



Yahrzeit Plaque Order Form

My Name _____ Today's Date _____

Best Phone # _____ Email _____

I/We hereby request that a memorial plaque be engraved and placed upon the permanent Yahrzeit tablet in the main Sanctuary of Woodbury Jewish Center. I/We understand that the cost of this plaque is \$500.00 and have enclosed a check for that amount payable to *Woodbury Jewish Center*.

Signature _____

All information included below will be engraved on the plaque. You may omit a particular category by simply writing the word 'omit' in the space provided. The plaque must include the exact Hebrew spelling of each name on this form. If the exact spelling is not provided, or if a phonetic spelling is included, the plaque will be engraved with an appropriate Hebrew spelling of the name. Any subsequent requests to change information on the plaque will be done at an additional cost of \$100.00 to the congregant.

Relationship of Deceased to Member _____

English Name of Deceased _____

Jewish First Name of deceased in English _____

Jewish Name of Deceased's Father in English _____

Jewish Name of Deceased's Mother in English _____

Date of Passing _____

Time of Passing _____ Before Sunset / After Sunset (please circle one)

Please note that once a Yahrzeit plaque is placed on the tablet board in the Sanctuary, it cannot later be moved to another location for closer proximity to a loved one. A congregant may, however, order a 'Reserved' plaque to be placed next to the plaque currently ordered for future use, thereby assuring the plaques stay together. The cost of ordering a 'Reserved' plaque is \$500.00. There is no further cost to the congregant to have the plaque engraved in the future.

In the event you need assistance in completing this form, please contact Marty Pollak at 516-708-9165. Once complete, return this form with your remittance to the synagogue office to the attention of Marty Pollak.