

GENERAL RELIGIOUS SCHOOL POLICIES

ATTENDANCE AND BEHAVIOR GUIDELINES

Each child's religious education is a partnership between the school and the parent. It is our responsibility to provide the most effective use of classroom teaching time. In order to do this, it is the parent's responsibility to have his/her student attend class regularly, on time, and with homework completed and books & supplies in hand.

In order to maintain the most effective classroom learning conditions, the following procedures are set forth:

EXCESSIVE ABSENCES

Any time a student in Grades K-6 has accumulated absences totaling twenty percent of the total sessions, the student will need to remedy this situation through independent study or tutoring, prior to the beginning of the next school year, under the supervision of the School Administration.

Any time a student, in grades 7, 9-10, has accumulated absences equal to or exceeding thirty percent of the total sessions for the entire religious school year, the student will be required to remedy this situation through independent study or tutoring, under the supervision of the School Administration.

REFERRAL OF PROBLEM STUDENTS

Teachers are expected to refer problems to the principal at the earliest indication that problems exist.

APPROPRIATE BEHAVIOR

1. If a student is so disruptive that the teacher is prevented from teaching the class, the student will be sent to the school office.
2. The person in charge of the school will speak with the student about proper behavior in our Religious School. If the violation has been flagrant, the person in charge will immediately notify the parent.
3. At the discretion of the Rabbi, Cantor or Educator, the student may be sent back to class or kept out of class for the balance of the session.
4. If the student continues to be disruptive and is sent to the office three times, the Rabbi or Educator will arrange for a meeting with the parent. If, after discussion with the parent, no satisfactory solution is reached, the student will be suspended from the school for a period of time or for the balance of the school year.

CELLPHONE POLICY

We expect cellphones to be stored, physically off of students and not in their desk area, throughout their time and CBE. Students may choose to store their phones in backpacks or tuck them away in the classroom "Cellphone Sleep Rack". At no time should students be using their phones or other electronics for texting, calls, or gaming during learning time, *unless* there is a classroom activity calling for such usage.

STUDENT PREPAREDNESS

1. Students should attend class regularly, on time, with the required books and supplies, and with homework completed.
2. Students should dress in a manner that shows respect for the sanctity of the Temple. They should also dress in a manner that enables them to participate safely in all religious school activities.
3. It is expected that there will be a reasonable amount of homework, either studying or writing assigned in the Religious School. Students in our Hebrew program grades 3 through 7 are required to practice reading aloud 20 minutes weekly.
4. In order to insure that homework is being completed before the next session, parents should sign the sheet provided in the homework folder.
5. If a student is habitually unprepared or regularly fails to bring books and supplies to class, the classroom teacher will notify the parent. If necessary, a meeting will be arranged if the problem is not corrected.
6. If further action needs to be taken, it will be at the discretion of the Rabbi and the Director of Education.

RELIGIOUS SCHOOL HOURS

SUNDAY: Grades K – 6 9:30 – 12:00 Noon

WEDNESDAY: Grades 3 – 7 4:00 – 6:00 PM

SUNDAYS: Grade 8 Meet & Eat 12:15-1:30 PM
10/27, 11/3 & 17, 12/8, 1/12 & 26, 2/2 & 9, 3/8 & 3/29

WEDNESDAY: Grades 9 – 10 7:00 – 8:00 PM

Teachers must be present and in the classroom at least fifteen minutes before the start of sessions.

Sessions will begin and dismiss on time.

LESSON PLANS

1. It is expected that every teacher will prepare a monthly overview and lesson plans indicating objectives, methods, materials to be covered, etc.
2. Monthly overviews will be turned in on the 1st Sunday of every month. In addition to monthly overviews, using the form, teachers must turn in a differentiated lesson plan page for one 40 minute learning period per week. *Please see the differentiated lesson plan template on the next page.*
3. Lesson plans must be handed in one week in advance. They will be kept on file.