



Congregation Ahavath Torah Bar/Bat Mitzvah Reservation Request Form

Date Submitted: _____ Deposit of \$250 per room paid via check/credit card/cash

Mother's Name: _____ Father's Name: _____

Address: _____

Cell phone: Mother's: _____ Father's: _____

Email: Mother's: _____ Father's: _____

(Confirmation, upon approval, will be sent via email)

Level of Membership full affiliate associate

Membership is required for rental of premises. *Please contact the catering office for membership information.*

Type of Simcha: Bar Mitzvah Bat Mitzvah

Child's Name: (Hebrew): _____ (English) _____

Hebrew birth date: _____ Time of birth: _____ am pm English Birth Date: _____

Event Date(s): *(please specify all dates)* _____

If you will be celebrating on Shabbat:

Specify the Parsha: _____

Specify the sanctuary you wish to use:

The Straus Main Sanctuary The Isaac Perry Beth Midrash The Katz Sanctuary The Chetrit Sanctuary

Room Rental Requests

You may reserve one room per time-slot. The deposit per room per time-slot is \$250. (see details below)

Please indicate your room selection next to the time slot – rooms choices are The Parker Family Ballroom/The Eckstein Social Hall/The Horowitz Social Hall/The Sarna Lounge

Friday Night _____ Shabbat after davening _____ Shabbat evening _____

Party date _____ time _____ room _____

Details

1. To reserve a bar/bat mitzvah you must be and remain a CAT member in good standing.
2. A deposit of \$250 per room must accompany this request. The deposit is not refundable or transferable but can be applied to a different room in the same time-slot if the room is available. The registration fee will be credited toward rental of the Synagogue facilities for this Simcha.
3. There is no fee required to reserve the sanctuary without catering rooms.
4. CAT cannot guarantee the availability of more than one room per time-slot
5. Full payment is due 9 months prior to the event(s).
6. No date is reserved until this signed form is returned to you. If not received in a week, call the office

Requestor's Signature _____ **Date:** _____

By signing here, you agree to all the rules and regulations of renting event space at Congregation Ahavath Torah.

DATE IS RECORDED ON OFFICIAL SYNAGOGUE CALENDAR UPON APPROVAL

For Office Use Only

Rabbinic Approval: Print _____ Sign _____ Date _____ on time event delayed

Catering Approval: Print _____ Sign _____ Date _____

Deposit Received \$ _____ Date _____ check cash credit card Balance Due:\$ _____ Due Date: _____