

**MINUTES**  
**Temple Sinai Board of Trustees Meeting**  
**Wednesday, November 14, 2018, 6 Kislev 5779**

Board Members Present

Megan Bacigalupi, Jon Braslaw, Liz Daoust, Matti Fromson, Calvin Gibbs, Diane Grauer, Melissa Heller, Neil Jacobson, Sara Klein, Josh Kuluva, Maya Levi, Laurie Lieber, Jim Manheimer, Frances Rotolo, Bart Schenone, Sydney Schimmel, Anne Schmitz, Andrew Shear, Karen Tanner, Joan Waranoff, Phil Witte, Erik Zwerling

Absent

Richard Hart, Susan Rosenthal, Debra Schoenberg

Staff Present

Dorian Farrow, Cantor Keys, Rabbi Mates-Muchin, Rabbi Regev

7:05 D'var Torah- Laurie Lieber

7:10 Welcome to new Board members Calvin Gibbs, Josh Kuluva and Jim Manheimer

7:12 Election of President

*Bart Schenone moved to name Sara Klein as President for a second year, Neil Jacobson seconded. All approved.*

7:15 President's presentation of the 2018-2019 Executive Committee

Anne Schmitz- Vice President

Jon Braslaw- Vice President

Joan Waranoff- Vice President

Sydney Schimmel- Treasurer

Liz Daoust- Secretary

Matti Fromson- Parliamentarian

*Neil Jacobson moved to approve the Executive Committee, Frances Rotolo seconded. All approved.*

7:20 Approval of September 2018 and October 2018 Board meeting Minutes

*Frances Rotolo moved to approve, Matti Fromson seconded. All approved.*

7:25 Consent Calendar

Membership Report – Dorian Farrow

*All approved.*

7:30 Financial and Membership Update – Jon Braslaw/Sydney Schimmel/Dorian Farrow

- Ended the year with over \$1M in cash; overall went down slightly in assets due to lower receivables. Debt down \$800K. \$234K in revenue generated since June.
- This year, the finance committee will figure out a plan for building an operational reserve fund.
- Have faced small challenges with income so far this year, but we are practicing better expense control and are coming in under on expenses; should remain very close to budget.
- Thank you to Jon for all his work as Treasurer; welcome to Sydney in her new role going forward.

7:40 Cemetery – Sara Klein/Dorian Farrow/Rabbi Mates-Muchin

- The Board discussed a proposal with respect to the future guardianship of Home of Eternity cemetery.

7:48 Security Update – Sara Klein/Dorian Farrow/Rabbi Mates-Muchin

- Many security measures already in place at the temple, but since the events in Pittsburgh we have increased security guard hours, eliminated the use of most entrances, bag checks.
- We have engaged with security company Highcom to do an in-depth assessment: what do we need to do to upgrade our systems here? We are also negotiating with Highcom about the possibility of providing our security personnel, as they demonstrate a consistent level of professionalism.
- Anticipating that security costs could potentially increase substantially.
- Next month, Dorian will come to the board with a full security proposal post-assessment.

8:45 Annual Giving Priority – Rabbi Mates-Muchin/Dorian Farrow

- Staff has been rethinking the annual giving priority for the year, with the feeling that in this local and national climate would not be best to run a campaign for the sound system. We will instead encourage donors to think about other Jewish organizations in need nationally as well as across California in addition to their contributions to Temple Sinai annual giving.

8:50 Sanctuary sound improvement proposal – Rabbi Regev/Dorian Farrow

- The basic sound functions in the sanctuary and chapel are unpredictable.
- In the future, a larger project will need to be undertaken to upgrade to a digital system. For now, a stopgap solution: all components will stay the same, hardware will stay the same, sound will stay the same, but a new touchpad that creates a digital/analog interface will give us more predictability and confidence that the system will keep working in the short term.
- This project/repair will cost \$22K (funding that cannot be recouped when the larger project is initiated).

*Joan Waranoff moved to approve, Jon Braslaw seconded. All approved.*

8:55 Unbudgeted expenses under current bylaws

- Our current bylaws do not allow for expenditures more than \$5K (out of budget) without board approval. However, we can amend the bylaws when we go to the congregation about the cemetery transfer.
- The Board has to approve this change before it goes to the congregation; governance will bring a proposal to a future meeting.

9:00 Adjourn

**Upcoming Board Meeting Dates:**

**December 19**

**January 16**

**February 20**

**March 27 (note, fourth Wednesday not third)**

**April 17**

**May 15**

**June 19**