Teen Educator
Temple Isaiah, Lexington, MA

To apply, please email a cover letter and resume to Rabbi Amy Hertz, Director of Congregational Learning, at ahertz@templeisaiah.net.

About Temple Isaiah
Temple Isaiah is a warm and caring community that values and respects the individuality of its members and the diversity of its membership. Our community is deeply committed to Jewish tradition, and proud of our on-going history of innovation.

We are an inclusive community and welcome all people who wish to lead a meaningful and deep Jewish life.

We are in historic Lexington, Massachusetts, but draw our membership, now composed of more than 800 households, from many neighboring communities. We participate actively in community life in many of the towns where our congregants live and work, through interfaith programs, Mitzvah Day projects, support of regional and national Jewish organizations, and other activities.

Jewish Education at Temple Isaiah
The culture of innovation is especially strong in learning at Temple Isaiah. We offer a vast array of programs and activities, which encourage our learners to find their own paths and craft their own approaches to living a Jewish life.

We take Jewish education seriously, for ourselves and our children, and encourage our members to question and challenge themselves to create a vibrant, personal Jewish identity.

The Teen Educator is a member of the Education Team at Temple Isaiah that includes several other full-time and part-time educators, as well as supplemental education staff.

About This Position
- Full-Time Position
- Compensation Range: $45,000 - $50,000 plus benefits
- Reports to: Director of Congregational Learning
- Opportunities: Professional Development Opportunities with Funding, Creative Team, Flexible Schedule (certain weeknights, weekends, and holidays required)

Our ideal candidate has:

- 2+ years of full-time youth work or teaching experience
- Experience in camp and youth-group settings
- Creativity, passion, energy, and vision
- Excellence in communication and organization
- A bachelor's degree or equivalent work experience
- A solid foundation in Jewish educational content such as Torah, history, traditions, etc.
- Familiarity and comfort with modern computer, A/V, and communications technology
- A special skill set to contribute to our learning community, such as song leading or storytelling

Duties/Areas of Work

- Youth & Family Programming
    - Advise, supervise, and support Temple youth group programs.
        - LEFTY (high school)
        - SMALLY (middle school; in collaboration with middle school educator who oversees the group)
    - Develop teen and parent leaders to envision new opportunities and engage Education Council members in helping to vision the future of youth engagement.
    - Actively recruit and engage age-appropriate children for Jewish summer camps and programs, Israel travel, and young adult programs.
    - Recruit for and attend weekend trips and events such as NFTY-NE regional gatherings, religious school retreats, and teen travel opportunities such as L'taken, NYC trip, Social Justice trip, Leadership retreat.
    - Plan teen ritual, spiritual, and holiday experiences.
    - Support the Director of Congregational Learning in intergenerational and family programming.
- Teen Education
    - Design, direct, and implement a meaningful and impactful teen education program (grades 8-12) which includes teaching, scheduling, hiring and supervising teachers, and providing administrative support and guidance.
    - Create and implement a robust array of youth engagement opportunities to offer diverse pathways for the teen community.
    - Partner in the future visioning of teen education with teen leaders, parents, clergy, and the Director of Congregational Learning.

    - Supervise and train Madrichim (teen interns and classroom assistants) in partnership with the Director of Congregational Learning and other educators.
- Community Engagement
    - Reach unengaged teens through new and creative means.
    - Be the primary point of contact for all Temple Isaiah teens, and seek to connect regularly with every member family with a teen in their household. Track all touchpoints.
    - Lead outreach efforts to keep out-of-town college students connected to Temple, and create opportunities for ongoing engagement with them, including clergy visits to college campuses, college care packages, and in-town programming during college breaks.
    - Create opportunities for ongoing engagement with local college students, including collaborating with area organizations like Hillel and CJP in these efforts.
    - Partner with the youth specialists of the other synagogues and Jewish communities in the area.
- Administration & Communications
    - Work with VP of Youth & Family Education & Ed Council and VP of Jewish Living, as needed.
    - Assist the Director of Congregational Learning in operations as requested and partner in the planning and running of school-wide events.
    - Publish weekly communications and post regularly to the school's social media accounts about teen engagement and education.
    - Publish monthly list of upcoming opportunities for teen participation and distribute to teens and parents.
    - Design and provide content for Temple Isaiah publications.
    - Coordinate logistics for congregational youth experiences such as trips, retreats, High Holy Day teen programming, etc.
    - Prepare the budget and plan fundraising efforts for youth programs (8th-12th grade) including grant writing, sponsorships, and guiding teen-led efforts.
    - Ensure that all setup and supply requests are placed and fulfilled in a timely manner.
    - Supervise teachers of teen classes, providing regular feedback and training, and tracking payroll.
- Teamwork
    - Manage technology for youth learning and youth engagement programs.
    - Work collaboratively with Temple Isaiah's clergy and professional team to create a holy Jewish community, to help our congregants discover Jewish

meaning and purpose, and to maintain a collegial and friendly work environment.
- Participate in Temple Isaiah's committees and programs as appropriate.
- Ensure coordination between Temple Isaiah and community calendars for youth and teen engagement.
- Take an active role in the life of the synagogue and the Jewish community.
- Other responsibilities as assigned by the Director of Congregational Learning.

Disclaimer

The above statements are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the job requirements. Rather, they are intended to describe the general nature of the job. Temple Isaiah reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment.