

FACILITY TASK FORCE MEETING NOTES/REPORT TO BOARD
MAY 10, 2018

Building Sub-Committee:

1. 5 RFPs were sent out and accepted: 2 declined and 3 were positive.
 - studiotrope/Joseph Montalbano & Fransen Pittman
 - 1line studio/Tim Politis
 - BCL Architects/Federic Cooper and PEH Architects/Peter Heinz
2. Walk through with the 3 architects done on May 1 completed. Comments were positive. Dan Prendergast, Becky Epstein, and Sarah Goldblatt, members of the Building Subcommittee were present.
3. Possibility of additional firm, Barrett Studios/David Barrett (Universalist Church) Still pursuing. Update: David Barrett is not available.
4. Interviews by Subgroup of the 3 firms is scheduled on May 24. Update: Interviews moved to May 30.
5. Final selection of the firm by the building sub-committee on June 1. Update: Week of June 7.
6. Discussion of use of the roof prompted by a call of a congregant. We decided that a roof top garden/social area is worth discussing with the selected architect

Communications and Marketing sub-group

1. Help create a presentation for June 3 Annual Meeting emphasizing that this process is only to create a proposal to enable the Board of Directors to make a decision on how we might move forward

Finance Sub-committee:

Will become active July 1 with the guidance of Ray Merenstein, RDM Communications.

Logistics sub-group

New Business

1. Consider an open community meeting with the congregation and the selected architect to allow for a meet and greet and input of needs and wants. Date TBD, between late June and early July.

