

VTS POLICIES

ATTENDANCE, ARRIVAL, & DISMISSAL

Hinuch l'na'ar al pi darco.

"Educate each child according to his own way." (Proverbs 22:6)

We offer a vast array of experiences and for each child to have the opportunity to connect with the Jewish tradition fully and meaningfully, we encourage maximum participation.

1. Regular attendance allows students to fully absorb the many aspects of VTS's Jewish education, including Hebrew learning. If your child will miss a class, please notify the office so the teacher can be informed. Students attending 80% of classes receive attendance awards.
2. Arriving on time and attending the entire session allows teachers to fully utilize classroom instruction time. If you are unable to arrive on time for any reason, students arriving late to class are asked to enter quietly without interruption to the class.
3. Students must be signed out before leaving. Teachers can check the "see teacher" box on the sign in/out sheet to indicate the need to speak privately. Parents arriving early to pick up children are asked to wait outside the classroom until class is dismissed to maintain the focus of the students and teachers.
4. Students requiring early dismissal: Parents should notify teacher at the beginning of the day with a note or verbal communication prior to the beginning of school, or by emailing vts@cbe.org. Students must stay in class until they are picked up. Upon arrival, parents are asked to pick up a **Kar-TIS**, or early dismissal card from the office, then walk to the classroom and quietly display the **Kar-TIS** to the teacher so your child can be dismissed. Please avoid interrupting the class in order to allow for continuity of the learning environment.
5. Students are required wait in their classroom until a parent or designated guardian signs them out. Students present 10 minutes after the end of school will be brought to the VTS Office to wait for retrieval. ALL STUDENTS MUST BE PICKED UP WITHIN 10 MINUTES OF THE END OF THE SCHOOL DAY. Contact the VTS Office if there will be further delay.

ADMINISTRATION AND COMMUNICATION

Chavti betashlumin kehechsher kol nizko
"I am responsible for any damage caused by my charge."
(Bava Qamma 1, 2)

You have entrusted us with your children's Jewish education and that trust is taken most seriously. Please help us to fully care for your children's emotional, physical, and spiritual health.

1. VTS registration paperwork must be completed and turned into the VTS office prior to student beginning the school year.
2. Students and parents are expected to assist in providing a safe, healthy, and respectful learning environment.
3. Prescription medication must be accompanied by written instructions. Medications should be kept in the VTS Office unless otherwise discussed with the teacher and Principal.
4. All communication including suggestions and feedback pertaining to a specific class or teacher should be brought to the attention of the administration.

VISITING AND OBSERVING CLASSROOMS

Aseh lecha rav ukneh lecha chaver
"Make for yourself a teacher and acquire for yourself a friend, and judge each person favorably."
(Pirkei Avot ch. 1)

A community learns from its' members and we encourage parents to participate in their child's Jewish education. We ask for cooperation and open communication between families and staff in order to facilitate a mutually respectful system to honor the integrity of our educational program.

5. Parents and care givers are welcome to observe classrooms. Notification of VTS Principal or classroom teacher one class session or a minimum of 24 hours in advance is required.
6. When visiting inside the classroom, please refrain from talking to others, using cell phones, or interrupting the class. Sit and enjoy the experience.
1. Students must remain with their class during school hours. Any exception requires the express permission of the teacher or the child's parent.

2. If a parent witnesses disruptive behavior, report immediately to Jessie or Rabbi Avi. Discipline of students during VTS hours is the responsibility of VTS teachers and administration only.

CLASSROOM POLICIES

Chinuch bli chazon harehu hovehbli atid
"Education without vision is like a present without a future."
(Rabbi M. Shifman)

In creating an active school culture and experience, the following policies help create a complete and healthy environment behaviorally, aesthetically, and developmentally.

1. Due to allergies of some students and congregants, Congregation Beth El strives to maintain a peanut-free environment and monitor other nuts brought onto the Beth El campus. To that end, all snacks served by VTS, or made available for purchase by VTS, are dairy/vegetarian and will be nut-free or a nut-free snack option will be available.

In addition, if a family desires to bring a birthday snack for a child's class, VTS requires that all packaged snacks have a kosher heksher (symbol) and be nut-free. In addition, the family must check with the child's teacher prior to the day of distribution and the snack will be handed out at the discretion of the teacher.

Although VTS strives to maintain a peanut-free environment, please understand that VTS cannot control, nor will VTS be responsible for, food containing peanuts or other nuts brought onto campus by others.

2. Thursday snack sales, Sunday bagels, and snacks provided by VTS families will be accessible to all enrolled students unless previous arrangements have been made with both the Principal and classroom teacher.
3. Students are not allowed to use cell phones during VTS hours unless expressly instructed by a teacher. VTS Office phone 858-452-1773 is available for students and parents in case of an emergency or necessary communication during school hours.
4. Males, and females who wish, are to wear kippot during school hours. Clothing should be appropriate, in that it should be not be distracting, disrespectful, or excessively revealing. Animals should not be brought into

classrooms with the exception of service animals or unless previous arrangements have been made.

5. Students are expected to follow the directions of teachers and VTS administration. Teachers, students, and parents must be respectful of each other at all times.