ACCESSING YOUR MEMBER ACCOUNT ON SHULCLOUD

www.cbsnapa.org

- Login with email address and password.
- Click if you have forgotten your password.
The member account area is where you can control everything related to your account.

This is your ShulCloud Portal. Here you can edit your account profile information, view statements, update payments, register for events, and more.
Click on “My Profile” to update your basic information

Please make sure your contact information is up to date.

My Profile

Summary:

<table>
<thead>
<tr>
<th>Name</th>
<th>Congregation Beth Shalom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hebrew Name</td>
<td></td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:office@cbsnapa.org">office@cbsnapa.org</a></td>
</tr>
<tr>
<td>Phone</td>
<td>7072537305</td>
</tr>
<tr>
<td>DOB</td>
<td>-</td>
</tr>
</tbody>
</table>

Connect

[Connect to Your Google Account]

Connected

[View & edit your profile]
Paying Your Bill

Click on “My Statements” to view your current balance due.

My Statements - Outstanding Items

Click on “My Payment Methods” to view saved credit cards or add a new one.

My Payment Methods
ACCESSING YOUR MEMBER ACCOUNT ON SHULCLOUD

Paying Your Bill

Click on “Donate” to pay your bill or make a donation.

Donate (not only for donations) - Pay Your Balance Online

Online Payments

Paying as: Admin Account
Account has a balance of $0.00

3rd Party Payer: Third Party Account

Payment is: [ ] for account balance. [x] a donation.

Amount: $10

Pay this amount: Once Now

Payment Notes:

Create/Update a payment schedule-- how much and how often you are able to contribute.
**ACCESSING YOUR MEMBER ACCOUNT ON SHULCLOUD**

Update Family Information

Click on “My Family” to see who is listed in your household and to tell us more about them.

![My Family - View/Edit/Add Family Members](image)

**My Family - View/Edit/Add Family Members**

My Family

<table>
<thead>
<tr>
<th>Name (click to edit)</th>
<th>Email</th>
<th>Person Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>🚚</td>
<td></td>
<td>Head of Household</td>
</tr>
<tr>
<td>Liz Kadish</td>
<td></td>
<td>Son</td>
</tr>
<tr>
<td>🚚</td>
<td></td>
<td>Head of Household</td>
</tr>
<tr>
<td>Sybil Kadish</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*indicates primary contact.*

“Edit your family” to add people to your account. Click “Add Person” to add individuals such as parents or children.
Update Family Information

My Family - You can see who is listed in your family, the primary contact, children, more info.

For each person in your household you can add personal details, contact and business info, lifecycle dates, and more.

Remember to save your changes!
If you get lost, or need help finding your way around, please contact CBS:

office@cbsnapa.org