



Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form and send it to:

The Synagogue Accountant
 Westminster Synagogue
 Kent House
 Rutland Gardens
 London SW7 1BX

Pay Frequency:

Annually Quarterly

Name(s) of Account Holder(s)

Originator's Identification Number

6	9	1	3	4	3
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Reference Number

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Bank/Building Society account number

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Branch Sort Code

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Instruction to your Bank or Building Society

Please pay **Westminster Synagogue** Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with **Westminster Synagogue** and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society Name
Bank/Building Society Address	
Postcode	

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

We will be processing your information in line with our privacy notice, which is available on our website or from our office.



This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change **Westminster Synagogue** will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by **Westminster Synagogue** or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

