

## B'NAI MITZVAH PROGRAM – WHO TO CONTACT

Beth Or Office ▪ 215-646-5806

### Date Assignment and Contract

- When is my date?
- I want to change my date.
- I would like to have a Havdalah B'nai Mitzvah.
- Who is my child sharing the bima with?
- Who do I send my signed contract to?

**Sharon Carlin ▪ scarlin@bethor.org ▪ ext. 238**

### Payment

- I need to make a special payment arrangement.
- I'm not sure what the process is or I didn't hear from someone as I expected.

**Amy Abrams ▪ aabrams@bethor.org ▪ ext. 246**

### Torah Portion

- What is my Torah portion?  
**Rabbi Bonder ▪ jbonder@bethor.org ▪ ext. 219**
- Who and when do I send my d'var Torah for review?  
**Rabbi Marx ▪ gmarx@bethor.org ▪ ext. 222**

### Haftarah Portion

- What is my Haftarah portion?
- Who and when do I send my d'var Haftarah to for review?
- Who do I ask about bima honors?  
**Rabbi Bonder ▪ jbonder@bethor.org ▪ ext. 219**

### Meetings with Rabbi Marx

- Who will contact me to schedule my meetings with Rabbi Marx?
- Who/when do I send my Spotlight Mitzvah Project article?
- Who coordinates the usher schedule?

**Barbara Murtha ▪ bmurtha@bethor.org ▪ ext. 220**

### Meetings with Rabbi Bonder

- Who will contact me to schedule my meetings with Rabbi Bonder?  
**Ellen Wichterman ▪ ewichterman@bethor.org ▪ ext. 211**

### Final Bima Rehearsal

- Who will contact me about the final rehearsal for my child's B'nai mitzvah?

**Cantor Murley ▪ cantormurley@gmail.com**

### Education Progress and Torah/Haftarah Training

- Who do I contact about my child's B'nai Mitzvah classes or progress on learning their parts?
- Who do I contact if I have special concerns about my child's learning differences?
- Who do I schedule Torah & Haftarah training with?

**Aaron Nielsenshultz ▪ aaron@bethor.org ▪ ext. 232**

### Group Prayer Classes

- Who will contact me to schedule my child's group B'nai Mitzvah prayer classes?

**Melanie Beifel ▪ mbeifel@bethor.org**

### Photo Session and Party Scheduling

- Who do I call to schedule my photography session?
- Who do I call to schedule an extended Kiddush luncheon or dinner?

**Jillian Peskin ▪ jpeskin@bethor.org ▪ ext. 234**

### Service Special Requests

- Who do I call if I have a special request for my child's service?

**Rabbi Marx ▪ gmarx@bethor.org ▪ ext. 222**

Questions? Please contact Aaron Nielsenshultz at 215-646-5806 x232 or aaron@bethor.org