

## Director of Education Temple Har Zion

Reporting to the Rabbi, the Director of Education is the visionary educational leader of a vibrant Religious School. This position is accountable for providing a supplementary school Hebrew and Judaic program that educates and inspires our children and youth to learn about and embrace Reform Judaism through innovative, creative and relevant curricula for grades Junior Kindergarten to 10.

We seek an educator who has experience in, and a passion for Reform Jewish education and congregational life, who thinks creatively, and who can help us look at a range of education programs for our diverse congregation. The ideal educator will also share our aspirations for learning programs that reach across the generations to excite, challenge and enrich all our members.

### Core Responsibilities

- Plan, evaluate and update the curricula that encompasses Hebrew instruction, Jewish history, culture, values, holidays, life cycle, music, *tikkun olam* and knowledge of Israel
- Work with the Rabbi and the Hazzanit to ensure the Hebrew program meets goals for *B'nai Mitzvah* preparation requirements
- Implement and oversee the formal and informal communications with parents including the sharing of student activities, learning objectives and progress reports
- Positively communicate, collaborate with, and build trust among all members of the Temple community including Clergy, office staff and lay leadership
- Manage all aspects of education staff (Hebrew and Religious School Teachers; School Administrator; and Teen Assistants) including retaining and hiring highly qualified teachers, professional development, continuous coaching, and evaluations
- Advocate, nurture, and sustain an instructional program and a school culture that are conducive to student's individual learning requirements
- Oversee and assist teachers in making our programming engaging, inclusive, meaningful and relevant with a focus on experience type learning
- Apply principles of effective leadership and management in relation to school registration, staffing, resource utilization and technology use
- Oversee all aspects of the ShinShinim Israel Engagement program including the selection of ShinShinim
- Ongoing management and optimization of the school's financial budget including applying for grant applications, help setting school fees and the ongoing management of school costs including programming costs and salaries
- Establish and maintain collaborative relationships with the community at large to facilitate continued growth in school enrollment and Temple membership

## Qualifications

- Recognized teaching degree - a Master's Degree in Jewish Education or a Master's in Education is preferred
- Minimum of three to five years of related experience and a background in Reform Jewish education
- Strong commitment to, and knowledge of, Reform Judaism, Hebrew, Jewish life and culture
- Dynamic leadership skills to inspire participation from a diverse constituency of congregants and families with a variety of goals and priorities
- Strong Hebrew skills required in prayer book Hebrew
- Ability to write/adapt curriculum
- Creative and innovative
- Highly organized with a strong attention to detail
- Strong administrative skills
- Easily builds trusting relationships
- Genuinely passionate about innovative educational practices and school leadership