

## **Congregation AABJ&D Financial Policy**

### **Updated June 6, 2019**

1. Our fiscal year is June 1 – May 31. Annual dues are billed on June 1 of each year and are due on that date. We offer members two options for paying their annual dues:
  - a. Payment in full by August 1, or
  - b. Monthly payments on the 1<sup>st</sup> of each month starting in June and ending in May.

Any member who cannot meet the foregoing obligation should contact the shul office to make an approved payment schedule.
2. High Holiday seat applications must be submitted and paid for in full with the application, and no later than 1 Elul. After 1 Elul, minyan choice and seats will not be held for their "prior year" occupants. An approved payment schedule for membership dues and all other shul financial obligations must be set up with the shul office prior to the assignment of High Holiday seats. After 1 Elul, members will be seated by our seating committee on a first-come, first-served basis.
3. Early childhood tuition and fees for nursery school, summer camp and any other associated fees must either be paid in advance or in accordance with an approved payment schedule.
4. Shul Dinner pledges are due and payable in advance of the Dinner.
5. High Holiday honors are due when billed or by the end of December as part of a schedule of payment.
6. Sisterhood dues, Men's Club dues, Sustaining Membership and Kiddush Society are due when billed or payable by the end of December as part of a schedule of payment.
7. Hall rental fees must be paid for in full at least one month in advance of the event, or the use of said hall or room may be denied. An event can be booked on the Shul's Event Calendar only by someone who pays the required deposit at the time of booking and who (a) has no past due balance or (b) has arranged an approved payment schedule.

8. Events, including but not limited to Youth Events, Chanuka Party, Café Night, Zayin Adar, Casino Night, and Purim Chagiga must be paid for in advance of the event.
9. Other pledges or purchases, including but not limited to Matanot La'evyonim, Maot Chitim, Lulav & Etrog, sponsoring Kiddush, ads in the Chronicle or the Membership Directory, and listings in the Yizkor Booklet must be paid for in advance.
10. The Building Fund Assessment assessment, payable over 10 years at \$500/year, is levied on all new members starting 3 years after joining the shul. This assessment is billed June 1 of each year, and is due and payable by the following May 31, either in a lump sum or in monthly installments throughout the year.

Any member who is in arrears of dues, or any other financial obligation, to the shul for more than 3 months after the close of the fiscal year in which the dues or financial obligation were to have been paid, and who has not made an approved payment schedule with the shul office, is subject to having their membership suspended.