

LJCC Board Meeting
May 22, 2022

Attendees: Carrie Caine, Jordan Yochim, Rebecca Swinburne Romine, Suzanne Sherr, Steve Hurst, Robin Rosenberg, John Hoopes, Jill Kleinberg, Shelley Skie, Jordan Wade.

Vote: Approve Meeting minutes for April. **Unanimous Approval**

Financial Report: Jordan Yochim - We have transitioned to Quickbooks online so that all of the data is available to us in different locations and updated on demand. Will share the new system today in order to review the financials. Quickbooks allows us to see itemized charges instead of just categorical. Just in the first few weeks of the fiscal year here, but things are running smoothly.

- **Motion:** Jordan Y. moves to not review the balance sheet every meeting, but rather we look at those once a quarter in order to meet our fiduciary duty. **Amendment, Carrie Caine:** Reviews occur every quarter or at the request of the board. **Second:** Shelley **Vote: Unanimous Approval**
- **Motion:** John - Accept financials for this month **Second:** Suzanne **Vote: Unanimous Approval**

Budget for 2022-23: The budget subcommittee's philosophy was to be conservative in estimating revenue and liberal in estimating expenses. We wanted to be as responsible in our projections as we could be.

- John requests to add cemetery funds as funds to be raised at a total of \$4,000.
- This will be a deficit budget, we currently have the cash in the bank to cover that and will not proceed this way every year but as a rebuilding year it seems prudent.
- **Motion:** Jordan Y. proposes we present this budget to the congregation. **Second:** Shelley **Vote: Unanimous Approval**

Break

Security Report: Steve - Will determine this week whether our federal grant money can be reallocated to different contractors based on price increases. Jordan W. will contact Chuck Green about scheduling exact security training dates.

Program and Operations Report: Annual Report is being created this week. Will need bios and committee updates from Board Members.

- Jordan W. will be in town on June 20-30.

Cemetery Report: John - We will be putting together a budget before the Annual meeting. The most important thing is the improvement of the road and signage. We will also be improving the

infrastructure including a shed. Finally we need to discuss general landscaping that would be low maintenance but would beautify the cemetery. The committee would like to make a proposal to include cemetery recognition in our annual calendar.

- Should we provide directions to the cemetery on the website? It is available on wikipedia and find a grave. We need to at least say directions are available upon request. **After some discussion the board agreed to publish directions on the website.**

Religious School Report: Robin - We have hired a new religious school director for the fall and are excited to get back together in person.

Reopening Committee: We are still requiring masks indoors when not eating and drinking. Jordan W. and Nixx are looking into HEPA filters for the HVAC systems and we will solicit fundraising for in-room air filters. This would cost about \$1800. Jill and Suzanne are going to look at these options and make some decisions.

Ritual Committee: Carrie - Shavuot is June 4, kid friendly event and adult study to follow. We are almost finished with a position description for High Holidays and we will be sending that around to different communities to try and recruit leadership that will work for our community.

Annual Meeting: Carrie - We will be putting together a report both digital and printed for those who need it. We will have an extensive registration form so that we know who is coming, who needs childcare, who wants to buy grocery certificates etc. We will be having bagels at the in-person event.

- Special email about meeting registration will go out soon.
- Member Phone calls to those who have not yet registered