29.png (Hebrew)

Other helpful parenting resources from W.H.O.: