



2019 – 2020 Registration Form

Student Information

Last Name _____ First Name _____ male female
 Date of Birth: _____ Preferred Name _____ Age as of September 1, 2019 ____ years ____ months
 Home Address: _____ City _____ Zip _____
 Allergies or dietary restrictions: _____ Medication: _____
 Sibling(s): Name _____ DOB ____/____/____
 Sibling(s): Name _____ DOB ____/____/____

Family Information

Check here if there are no Family Info changes from previous year

Parent 1

Name: _____
 Relationship to Child: Mother Father Other _____
 Occupation: _____
 Cell Phone: _____
 Work Phone: _____
 e-mail: _____

Parent 2

Name: _____
 Relationship to Child: Mother Father Other _____
 Occupation: _____
 Cell Phone: _____
 Work Phone: _____
 e-mail: _____

Are the parents separated or divorced? Yes _____ No _____ If yes, who has legal custody? _____
 With whom does child reside? Parent 1 _____ Parent 2 _____ Shared Living _____ Other _____
 Special Family Situations: If there is a special family situation, please notify the school. Please provide the school with any information/documentation needed to comply with legal requirements.

<p>Please check program:</p> <p><input type="checkbox"/> Tiny Tots 3 months to 12 months on or before 9/1/19</p> <p><input type="checkbox"/> Ready Set Go 12 months on or before 9/1/19</p> <p><input type="checkbox"/> Pre-Nursery 2 years on or before 9/1/19</p> <p><input type="checkbox"/> Nursery 3 years on or before 9/1/19</p> <p><input type="checkbox"/> Pre-K 4 years on or before 9/1/19 Pre-K is 5 full days only (9:00-3:00) with VPK included</p>

<p>Check Days:</p> <p><input type="checkbox"/> 3 Days</p> <p><input type="checkbox"/> 5 Days</p>	<p>Check Times:</p> <p><input type="checkbox"/> Half (9:00-1:00)</p> <p><input type="checkbox"/> Full (9:00-3:00)</p>
---	--

<p>Extended Care:</p> <p><input type="checkbox"/> Morning Care (7:00-8:45) Approximate drop-off time: _____</p> <p><input type="checkbox"/> Afternoon Care (3:00-6:00) Approximate pick-up time: _____</p>

Please review and sign Payment and Registration Policies on the reverse side

Payment Policies

Please read and sign below

- Registration must be accompanied by a non-refundable, non-transferable \$150 Registration Fee (per child), \$450 Security Service Fee (per family) plus a \$1,000 Tuition Deposit (per child).
- We require a credit card to be kept on file. The credit card will be charged on the 15th of the month for any outstanding payments that are due. There is a 3% convenience fee for all credit card transactions which is charged to the family.
- Tiny Tots, Ready Set Go, Pre-Nursery and Nursery tuition is to be paid in nine equal installments beginning August 1, 2019 and ending April 1, 2020. Pre-K tuition is to be paid in six equal installments beginning August 1, 2019 and ending January 1, 2020.
- There is a 5% discount for Early Childhood Center siblings. (Excluding Tiny Tots)
- Children with siblings in the Elementary School receive the member discount.
- There are no refunds or credits due to illness or absence. Children who attend two or three days may not makeup days.
- There are no tuition or deposit refunds.
- There is a \$35 late fee if payment is not made by the 10th of the month, unless arrangements have been made in advance.
- Repeated schedule changes may be subject to a \$35 administrative fee.
- Children who are in school beyond their scheduled time will be billed at a rate of \$10 per hour or any part thereof.
- AM and PM Extended Care hours cannot be disputed after one month of billing.
- There will be a \$1.00 fee for every minute that a child is here after the school is closed. This fee will be given directly to our Extended Care teacher.

Registration Policies

- If you would like your child to be placed in a class with a specific friend, please send written request to the office by July 1, 2019. We will accept one friend request per child. The request must be mutual and in writing. While we cannot guarantee such requests, we will do our best to fulfill them if we feel they are in the best interest of the children.
- Children are placed in classes at the discretion of the Directors. There are many factors that determine placement. Our most important goal is to provide the best learning experience for each child. Other considerations are individual needs, date of enrollment, class size, boy/girl ratio, birth dates, dismissal times and combinations of children in a room. The administration alone is responsible for class placement, and teacher requests are not accepted or promised. I understand that I may not request a teacher. _____ **Initial**
- **Initial** _____ Photo Release: Permission is granted to use photographs/video of my child taken at school for promotional purposes in all media including Temple Beth Emet websites and social media. (Names will never be published with pictures).
- **Initial** _____ Permission is granted for my name, my child's name, and contact information to be included in shared class lists.

I have read and understand the Payment and Registration Policies of Temple Beth Emet Early Childhood Center. I hereby enroll my child and I agree to abide by these policies and to pay the tuition and other charges in full and in a timely manner.

Parent's Signature: _____ **Date:** _____

Robin Sheridan, Director
robins@templebethemet.org

Dina Milgram, Assistant Director
dina@templebethemet.org



Tuition 2019 – 2020 School Year

Tiny Tots 10 weeks old – 1 Year as of Sept. 1, 2019

Days	Times	Full Year Tuition
5 full days	9am – 3pm	\$11,750

Ready Set Go 1 – 2 Years as of Sept. 1, 2019

Pre-Nursery 2 Years as of Sept. 1, 2019

Nursery 3 Years as of Sept. 1, 2019

Days	Times	Early Bird By March 15	Full Year Tuition As of March 18
M/W/F	9am – 3pm	\$9,580	\$9,870
M/T/W/TH/F	9am – 3pm	\$11,350	\$11,650
M/W/F	9am – 1pm	\$8,260	\$8,500
M/T/W/TH/F	9am – 1pm	\$9,830	\$10,100

Pre-K 4 Years as of Sept. 1, 2019

VPK voucher will be deducted from tuition

Days	Times	Early Bird By March 15	Full Year Tuition As of March 18
5 full	9am – 3pm	\$11,400	\$ 11,750

Extended Care 5 Days

AM Care	PM Care	AM & PM Care	Hourly
7:00 – 8:45	3:00 – 6:00	7:00 – 8:45	\$ 10
\$ 1,400	\$2,300	\$ 3,200	

Temple Members Receive 10% Tuition Discount

Membership must be in good standing with dues paid off or on a payment plan

Sibling Discount There is a 5% discount for Early Childhood Center siblings. Families with siblings in the Elementary School receive the Temple Member discount.

A non-refundable, non-transferable \$150 Registration Fee, \$450 Security Service Fee and \$1000.00 Tuition Deposit are due upon enrollment. To secure Early Bird rates, Registration Fee and Tuition Deposit must be received by March 15, 2019. There is a \$35 fee for any returned checks.

Please complete Payment Authorization on the reverse side



Payment Authorization 2019 – 2020

Student Name: _____ Last Name: _____ Start Date: _____

School fees due upon registration:

Registration Fee: \$150.00 per student

Security Service Fee: \$450.00 per family

Tuition Deposit: \$1,000.00 per student

Total amount due today: _____

Please select Form of Payment for Balance Due:

Post Dated Checks *Please attach checks payable to Temple Beth Emet*

ACH Withdrawals *Please attach voided check (No changes may be made within 10 business days of payment date.)*

Email for Notifications: _____

Name on Check: _____

Routing Number: _____

Account Number: _____

Billing Address: _____

Automatic Credit Card Payments *(A 3% convenience fee for credit card transactions will be added to the overall balance.)*

Name on Card: _____

Debit/Credit Card Number: _____

Expiration Date: _____

Security Code: _____

Billing Address: _____

All payments are due on the 1st of each month. Check here if you prefer the 15th

CREDIT CARD TO BE KEPT ON FILE *(This will not be charged unless balance for the month has not been paid.)*

Name on Card: _____ Debit/Credit Card Number: _____

Exp. Date: _____ Security Code: _____

Billing Address: _____

Parent Signature: _____ Date: _____