

CATERING INFORMATION

for your Event at The Community Synagogue

APPROVED CATERERS

Full Service Caterers for Shabbat Dinners, Afternoon or Evening Receptions & Parties

AYHAN'S Mediterranean Marketplace
516-767-1400, 283 Main Street, Port
Washington, NY 11050

Bagel Boss of Roslyn 516-626-5599,
400 Willis Avenue, Roslyn Heights, NY

Bagel Hut 516-482-8939, 503 Middle
Neck Rd, Great Neck, NY 11023

Beth Torah Glatt Kosher 718-261-
4775, 106-06 Queens Boulevard,
Flushing, NY 11375

Chef for a Night 516-883-1857,
35 Marino Avenue, Port Washington,
NY 11050

Corinne's Concepts in Catering
845 E. Jericho Turnpike
Huntington Station, NY 11746
631-351-6030

Cosmopolitan Caterers 516-487-0900,
Temple Beth-El of Great Neck, 5 Old
Mill Road, Great Neck, NY 11023

Culinary Architect 516-484-7431,
28 Chestnut Street, Greenvale, NY
11548

Elegant Affairs 516-676-8500,
110 Glen Cove Avenue,
Glen Cove, NY.

Elegant Eating 631-360-2211,
739 Smithtown Bypass (Route 347),
Smithtown, NY 11787

H on the Harbor 516-883-0091,
410 Main Street, Port Washington, NY
11050

Lawrence Scott Events 516-993-7535,
5 Bethpage Road, Hicksville, NY 11801

Let There Be Bagels 516-944-8822,
475 Port Washington Boulevard, Port
Washington, NY 11050

Majestic Caterer 516-205-2737,
1483 Broadway, Hewlett, NY 11557
Fine Kosher Catering

Mr. Omelette 516-766 -1884,
983 Wood Street, Woodmere, NY
11598

Pride Caterers 646-369-2510,
420 East 79th Street, NY 10075

Thomas Preti 516-764-3188,
146 E 37th Street, New York, NY 10016



FACILITY RENTAL FEES

ROOM	EVENT DAY / TYPE	DURATION	ROOM RATE
Full Facility - Saturday (Congregational Hall, Multi-purpose Room, Lobby, Patio)	Saturday Celebration	4-5 Hours	\$300/Hour
Full Facility - Sunday (Congregational Hall Multi-purpose Room, Lobby, Patio)	Sunday Celebration	4-5 Hours	\$250/Hour
Congregational Hall (incl Lobby)	Saturday Kiddush Lunch, Baby Naming, etc.	2-5 Hours	\$200/Hour
Congregational Hall (incl Lobby)	Sunday - Thursday	2-5 Hour	\$150/Hour
Multi Purpose Room	Friday Drop & Go Shabbat Dinner	Up to 2 Hours	\$150 Flat Fee
Multi Purpose Room	Friday & Saturday	2-5 Hours	\$150/Hour
Multi Purpose Room	Sunday - Thursday	2-5 Hours	\$100/Hour
Lobby	Saturday Kiddush to Go	1 Hour	\$100 Flat Fee
Congregational Hall or Multi-purpose Room	Children's Birthday Parties	2-3 Hours	\$100/Hour

CATERING GUIDELINES

Approved Caterers have a contract with the synagogue wherein they have agreed to pay the synagogue for each booked party. Please discuss this with your caterer.

Each approved caterer should have all the required insurance certificates on file. These certificates are good for one year so please check with your caterer to ensure they are up to date. Please confirm that they have liquor liability coverage. Caterers who do not normally carry this insurance need to obtain a one day policy for your event if alcohol is being served.

B'NAI MITZVAH CELEBRATION PARENT CHECKLIST

Due at Time of Booking:

- Payment for use of room.
- Room Information/Rental Agreement Signed

Two Weeks Prior to Event:

- Payment of \$500 Security Deposit (damages and clean up fee-returned after the event)
- Security guard fee

One Month Before Ceremony:

- Provide Office Manager, Annette Rosalia, 883-3144 Ext 322, with the name of your point person for the Oneg Shabbat.
- Contact synagogue approved videographer if you would like to arrange for a DVD of *Shabbat* morning services.
- Order personalized *Kippot* and *Tallit*, if desired, from The Judaica Shop.
- Provide Office Manager with a list of vendor names (i.e., DJ, photographer) and contact information. Please ask each to provide the office with required insurance certificates.
- Contact Mitzvah Corp for left over food to be delivered to the food banks.

Caterer

Entertainment/Games/Lighting

Party Planner

Photographer

Decorator/Florist

Musical Group

Other

BAR/BAT MITZVAH

CONTACT INFORMATION

CATERING/FEES

For questions about Bar/Bat Mitzvah fees, Kiddush luncheons/catered parties and scheduling photography sessions: The Community Synagogue Office Manager, Annette M. Rosalia at 883-3144 Ext. 322 or email, arosalia@commsyn.org.

CLERGY

For meetings with either Rabbi and/or the Cantor, questions about services or honors on the day of the Bar/Bat Mitzvah: Assistant to the Clergy, Jean Gatz 883-3144 Ext. 328 or email, jgatz@commsyn.org

JUDAICA SHOP

To set up an appointment to select items (eg. Kippot, Tallit) available in The Community Synagogue Judaica Shop: Bari Ziegel 516-816-1082 or email, bziel@aol.com

MITZVAH CORP

To make arrangements for left over food to be distributed to local food banks contact the following Mitzvah Corp. A minimum of one week lead time is appreciated in order to coordinate efficiently: Alyssa Greenberg: alysagreenberg@aol.com 516-459-8280

VIDEOGRAPHER

To make arrangements for videotaping your Shabbat morning service: Richard Black Studio, 516-621-7995, info@richardblackstudio.com.

OFFICE MANAGER

Annette Rosalia, 516-883-3144 Ext. 322 or email, arosalia@commsyn.org

