The below form can be used instead of appearing in front of beis din. Please be sure to mail or email it in to the Beth Din of America as explained below.

Instructions:

The lender asks two individuals to serve as witnesses. (The individuals must be Torah observant adult men who are not related to one another, to the lender or to the borrower.) The lender declares before them: "You are my witnesses that I am submitting all of the loans that I have outstanding to the Beth Din of America in New York, comprised of Rabbi Mordechai Willig, Rabbi Yona Reiss and Rabbi Shlomo Weissmann, and I therefore may collect these loans at any time that I desire." The lender then fills in the Pruzbul form below, by inserting his name, the day of Elul that this declaration was made, the place of said declaration (e.g., "Surfside, Florida"), and the signature of the two witnesses in the blank spaces provided.

The form should then be sent to the Beth Din of America to be held in its records, either by mailing it to Beth Din of America, 305 Seventh Avenue, 12th Floor, New York, New York 10001 or e-mailing it to info@bethdin.org.

PRUZBUL FORM BEFORE WITNESSES FOR SUBMISSION TO BETH DIN OF AMERICA

In the presence of the undersigned two witnesses there appeared before us
who declared before us as follows:
"Be my witnesses that I am submitting all of the debts owed to me to the Beth Din of
America in New York, comprised of the following judges (dayanim): Rabbi
Mordechai Willig, Rabbi Yona Reiss and Rabbi Shlomo Weissmann, so that I may
therefore collect these debts at any time that I desire."
IN WITNESS WHEREOF, we hereby affix our signatures this day
of Eulu, 5782, here in
Signed:
Signed: