

SHALOM SCHOOL ENROLLMENT AGREEMENT 2023 – 2024

Student(s) Last Name: _____

These Terms and Conditions and the Shalom School Program and Payment Option Schedule for the current school year are part of the Enrollment Agreement between Shalom School and you, the parent(s) or guardian(s) listed in this Enrollment Agreement. This Enrollment Agreement must be signed by each PARENT/LEGAL GUARDIAN and returned to the Shalom School office. The Enrollment Agreement is in effect when it is signed and accepted by the Head of School. **Please retain a copy of this document for your records.**

Enrollment: By signing the Enrollment Agreement, you are enrolling each student listed in this Enrollment Agreement in Shalom School for the 2023-2024 school year. Shalom School does not make any guarantee of student placement in a particular grade level or class configuration. Placement is contingent upon student(s) successfully completing the current school year and meeting the requirements for advancement as well as enrollment and staffing considerations.

Initials _____

Delivery of Enrollment Agreement and Initial Payments: You agree to comply with the Terms and Conditions and to pay tuition and fees as set forth in this Enrollment Agreement. **Upon receipt of this Enrollment Agreement, you will be invoiced the following non-refundable deposit for each student:**

- One tuition installment
- A one-time registration fee (for new students only)

Annual tuition installments and registration fee amounts for the 2023-2024 school year are listed on the Program and Payment Option Schedule incorporated by reference and attached hereto.

Shalom School may refuse enrollment for the 2023-2024 school year if, at the end of the school year, there is a past due balance due to Shalom School for any prior school year.

Initials _____

Tuition: As stated on the Program and Payment Option Schedule, Shalom School offers various payment options and discounts on tuition amounts. Please indicate on this Enrollment Agreement form which payment option you select for each student's tuition.

All invoices from Shalom School for program costs, tuition, fees, and/or other charges are due by the first (1st) of each month and are delinquent if not paid in full by the tenth (10th) of each month. Delinquent payments will incur a minimum service charge of \$25.00 or 1.5% of the total account balance due, whichever is greater. If your account becomes more than thirty (30) days delinquent, Shalom School may require that you pay tuition via automatic withdrawal from your bank account. Student enrollment and attendance at Shalom School is conditioned upon timely adherence to your obligations as stated in this Enrollment Agreement. If payment becomes delinquent during the school year, Shalom School reserves the right to deny attendance to a student until the account related to that student is made current.

Initials _____

Relocation: If you withdraw your student(s) before the end of the school year, you are obligated to pay the entire annual tuition. However, in the event you withdraw your student(s) before the end of the school year because of relocation 40 miles or more from Shalom School, you may be released from this Enrollment Agreement (including tuition for the balance of the school year as set forth below) beginning thirty (30) days after Shalom School receives written notice of your relocation or thirty (30) days after your student(s) last day at Shalom School, whichever is later (the "Relocation Effective Date").

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Force Majeure: Shalom School's failure to perform any term or condition of this Agreement as a result of conditions beyond its control such as, but not limited to war, fires, floods, acts of God, epidemics, pandemics, governmental restrictions, power failures, and/or damage or destruction to the school facilities shall not be deemed a breach of this Agreement.

Initials _____

Parent Handbook: By signing this Enrollment Agreement, you acknowledge that you have access to the electronic Shalom School Parent Handbook and agree to abide by the policies and procedures listed in the handbook and all other applicable policies. Shalom School reserves the right to change its policies and procedures at any time and communicate appropriately.

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Emergency Form and Immunizations Required: Children enrolled in Shalom School must have a current Family/Emergency Information Form and up-to-date immunizations on file. Your child will not be allowed to begin attending Shalom School until the completed and signed Emergency Form and a record of up-to-date immunizations has been filed with the school office.

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Expectations for Student Progress: Student enrollment at Shalom School is conditioned upon the student's regular attendance, achievement of developmental milestones, and academic performance. Shalom School's staff is dedicated to helping each student achieve to the best of their ability but makes no guarantee about educational outcomes. Shalom School reserves the right at its sole discretion to dismiss a child for poor attendance, unsatisfactory academic progress, or if it does not have adequate expertise or resources for the child's educational, medical, or other needs (subject to any applicable regulatory requirements). At Shalom School's sole discretion, dismissal may be with or without notice.

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Relationship Clause: A positive and constructive relationship between the School and family member (defined as parent, student, or other person associated with student) is essential to the School's educational purpose and responsibilities to its students. If any family member engages in behavior, communications, or interactions on or off campus, that is disruptive, intimidating, overly aggressive, or reflects a loss of confidence in or disagreement with the School's policies, methods of instruction, or discipline, or otherwise interferes with the School's safety procedures, responsibilities, or accomplishment of its educational purpose or program, or exhibits behavior detrimental to the well-being and public perception of the School, Shalom School reserves the right to withdraw an offer of enrollment or re-enrollment or to terminate an executed tuition contract and dismiss a student, as a result of a family member's violation of the expectations set forth in this Enrollment Agreement. There will be no refund of tuition or cost of optional programs where such termination and dismissal occur and any unpaid balance is payable in full according to the terms of this contract.

Initials _____

Department of Social Services: The Department of Social Services has the authority (at any time) to interview a Preschool/Pre-K student or staff member, to inspect the facility, to copy student files and/or audit a student's records or Shalom School's records, without prior consent. (Authorized by the State of California - California Code of Regulations - Title 22 - Social Services - Division 12 - Child Care Facility Licensing Regulations - Section 101200)

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Parent Participation: Parent Participation is an important part of Shalom School. You agree to comply with the Parent Participation Program and to contribute at least twenty-five (25) Parent Participation hours (per family) during the school year. Parents who fail to complete their Parent Participation hours must pay Shalom School \$15.00 per hour for each hour not volunteered prior to the end of the school year.

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Authorizations: By initialing below, you grant the following authorizations regarding each student in your household who attends Shalom School:

- for that student to participate in school activities both on school grounds and on Shalom School field trips, unless Shalom School is specifically notified in writing to the contrary before the field trip; parents/legal guardians further agree to indemnify and hold the School, its agents, representatives or employees harmless for any injuries or damages sustained by their children while under the care and supervision of the School unless the injuries and damages are the result of willful misconduct or gross negligence.

Initials _____

- for that student to be photographed or recorded for use in the Shalom School yearbook.

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- for that student to be photographed and used in Shalom School recruitment or marketing materials including but not limited to the Shalom School website, social media, or in stories on Shalom School by newspapers, radio and TV stations.

Initials _____

Contributions: As in virtually all independent schools, tuition payments cover only about 80% of the actual costs. Shalom School's Annual Campaign and other fundraising efforts help make up the difference. Therefore, all families at Shalom School are expected to make a **meaningful contribution** to the Annual Campaign -- meaningful within each family's means. If you would like to make your commitment now, please inquire in the Shalom School office regarding a contribution form or donate online at www.shalomschool.org. Annual Campaign contributions are, generally speaking, tax deductible, but you should consult your tax advisor to confirm that they are deductible for you.

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Entire Agreement: This Enrollment Agreement supersedes all prior agreements between you and Shalom School regarding the subject matter of this Enrollment Agreement. No provision of this Enrollment Agreement may be modified or waived, except with the express written consent of an authorized representative of Shalom School. The enrollment of each student covered by this Enrollment Agreement is effective upon signature by you and by the authorized representatives of Shalom School. This is a binding agreement, including your obligation to pay Shalom School for tuition, fees, and other charges. In the event of a payment delinquency by you, Shalom School will be entitled to collect reasonable costs of collection, including attorney fees, from you.

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2023 – 2024

STUDENT(S) INFORMATION:

Name:	Date of Birth:
Gender:	Program or Grade Level:
Preschool Program Option:	Half-day Full-day

Name:	Date of Birth:
Gender:	Program or Grade Level:
Preschool Program Option:	Half-day Full-day

Name:	Date of Birth:
Gender:	Program or Grade Level:
Preschool Program Option:	Half-day Full-day

PARENT/GUARDIAN INFORMATION:

Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Phone:	Phone:
Email:	Email:

PAYMENT OPTION: Please refer to the Program and Payment Option Schedule. All monthly tuition statements will be emailed. Hard copies may be provided by the Business Office upon request.

- ☐ **Option 1 – Pay in full by check on or before June 30, 2023 – 3% discount**
- ☐ **Option 2 – Pay in full by debit/credit – no fee charged**
- ☐ **Option 3 – Monthly installments by debit/credit – will include a 3% fee**
- ☐ **Option 4 – Monthly installments by check**

By signing this agreement, I/we attest that I/we have read, understand and agree to abide by the above terms and conditions, including the obligation to pay Shalom School all charges for tuition and fees, and in all events to be responsible for the financial obligations of my/our child(ren).

Parent/Guardian 1 Signature: _____

Date: _____

Parent/Guardian 2 Signature: _____

Date: _____

ACCEPTED: _____

Date: _____

Jilian Bar-or, Head of School