

Shalom! This is a quick guide to help you better understand our new donation portal (web-based).

Hosted by ShulCloud Network

Welcome Joe Sephardic



HOME DONATE

Log into your account here. If you are logged in, you will see your name. Click on the dropdown to be taken to "My Account." You can donate from your account page OR from the DONATE button.

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## Online Payments

Paying as **Joe Sephardic**  
You currently have a balance of \$2,320.00

Your name should be here if you have an account

Payment is  for account balance  
 a donation.

Click to pay existing invoices (more info on another document).

Type

Choose the fund to which you want to donate

Amount \$

Type in how much you want charged to your card.

Pay this amount

Click to make a new donation.

Payment Notes

If you want to set up automatic recurring payments, select frequency/amount from this menu.

Dedicate

Do you want to dedicate this donation in someone's honor, for their recovery, or in memory of someone? Choose it here. More blanks will pop up for you to fill in as much information about that person as you can. If you put in the person's email, they will get an automatic notification. The person will receive a notification from us either way.

Dedicate to First Name

Dedicate to Last Name

Dedication Notes

Person to Notify

Salutation / Full Name of Person to Notify

Email to Notify

Address

Address 2

City

State

Zip

Please Select:

Continue to Payment >

## Confirm Payment

Paying **\$2,320.00** for Account Payment  
Payment Method **OVS Authorize.net**  
Convenience Fee  Include  Don't Include  
**\$72.06** *What's this?*  
Total **\$2392.06**

Credit card companies charge us every time we run a credit card transaction. Click "include" if you would like to help us cover the cost of the transaction. It will never be a large amount of money, and every little bit helps! Clicking "don't include" will remove the convenience fee.

Click to go to the next screen where you can select a saved card or add a new card, and confirm the payment.

Confirm and Continue >