



K.K. Bene Israel  
**Rockdale Temple**  
8501 Ridge Road • Cincinnati, OH 45236

## **Part Time Building & Grounds (B&G) Associate**

### **About Rockdale Temple**

K. K. Bene Israel/Rockdale Temple is a mid-sized Reform congregation and the oldest synagogue west of the Allegheny Mountains. Even as we look forward to celebrating our 200th anniversary in 2024, we pride ourselves on being a forward-thinking and future-focused congregation.

### **Role of the Building & Grounds Associate**

The B&G Associate (20 – 25 hours/week) helps keep the facility in excellent condition by performing a variety of cleaning tasks, light maintenance, and room setups. They staff meetings, programs, and events throughout the week, over the weekend, and in the evenings.

### **Ideal Candidate**

We are looking for this new member of our team to be responsible, motivated, willing to learn and take direction, have great attention to detail, and take pride in the work that they do. An ability to work independently with evening and weekend availability is ideal. A/V and technical skills are highly desirable.

### **Responsibilities**

- Clean and supply designated building areas (dusting, sweeping, vacuuming, mopping, restroom cleaning)
- Disinfect commonly used items like desks, door handles, office tools and phones
- Remove debris and snow from sidewalks
- Empty trash and recycling bins and take to proper areas
- Make minor repairs and notify management of deficiencies or needs for major repairs
- Assist in setting up and tearing down event spaces
- Help in the kitchen with meal preparation for Temple meals and special events
- Assist in serving and bussing tables at Temple meals, and washing dishes
- Follow all health and safety regulations
- Other miscellaneous duties as assigned

### **Reporting Relationships**

The B&G Associate reports to the Facility & Events Manager.

### **Compensation**

Starting rate of \$15/hour.

### **To Apply**

Please email ([HR@rockdaletemple.org](mailto:HR@rockdaletemple.org)) or call (513-891-9900) regarding your interest in the position.

The successful candidate must show proof of complete vaccination against COVID-19 (either complete single dose or complete two step dose) by date of hire.