



Congregation B'nai Tzedek
10621 South Glen Road • Potomac, MD 20854
Telephone: 301-299-1149

CHILD'S FULL LEGAL NAME _____

CLASS _____

CONFIDENTIAL INFORMATION 2023-2024

IF THERE IS A SPECIAL FAMILY SITUATION, we ask that you provide the School with information which will help us to comply with legal requirements. Complete the form below and return it in a sealed envelope to the Nursery School Office.

In the event of parental divorce or separation, it is the policy of the School to provide the custodial parent, the non-custodial parent, and step parents equal access to all official records and reports regarding the child (children). Each is granted access to the child (children), to the teachers, and to the administrators. Such access is provided without notification of other parties and regardless of the party or parties paying the fees. **Exceptions to this policy are undertaken only when necessary to comply with applicable law and/or when so ordered by a court of law.**

PLEASE ATTACH A COPY OF THE VALID CUSTODY ORDER. IF NO CUSTODY ORDER IS ON FILE, PARENTS WILL HAVE EQUAL ACCESS TO THE CHILD (CHILDREN).

- ☐ Court order attached
- ☐ Applicable Court Order already on file

☐ Not Applicable

Parent or Legal Guardian

Date