

## **Temple Sinai Board of Trustees Meeting**

### **Wednesday March 21, 2018, 5 Nisan 5778**

**Board Members Present:** Jon Braslaw, Matti Fromson, Tom McCleary, Andrew Shear, Frances Rotolo, Emmett Koehler, Liz Daoust, Sam Schuchat, Anne Schmitz, Neil Jacobson, Susan Rosenthal, Phil Witte, Melissa Heller, Richard Hart, Diane Grauer, Megan Bacigalupi, Erik Zwerling, Sydney Schimmel, Karen Tanner, Joan Waranoff, Bart Schenone, Jacob Levine

**Absent:** Sara Klein, Laurie Leiber, Debra Schoenberg

**Staff Present:** Dorian Farrow, Ellen Lefkowitz

6:30 Executive Session

- See separate Executive session minutes.

7:00 Call to Order (*Sam Schuchat presiding*)

7:03 Staff Update (*information*) (*Ellen Lefkowitz*)

- Snapshot of the preschool right now: 87% of families are members of Temple Sinai; have used membership as a priority for acceptance the past few years so this percentage increasing.
- 42% of the families are full-time (children at school from 8 AM-6 PM).
- Diverse staff who hail from all over the East Bay; only 5 are Jewish (typical for a Jewish preschool); varied training and experience; encourage a variety of professional development opportunities for teachers.
- Always thinking about ways to connect to the larger institution of Temple Sinai.
- Continuity from the preschool to religious school is a focus for both schools.

7:25 D'var Torah – Liz Daoust

7:37 Approval of February 2018 Board Meeting Minutes (*attached*)

- Matti Fromson moved to approve, seconded by Joan Waranoff. All approved.

7:39 Consent Calendar:

Membership Report – *Dorian Farrow (attached)*

- Matti Fromson moved to approve, seconded by Tom McCleary. All approved.

7:40 Financial/Budget Update (*information*) (*Jon Braslaw/Dorian Farrow*) (*attached*)

- We will end the year slightly ahead of our budget at 4.3M; total expenses at 62%.
- We will have a surplus for the year, but now starting to look at long-term maintenance/upkeep and the finance committee will create a plan going forward to deal with excess. The idea of an operational building reserve will also be explored.
- The current database streamlines operations and makes all departments function more effectively.
- The finance committee is in the budgeting process right now and will come to the Board in May to ask for 2019-2020 budget approval.
- Last year, we renegotiated the building loan and have paid interest only the past year. Because of Yesod monies, have been able to pay down the principal so the loan now stands at 2.4M. Going forward, we will be able to start paying interest and principal on the loan.

7:55 Capital Improvements Update (*information*) (*Dorian Farrow*)

- The Sanctuary has two more weeks of painting. The Rotunda starts next week and all is going well. The painting company will gift us the painting of the bathrooms.
- Only one company gave a bid on the boiler; much higher than anticipated. When Sara returns from her trip, we either need to reopen the bidding process or go back to the initial bid and push back.

8:00 Other (*information*)

- Contact Phil Rubin if you would like to make Passover phone calls, a good way to connect with other congregants.
- Many upcoming Seders: Community, Unity, WTS.
- Emmett Koehler goodbye- thank you for all your amazing work!

8:06 Adjourn