

**MINUTES**  
**Temple Sinai Board of Trustees Meeting**  
**Wednesday, February 20, 2019; 16 Adar I 5779**

Board Members Present

Jon Braslaw, Liz Daoust, Calvin Gibbs, Richard Hart, Neil Jacobson, Sara Klein, Maya Levi, Laurie Leiber, Jim Manheimer, Susan Rosenthal, Frances Rotolo, Bart Schenone, Sydney Schimmel, Andrew Shear, Joan Waranoff, Phil Witte, Erik Zwerling

Absent

Megan Bacigalupi, Matti Fromson, Diane Grauer, Melissa Heller, Josh Kuluva, Anne Schmitz, Debra Schoenberg, Karen Tanner

Staff Present

Dorian Farrow, Rabbi Mates-Muchin

7:16 Call to Order

7:17 Approval of January 2019 Board meeting Minutes

*Neil Jacobson moved to approve the minutes, Andrew Shear seconded. All approved.*

7:18 Consent Calendar:

Membership Report- *all approved consent calendar.*

7:19 Finance, Membership and Annual Giving Update – Dorian Farrow/Sydney Schimmel

- There are shortfalls in revenue from the preschool, youth program and cemetery this year, but expenses are on target and the balance sheet is still strong. The preschool is not a major concern but Ellen and staff will address the decline with preschool admissions for next year.
- Information about the Jewish Community Foundation presented and questions answered.
- Dorian Farrow announced his retirement at the end of June 2019. We will begin the planning and search process at the March Executive Committee meeting.

7:35 Security Update – Dorian Farrow/Sara Klein/Rabbi Mates-Muchin

- Sara, Dorian and Rabbi Mates-Muchin met with the family who will be donating funds to cover security upgrades.
- The temple would like to share additional security-related costs among the entire congregation. Typically, around 80% of congregants give some contribution toward the annual security fee.
- Next year, we will raise the security fee ask (although the increase amount is TBD in the coming months) through the membership renewal process.
- We are ahead of schedule on all new security upgrades for the building. Staff will communicate security changes in an upcoming Bulletin/email.

7:50 Proposal to Recommend to the Congregation a Transfer of Home of Eternity Cemetery to Sinai Memorial Chapel – Sara Klein

- Terms of the cemetery transfer deal are basically the same as in prior discussions. SMC will hire one of our employees and negotiate a contract with the Union. Temple Sinai's pension liability will be amortized over 20 years with an annual payment. SMC will likely do repairs on the cemetery once it is under their ownership.

- Temple Sinai employees have until March 25 to sign and agree to the terms. Will ideally go to the congregation in mid-March with the transfer proposal. The transfer requires the approval of two-thirds of votes cast by the congregation (with 10% constituting a quorum).

*Motion to approve the updated cemetery transaction. Neil Jacobson moved to approve, Sydney Schimmel seconded. All approved.*

8:10 Proposal to Amend Bylaws re Cemetery – Sara Klein

- Removes references to cemetery.

*Susan Rosenthal moved to present/recommend the amendment to the congregation for approval, Erik Zwerling seconded. All approved.*

8:17 Proposal to Amend Bylaws re Expenditures – Sara Klein

- Bylaws currently have more restrictive rules for spending over \$5,000; need to have some flexibility for emergency situations. In these situations, there will be a shift from entire board approval to Board President/Treasurer approval.

*Bart Schenone moved to present/recommend the amendment to the congregation for approval, Andrew Shear seconded. Motion carried; 1 opposed, 2 abstained.*

8:38 Update on Director of Education Search – Andrew Shear/Rabbi Mates-Muchin

- Two candidates are coming to interview here in the next two weeks. Both are graduating from rabbinical school and will be ordained this spring, and both have strong ties to the East Bay.
- Coaching and mentoring for either one will be essential for their professional development and long-term success.

8:54 Adjourn

**Upcoming Board Meeting Dates:**

**March 27 (note, fourth Wednesday not third)**

**April 17**

**May 15**

**June 19**