

B'nai Mitzvah Information Form

Your child's Bar or Bat Mitzvah is a very special time for your family. In order to help the temple staff ensure that the day goes smoothly, please complete this form and return it to the temple office at least 6 weeks prior to the date of your child's service

Student Name: _____ B'nai Mitzvah Date: _____

Parent Name: _____ Phone: _____ Email: _____

Student's Full Name: _____ Bar Mitzvah Bat Mitzvah

Approximately how many guests do you anticipate?: _____

Programs:

- We will be using the standard program provided by the temple.
- We will be providing our own programs (must be approved by Sharon Brown Goldstein)

Kippot:

- We will be providing our own kippot.
- We will be using the temple kippot.

Photography:

- We anticipate having pictures taken the morning of the service.
- We will not be having pictures taken the morning of the service.

Please Note: The Torah may only be removed from the Ark by the Board Usher. In addition, if a shared service, please make sure to coordinate photography schedules.

Challah:

The temple provides challah for the Friday evening service, the Saturday morning service, as well as for the mini-kiddush in the lobby following the Saturday morning service. If you are going to provide your own for either service, please let the temple staff know.

B'nai Mitzvah Options

There are a number of ways that many families choose to remember and commemorate this special day. We are able to provide a number of options for our B'nai Mitzvah Families. Please go to <http://www.cbnaishalom.org/bnai-mitzvah-forms/>, or complete this form and return it to the Temple Office.

Tree of Life

____ I would like to commemorate the event with a leaf on the Tree of Life (\$275 donation)

Please inscribe as follows (max. 3-4 lines, 20 characters per line:

Most use the format:

Please print the text for the leaf clearly:

Bar Mitzvah

STUDENT'S NAME

Date

Bimah Flowers

Many families choose to decorate the bimah with flowers. The synagogue has lovely silk flowers, which are available for rental. Families find this a less-expensive alternative to live flower arrangement, and the donation goes to our Landscape Fund to help beautify our temple building.

____ I would like to use the Temple's Silk Flower arrangements (\$118 for single / \$59 per family for shared)

Video Recording

Families have the option to receive a video recording of the service. We will have a videographer operating our in-house system, with audio from our sound system, and zooming in on key moments of the service. If being recorded, the service will also be live streamed.

____ I would like to have the service recorded and live-streamed (\$180 per family)

Prayer Book Donation

Many families also opt to mark the occasion with a donation to the Congregation B'nai Shalom Prayer Book and Ritual Fund. This donation is acknowledged with a bookplate, and used to refurbish and purchase prayer books.

____ I would like to donate to the Prayer Book Fund (\$36) with the following inscription on a nameplate:

Total Donation: _____ Thank you for your support of Congregation B'nai Shalom



Congregation B'nai Shalom Oneg Sponsor Program

Name of Sponsor

Phone Number and E-mail of Sponsor

Date of Friday Night Oneg

Special Occasion

For a **minimum donation of \$72**, Sisterhood will provide fresh flowers, seasonal baked goods, freshly brewed coffee/tea/water and a feature cake for the honoree(s), when appropriate. While a \$72 donation is greatly appreciated, we hope you will add one or more special touches to the Oneg. Please check as many as you would like!

Special Touches: \$10 additional for each one: _____cheese/cracker platter _____soda
_____ cut fruit _____ other food

Total for Special Touches \$_____

I would like to provide special decorative paper goods:
_____ plates _____ napkins _____ hot/cold cups _____ tablecloths

The \$72 fee covers the cost of providing the Oneg for the congregation and the first 10 non-congregant guests. For **non-congregant** guests, there is an additional charge of \$15 for every 10 guests to cover the cost of extra food (1-10 guests = included in minimum donation, 11-20 guests = \$15, 21-30 guests = \$30, etc.).

How many **non-congregant** guests do you expect? _____

Total for non-congregant guests \$_____

For B'nai Mitzvah: What first name, or nickname, would you like to appear on your child's cake? _____

Please enclose a check payable to:

Congregation B'nai Shalom Sisterhood

Forms and payment are due no later than the 1st of the month prior to the date of sponsoring (for example, if the oneg you are sponsoring is any time in June, your form and payment are due by May 1st). If there are questions about the Oneg Sponsor Program, please contact Ruth Lubitz at cbsoneg@gmail.com or 508-786-1834

Effective 12/1/18