

Temple Sinai Board of Trustees Meeting **Wednesday April 18, 2018, 3 Iyar 5778**

Board Members Present

Megan Bacigalupi, Jon Braslaw, Liz Daoust, Matti Fromson, Diane Grauer, Melissa Heller, Neil Jacobson, Sara Klein, Laurie Leiber, Tom McCleary, Susan Rosenthal, Bart Schenone, Anne Schmitz, Debra Schoenberg, Andrew Shear, Joan Waranoff, Phil Witte, Erik Zwerling

Absent

Richard Hart, Jacob Levine, Frances Rotolo, Sydney Schimmel, Sam Schuchat, Karen Tanner

Staff Present

Dorian Farrow, Rabbi Mates-Muchin, Rabbi Regev

7:10 Welcome

- The board will meet in the library starting next month.

7:11 D'var Torah – *Erik Zwerling*

7:15 Approval of March 2018 Board meeting Minutes (*attached*)

- Changes suggested and adopted.
- *Motion to approve by Joan Waranoff, seconded by Jon Braslaw. All approved.*

7:18 Consent Calendar:

Membership Report – *Dorian Farrow (attached)*

7:20 Obligations of Temple Sinai Board Members (*information*) (*attached*) (*Sara Klein*)

- Need to begin thinking about a strategic plan (prior plan was written in 2003); will likely tackle this project in 2019; document will be more visionary versus programmatic.
- There is an expectation that board members will serve on other temple projects/committees; Sara will work with individuals to figure out what drives/motivates them.
- There is also an expectation that Temple Sinai will be among our top charitable causes and board members will contribute to annual giving so we have 100% participation. Sara will send out a reminder with a link to online giving to the board.

7:30 Temple Sinai Legacy Donor Program (*information*) (*guest Geoff Pillar*)

- The Life and Legacy program has been in place here for almost 3 years and around 20 Jewish organizations in the East Bay participate in the program; historically, Temple Sinai has not had a strong tradition of will/estate giving.
- Initially, we needed to sign up 18 new participants per year at Temple Sinai; now we have approximately 70 households that are committed to a legacy gift to Temple Sinai and the third year of the program is designed to secure these obligations.
- The board has shown leadership with the Legacy Donor Program; Geoff is looking for a board member to help him with stewardship work (Legacy Giving Shabbat on 11/9/18, donor follow up) starting in the fall.

7:50 Financial Update (*information*) (*Jon Braslaw/Dorian Farrow*) (*attached*)

- Financials are all still strong; we have collected virtually all pledges/payments due to the temple.

- We have lowered the monthly payments on the loan; next month we will be able to start paying interest and principal out of operational funds. Any other incoming Yesod monies will be used to pay down the principal.
- Religious school registration has opened and is off to a good start; preschool deposits have been collected and there is a waiting list.
- Membership renewal will begin in June this year.
- The Yesod campaign is essentially over and we will recognize and celebrate donors in the coming months.
- The Finance Committee has been working on the 2017-18 forecast and the 2018-19 budget. They have forecast that income will be 6% above this year's budget (several large gifts, successful membership campaign). Expenses are forecast to be 10% below this year's budget (personnel changes, staff controlling expenses). For next year: income is budgeted to be 3% below this year's projection and expenses are budgeted to be 8% above this year's projection. Bottom line: we are budgeting a net adjusted income of \$50K for the 2018-19 fiscal year.

8:10 Painting Update (*information*) (*Dorian Farrow*)

- All painting has been completed along with carpet cleaning.
- The painting and carpet cleaning companies and a thank you will be included in the upcoming Bulletin.

8:15 Director of Education Search Process (*action*) (*Sara Klein*) (*attached*)

- Sue Bojdak will be leaving at the end of this school year; she has been at Temple Sinai for 12 years. Sue will be thanked and appreciated for her work at the May board meeting and at the Friday night Shabbat service on May 18.
- Since we will not have time to do a full director search by July 1, it was proposed that the board's Executive Committee serve as the search committee for an interim director (for the 2018-19 school year). An official search committee will be formed by June 2018 and tasked with finding and hiring a permanent Director of Education (starting the 2019-20 school year).
- A number of people in the larger Jewish community are potential candidates for the interim director role; Rabbi Mates-Muchin and others are having conversations with various leaders.
- *Motion to approve Director of Education search process proposal by Bart Schenone, seconded by Susan Rosenthal. All approved and motion carries.*

8:22 Adjourn

8:30 Executive Session