



Phase I & II of Phased re-opening plan based on government regulations, CDC guidelines, CBI medical community advisement, other community resources.

Re-opening Committee: Dr Ellen Flanzman, Dr Howard Kornfeld, Claire Bornstein, PA-C, Lauren Siegel, RN, Kim Morrell, RN. Rabbi Howard Tilman, Aaron Kessler - President, Ryan Teicher - Executive Vice President, Davida Berkowitz – Executive Director

PHASE I - OFFICE CLOSED TO PUBLIC AND ALL SERVICES ONLINE ONLY

- **Staff returning to the building to resume workday**
- **Bldg service/install/maintenance personnel working with social distancing**
- **Bar/Bat Mitzvah immediate family permitted in the Sanctuary for Sat morning services**
- **No in-person meetings, services, etc**

Timeline - Research and proposals completed by June 22
- Implementation goal July 1

Key Elements of Action Plan through Completion of Phase I

- Provide for social distancing workstations within the office
 - Evaluate current layout, remodel and add barriers as recommended
 - Plexiglass screens, access door preventing people walking past screen
- Protect the office staff from future close contact with public
- Evaluate the building cleaning protocol to ensure that the building is cleaned (at least hot spot touch areas) daily

PHASE II - FACEBOOK LIVE, ZOOM, YOUTUBE LIVE STREAMING OF ALL SERVICES WILL CONTINUE

- **Limited number of gathering within the building to <25 based on government guidelines w social distancing**
- **Safely open the office for synagogue business during posted hours**
- **Resume Sunday and Thursday in-person daily minyans**
- **Small committee meetings allowed**
- **Bar/Bat Mitzvah families and guests permitted in sanctuary <20 people**
- **Outdoor Friday evening services explored towards end of phase weather dependent**
- **No Onegs or food service of any kind**



Timeline - Phase I implementation completed or July 6, whichever is later

Key Elements

- Implementation of social distancing measures
- No-touch sanitizing and hand washing facilities available
- Protocol for cleaning facility
- Open the office for synagogue business
- Safety for clergy on the bimah
- Signage and instructions throughout the building
- Dealing with re-usable religious items

Action Plan and Procedures for Implementation of Phase II

- Email/letter sent to congregation announcing the July 6 opening and highlighting the key elements of Phase II. Encourage all to bring their own masks and religious articles to synagogue
- Purchase disposable masks and have available at entrance to building with sign that mask is required for entrance and to be worn within the facility. People will be encouraged to bring their own masks
- Replace all current hand sanitizing stations with automatic no touch, and add stations to strategic places throughout the building including
 - Inside sanctuary by the bimah
 - Each religious school classroom and centralized ones outside the classrooms
 - In the office
 - Estimated total of 20 needed
- Replumb the public bathroom sinks, soap dispensers, and paper towels dispensers to be touch free
 - One set up in each bathroom will remain as is for Shabbat observers
- Replumb the staff bathroom sink, soap dispenser and towel dispenser. Replace light switches with a sensor switch
- Turn off the water fountain - replace with a water cooler or bottle filler
- New signage and protocols in place
- Marking pew seats for social distancing
- Creation of on-line screening and registration protocols

ADDITIONAL PROTOCOLS IN PLACE FOR PHASE II

- Anyone entering the building **MUST** wear a mask and sanitize their hands. Masks must be worn at all times unless participating on bimah where 6 feet social distancing can be maintained. Clergy will not be required to wear masks while on the bimah leading services
- Anyone in the building must follow all posted signs and instructions
- Religious re-usable items
 - Kippot
 - All current removed and replaced with donated new kippot
 - Sign indicating that you may take a kippot but do not return
 - Other head coverings
 - Single use only no returns
 - Daily minyan books
 - Regular participants will be given a book to take home with them to bring back to each minyan
 - Limited number of books will be available on a cart. After use they will be returned to a different cart and held out of circulation for 5 days. After 5 days they will be returned to the “clean” cart
 - Tallit
 - Newly laundered tallit will be placed in the lobby. All congregants will be encouraged to bring their own. If used the tallit will be returned to a designated bin. Staff will place in a bag and hold for 7 days before returning to circulation
- Sunday/Thursday minyans
 - Congregants must register online to attend minyans. Once the max capacity of 25 including clergy is met the registration will close. If someone comes to a minyan without registering and only if the number of attendees registered is less than 25 they will be allowed in.
 - All minyans will occur in the sanctuary
 - First two rows will be blocked off
 - Clergy will lead service from the bimah
 - Attendees will be asked to sit every other row with adequate spacing between family units (4 seats)
 - Splash screens installed on torah table and Rabbi podium
- Meetings in the building
 - Must be scheduled in advance and attendees must register online to ensure remain under 25 attendees
 - All social distancing protocols must be followed
- Bar/Bat Mitzvah families
 - Families will be able to designate up to 20 people who may attend the service (including the Bar/Bat Mitzvah child)

Congregation Beth Israel

- List must be provided to the Rabbi in advance
- Seating together will be allowed per household unit. Social distancing between household units
- No food will be prepared or consumed in the building besides staff personal meals during workday.
- Schedule two outdoor Shabbat Friday evening services in July with social distancing.
 - July 17th time TBD at Rabbi and Naomi Tilman's home
 - July 24th time and place TBD
 - If inclement weather, services will be online only
 - Participants will need to register online, bring their own chairs
 - Use same prayer books as we made for Shabbat in park and families will take home after use.

Estimation is this will take us through the month of July but may take us through the summer as there are still significant unknown factors. The committee will continue its work to define Phase III and beyond.

PHASE III ISSUES UNDER DEVELOPMENT AND CONSIDERATION

- Increasing the indoor and outdoor gathering limits
- Traffic patterns within the building with increase of occupancy
- Performance of ritual activities on the bimah (ie torah reading, alyot, hagbah, etc)
- Seating plans for larger capacity
- High Holiday and September gathering social distancing needs
- Re-opening protocols for the religious school