



JOIN THE OT PURIM SHUSHAN FOOD NETWORK FOR MISHLOACH MANOT

Don't get "Chopped." Join other OT families by sending mystery Purim treats to other OT families. It is as easy as one, two, three: [Visit](#) the OT website, [Click](#) on Mishloach Manot, and [Select](#). Delivery to most OT members is free.*

How do I participate?

Step 1 Log in: Simply log into your membership account. Select Mishloach Manot from the menu bar. If you don't remember your log-in, someone from the OT office can help you. If you want a paper copy to fill out instead of logging on to the site, please call the office.

Cost: The cost to participate is \$24 for the first name chosen and \$2 for each additional name. If you select reciprocity, then each person who selects you will be automatically added to your list. For \$1000, you have the option to send to all OT members.

Step 2 Choosing Reciprocity Option: Once on the Mishloach page, you can select from several options:

1. No reciprocity: You will only be billed for the specific people you selected.
2. Specific recipients: Afraid you forgot someone, but they remembered you? Select this option. After the campaign, you will be billed \$2 for each family added to your list: It includes the people you selected, AND the additional people who selected you who will now also get Mishloach Manot greetings from you.
3. All Potential Recipients – For \$1000 you can send greetings to every OT member.

Step 3 Name Selection:

-If you chose option #3, from the step above, then skip this step.

-Click on the names you wish to send greetings or search for names in the search box above the list of names. Those names who you sent to last year have a box by their name that says **Last Year**.

-You can give to teachers in OTPS and OTRS. Click on the OTRS-OTPS-Teachers button below the list of names for a list of teachers.

Step 4 Extra Bags: After completing your OT name selection, you have the option to buy extra bags for your non-OT friends at \$24 a bag. Just complete the online form. *-The extra bags will be delivered with your bag, but you are responsible for delivery to your friends.*

Step 5 Payment: Finished with your selections? **Click the continue button to process your selections.** Your total will be at the bottom of the screen. If you chose reciprocity, you will be billed separately for them on your next statement.

You can pay immediately or defer billing. You can pay by check or credit card (there is a 2.5% surcharge for all credit card payments). Selecting "pay now," generates a confirmation email to you showing your selections and amount owed.

Deadline to order bags: Sunday, February 12, 2023

***Delivery Dates:** March 3-6. Please note we are unable to deliver to P.O. boxes, some apartment buildings, and locations outside of the local OT area. We do not deliver on Shabbat. If you only want your list of friends, but not the bag of treats, please inform the Main Office.

Looking forward to seeing you at the OT Shushan Food Network Studio on Monday, March 6, services start at 6:30pm.

We appreciate your support – Joanne, Beverly, Rachelle, and Leona