THE SHUL OF NEW YORK
A SYNAGOGUE FOR SPIRITUAL JUDAISM

ZOOM SETUP INSTRUCTIONS

The Shul will use Zoom for all virtual programs. An email invitation to all Shul virtual events on Zoom will be sent before the start of the session.

If you are an experienced Zoom user, well, congratulations. At the session start time, just click the join link in the invitation email and off you go!

If you are new to Zoom, you can get started with a minimum of effort. *Setting up Zoom won't even require intervention from a nearby grandchild. Maybe.*

Joining a Zoom session can be done on a computer or a smartphone. Either way, you are required to download and install the free Zoom app. Give yourself about 5 minutes before your first session to do this.

Here are instructions to download and install the app:

What you will need:

- **For the full experience (video and audio)** you need a smartphone or a computer that has a camera & microphone & speakers, along with access to WiFi.
- **Audio only is available** by dialing in on your smartphone.

 To get on Zoom:

1. Click the Link in the invitation email.

2. **On a Computer:**
    a. You will be prompted to download and install the free Zoom client software.
    b. You may have to give it permission to make changes to your device. Please say yes. *You can trust us, we're a Shul.*

c. Once it is installed, you will join the session. If not, then click the join link in the invitation email again.

d. You may have to click buttons that say "Join with video" and "Join with audio."

3. **If you can't install the Zoom client software, you** can still Zoom on a computer.
   a. Go to zoom.us.
   b. Click Join a Meeting (on the right side, near the top).
   c. Enter the Meeting ID# that is in the invitation email we sent.
   d. Click the big blue JOIN button.

4. **On smartphones:**
   a. You will be prompted to install the free Zoom app from the appropriate app store.
   b. Once it is installed, you will join the session. If not, then click the join link in the invitation email again.
   c. You may have to click buttons that say "Join with video" and "Join with audio."

5. If you get a message saying you can't join because the host hasn't arrived, don't panic. The host will arrive soon and you will automatically enter the session.

If you do not have access to WiFi, you can join a Zoom session on your smartphone with only audio by clicking or dialing the phone number in the invitation. *You know, using your phone like it's a phone.*

For all future events, just click the link in the invitation and the Zoom app will open automatically. **Congrats, now you are a Shul Zoomer!** *(Or maybe a fountain pen.)*

A NOTE ON ZOOM ETIQUETTE

We want everyone to have a pleasant time while Zooming with the Shul. Following a few simple guidelines will help everyone enjoy the experience.

- **When you are not speaking, please mute yourself**. There is a mute button that looks like an old-timey microphone in the session window, probably at the bottom. This will prevent a cacophony of noise and ensure everyone can hear the speaker. Keep yourself muted during services, unless the Rabbi asks you to unmute. This is particularly important for singing, as there's a slight delay. **If you do speak, please re-mute yourself when you are done.**

- **Don't move your phone around**. Some people suffer from vertigo and no one wants to get motion sick during the session. This is especially important if you are moved to dance.

- **If you are in a room with someone else, please share a device**. Using two devices near each other will cause audio echoes.

- **Remember that everyone can see you even when you aren't speaking.** We won't go into all the ways this could be embarrassing. Feel free to use your imagination.