

TEMPLE EMANU-EL SISTERHOOD

STANDING RULES

Revised 7/2011

MEMBERSHIP

1. A new membership roster shall be available to all Sisterhood members annually.
2. Annual dues shall be: Regular membership \$46, senior \$40. Gold Membership, add \$72.00 (includes a \$50.00 gift certificate to our Judaica Shop). Silver membership, add \$36.00 (includes a \$25.00 gift certificate to our Judaica Shop). All dues shall be payable yearly at the beginning of the fiscal year.
3. ~~Life Memberships shall be available for those interested in purchasing them. The cost of Life Membership shall be \$400.00, payable all at once or in no more than 4 years, with each payment being a minimum of \$100.00. Current Life Members may upgrade to Gold Membership for \$72.00 per year, or Silver Membership for \$36.00 per year. All current life memberships will be honored for life of the member.~~
4. Members will be considered in arrears and will be contacted by the Membership Chair as of December 1 of the current year. Members who are one year in arrears will be dropped. While in arrears, members will not be entitled to benefits of membership, but can remain on roster for 1 additional year.
5. Annual Membership dues may be amended, by vote, at a Sisterhood meeting.
7. All paid-up members are invited to the annual Member Appreciation Event.

DONOR EVENT

1. ~~Only members in good standing can earn donor credit.~~
2. ~~Over donors/over subscribers shall be identified as those who donate more than the donor amount as determined by the Donor committee.~~
3. ~~A member who earns more than one donor, and does not use it to invite a guest, shall also be considered an over subscriber.~~
4. ~~A member who earns enough donor credit, through Catering, Oneg and Judaica Shop shall be able to invite a non member guest(s) in lieu of becoming an over subscriber.~~
5. ~~Chairs of committees for which donor credit may be earned are also allowed to earn donor credit for work as defined in these Standing Rules.~~
6. Cost of Donor shall be a minimum of \$54.00 and any amount over that shall be determined by the Donor Committee and approved by the Board of Directors.
7. Guest fee shall be a minimum of \$40.00. This fee is available to any person not eligible for Sisterhood membership, including but not limited to spouse/partner/children/friend who accompanies a paid up Sisterhood member.
8. Any woman who is a Temple or Sisterhood member will pay the full Cost of Donor.
9. ~~At the request of the Rabbi, all professional staff shall be invited to the Donor Luncheon at no charge.~~

Commented [LS1]: I think we should describe donor event (I would do it but I am not sure). Why does a sisterhood member have to pay more than the guest. Why don't we allow the member to choose donor or regular \$40?

DONOR CREDIT

1. ~~Donor Credit shall be given for the following:~~
2. ~~Judaica shop \$5.00 donor credit per hour, per volunteer.~~
3. ~~Oneg Shabbats~~
 - a. ~~Bakeshop participants, when requested to do so by the oneg chair, shall receive \$15.00 donor credit for home baked items of no less than 4 dozen pieces of cookies, cakes, etc.~~

b. Bakeshop participants, when requested to do so by the oneg chair, shall receive \$10 donor credit for store bought items that fill one large tray (approximately 4 dozen pieces), including sweets, nuts, fruit, cheese, veggies, etc.

e. Bakeshop participants, when requested to do so by the oneg chair, shall receive \$5.00 donor credit per tray for setting up, and \$5.00 donor credit per night for cleaning up Oneg Shabbats. Cleaning up includes wrapping and dating leftovers and placing in the Custodian's freezer. A maximum of three helpers per night may be used.

d. Bakeshop participants may choose to be reimbursed for ingredients (with proper receipts) in lieu of donor credit. Catering Members shall receive \$7.50 in donor credit per hour, per event.

4. Donor credit can be given for any volunteer work that generates revenue, approved by the executive board

5. Donor credit shall be used the year it is earned and cannot be carried to another year except when allowed, due to closure of sisterhood financial records.

DONOR AWARDS

1. At the Donor Event, two perpetual awards may be given each year. They are: The Woman of Valor Award and The Lee Axelrad Malach Award. The names of the recipients will be placed on perpetual plaques to be kept on display in the Sisterhood case in the Temple House lobby. Criteria for the awards follows:
 - a. Woman of Valor Award: "Many daughters have attained valor, but you have surpassed them all." Proverbs 31:10-31. This award shall be given to a woman who has been a member of Sisterhood for at least ten consecutive years and has demonstrated a willingness "surpassing all others" to support, initiate and increase Sisterhood projects and programs.
 - b. Lee Axelrad Malach Award: This award shall be given to a woman who has been a member of Sisterhood, for at least five consecutive years and has demonstrated a willingness to support, initiate and increase Sisterhood projects and programs.
2. The determination of the recipients of these awards shall be the decision of the past award recipients.
3. Other awards and commendations may be given at the discretion of the President(s).

MEETINGS

1. The Sisterhood Board of Directors' meeting shall be held monthly at a time and place to be announced. A meeting schedule will be determined at the beginning of each six month period of published to all board members.
2. Meetings are open to all members, guests, and interested parties.
3. All Sisterhood members in good standing can vote at Open Board of Directors meetings.
4. Executive Board meetings may be called at the discretion of the President(s).
5. The sisterhood meeting shall be comprised of:
 - a. At least 2 full days prior to each meeting the president or her designee shall obtain and distribute:
 - i. Agenda for upcoming meeting including time for each ares
 - ii. Minutes from the prior meeting.
 - iii. Treasurer report
 - iv. Committee reports
 - b. It is the responsibility of each board member to review the minutes and these reports prior to the meeting.
 - c. Call to order
 - d. Approval of prior minutes

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- e. President report
- f. Treasurer's report
- g. Committee reports
- 4-h. New Business

SALE OF ITEMS BY SISTERHOOD MEMBERS

1. At all Board of Directors meetings, members may sell items at the discretion of the Board and a portion of the net profits will be donated to Sisterhood.
2. No more than four times yearly, at Board of Directors meetings, shall members be permitted to sell items.
3. The President(s) and/or a Vice President shall approve all merchandise to be sold one month in advance of the particular meeting.

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UNIONGRAMS

1. Complimentary packets of Uniongrams may be given to paid up members.
2. YES fund items may be sold. Cost will be determined by the cost Sisterhood pays to Women of Reform Judaism. These items may be available for sale in the Judaica Shop or on-line. Judaica Shop may retain profits from the sale of these items.

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JUDAICA SHOP

1. **At the discretion of the Executive Board and the Judaica Shop Chair, Judaica shop workers and Temple Emanu-El Staff shall receive a 10% discount on all items purchased.**
2. **At the discretion of the Executive Board and the Judaica Shop Chair, the Rabbi and his family, the gift shop chair and the gift shop bookkeeper shall receive items at cost plus shipping.**

FLATWARE AND CHINA

1. Catering Committee shall determine rental fees of flatware, china, and glassware to Temple, Sisterhood, or community members.
2. Sisterhood flatware, china and glassware shall not leave Temple Emanu-El premises.

CAMPERSHIPS

1. The Sisterhood Campership Chairpoerson will sit as a representative on the Temple Campership Committee.
- 1-2. Camperships are given with the approval of Sisterhood Campership Chairperson.
3. When funds are available, The amount of \$summer campership funds, will be (designated determined in the annual budget process amount listed in Annual Budget), may be given to Temple Campership Committee.
4. The -Temple Campership Committee will determine the recipients of the campership funds.
- 2-5. decides which child(ren) receives campership. Sisterhood representative sits on Temple Campership Committee. Funds remaining, not given out by the Temple Campership Committee must be held in the Temple Campership Fund until the next year.

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SISTERHOOD EVENT FEES

1. **Rabbi, Cantor and their spouses shall be invited to Sisterhood events without charge.**

2. Temple staff, Administrator and spouse, **Religious School Principal(s)** and support staff may be invited to Sisterhood **events at a discount** (or at no charge) at the discretion of the president(s) and events' Committee chairperson.
3. With the exception of the Donor Event (fees defined above), non-Sisterhood member(s) shall be charged an additional fee to attend Sisterhood functions. **The events' Committee Chairperson shall determine this fee.**

TREE OF LIFE HONOR

1. Leaves may ~~not~~ be used for a memorial.
2. Sisterhood members may be honored with a Tree of Life leaf.
Each honoree will be ~~decided~~ determined on individual basis.

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