

## Independent Jewish Learning Center (“iJLC”)

### INFORMATION AND TERMS

#### ABOUT OUR PROGRAM

**Purpose:** The iJLC program is designed for committed JLC students who have conflicting schedules but want to receive a congruent education to that of all other students in their JLC class. Students must attend one regular JLC class per week (either the weekday or Sunday session) and attend iJLC in place of the other weekly class not attended.

**Goal:** In a guided learning program administered at the student’s home, with their parents, and through meetings with their JLC tutor, iJLC will enable students to cover all topics they miss during regular JLC hours. By having a flexible learning schedule, students will be able to receive a meaningful Jewish education that adheres to the “Standards of Excellence” for Jewish education, on which JLC is based.

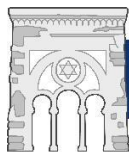
**Time Frame:** Assignments and meetings are to be completed on a weekly basis throughout the JLC calendar.

**Cost:** The cost of this program is \$675 in addition to regular JLC tuition. The cost covers the additional time that provided by teachers and the iJLC Coordinator to oversee and execute the program.

**Getting Started:** Parents of first-time-enrolled iJLC students, with their iJLC-enrolled students, must meet with the Education Rabbi to discuss the iJLC Program, understand each of their roles within the program, to affirm their need to enroll in this program, and to ***review and sign the forthcoming Accountability Agreement.***

**Role of Parents:** At home, it is the parents’ responsibility to facilitate work to be completed. Each week, parents must sign the student’s Homework Checklist and may often be required to engage in discussions with their student about topics reviewed in class.

**Homework Load:** The JLC program has two main components: Judaic Studies and Hebrew. Each week, the student will be given assignments in both. The Judaic Studies component typically involves reading passages in the grade-level books that the student will have at home as well as answering questions. For the Hebrew component, the JLC uses a program called Mitkadem. Mitkadem is an individualized learning program that allows students to progress at their own pace. Each student must complete at least three Mitkadem activities within their level every week JLC is in session.



### COMMUNICATION AND ACCOUNTABILITY

1. **Agreement:** Before starting the iJLC program, parents must sign the Accountability Agreement.
2. **Weekly Meetings with Tutor:** Weekly 30-minute meetings to review and discuss homework and content covered in the regular JLC class must be scheduled by the parent(s) and iJLC Coordinator. These meetings will be at the same time and date each week that JLC is in session. The meetings will occur between the iJLC student and either the iJLC Coordinator or a teacher the iJLC Coordinator has assigned if the iJLC Coordinator is not available. Beginning August 1, 2019, meetings are assigned by the iJLC Coordinator. Meetings are assigned on a first-JLC-registered, first-served basis.
3. **iJLC Folder:** Participating iJLC students will receive a folder that includes the materials needed for the program.
4. **Homework:** In order for both students and teachers to benefit from this program, students must be responsible for completing all work that is assigned. This work is equivalent to what was missed in class and includes activities, readings, projects, and class discussions.
5. **Homework Worksheet:** Each week, the iJLC Coordinator will give the student his or her Homework Worksheet (either in person or by email) within 24 hours of his or her attended JLC class. The Homework Worksheet will outline what needs to be read, discussed, or created, as well as lists questions to be answered.
6. **Parent Involvement:** In order for positive learning outcomes to occur, the parent(s) must understand what is required of the student. This means that if there are discussion pieces or ethical questions to address, a parent or family member must be available to review them with the student. iJLC parents need to be available throughout the year to discuss these types of questions with their iJLC student.
7. **Parent Signature on Homework:** Once the student has completed the required work, the parent must sign the Homework Checklist (located inside the student's iJLC folder), indicating all homework has been completed. Assignments must be submitted to the iJLC Coordinator in class the next week.
8. **iJLC Absence Procedure:** If a student is absent from the Weekly Meeting, the iJLC Coordinator will email the homework to the student's parents. Parents are then responsible for printing and communicating the assignment to their student.
9. **Make-up Work:** Attendance at both JLC and Weekly Meetings, along with all assignments and projects, are weighed equally to requirements for JLC matriculation. Students who *do not* fulfill their requirements will need to meet with the Education Rabbi to discuss how work will be made up.



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### ACCOUNTABILITY AGREEMENT

By initialing below, I, \_\_\_\_\_ (Name of Guardian) agree to fulfill all above-mentioned responsibilities regarding the Jewish Education of \_\_\_\_\_ (Name of Student), including, but not limited to, adhering the following areas:

- ❖ Parent(s) is/are responsible for printing a Homework Worksheet if it is not received in class or if the student is not present at JLC on the day he or she should be \_\_\_\_\_ (initial)
- ❖ Parent(s) must set up a 30-minute meeting between the iJLC Coordinator and the student at the same time every week  
Day and Time of Meeting: \_\_\_\_\_ (initial)
- ❖ Each week, the Homework Checklist inside the student’s iJLC folder must be signed by a parent to show completion \_\_\_\_\_ (initial)
- ❖ If there is a discussion piece in the homework, the parent(s) must discuss this topic with their student \_\_\_\_\_ (initial)
- ❖ Parent(s) and the student take responsibility for book(s) and materials needed to complete iJLC work. Both the parent(s) and student will return books to JLC in good condition or will need to reimburse JLC for damaged or lost items. \_\_\_\_\_ (initial)
- ❖ The following books/materials are being checked out from the JLC:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (initial)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (initial)
- ❖ I have reviewed and understand that there are consequences for incomplete work that may result in my son or daughter not progressing \_\_\_\_\_ (initial)

(1 copy to parent(s) and original to be placed in student’s JLC file)