

Temple Beth Shalom - Madrichim Application

5781 • 2021 - 2022

The Madrichim (teacher assistant, leader or guide) program is a teen leadership program created to help our TBS teens stay involved in our educational program and in the wider synagogue community. The Madrichim hold a number of different leadership roles in our religious school, such as assisting teachers in classrooms and tutoring the younger students during Hebrew School. However, most importantly, they are role models for our youth.

The Madrichim program is designed as an internship program for TBS teens. The lead teachers provide guidance to the Madrichim on everything from good role modeling and appropriate leadership to classroom and behavior management along with designing lesson plans.

Our goal is to engage our Madrichim in a meaningful and positive way at TBS and to keep them active in the Jewish community.

Due to the new budget, this coming year we have made a few changes to the program. After putting some serious thought into how we can make it more valuable to our teens and beneficial to TBS, these changes are as follows:

- There will be mandatory training classes given throughout the year in order to be qualified for the Madrichim program. New madrich/madricha encourages participating in the leadership training and teaching skills instruction. Madrichim who will be part of this program will get a preferred selection opportunity for assignments.
- Each one of the Madrichim will have twice-a-year evaluation meeting with the teachers they work with.
- We will encourage all Madrichim to take part in a Tikkun Olam activity once a month.

To apply to the Madrichim program:

- Students must be in 8th grade or older for Sunday school
- Students must be in 9th grade or older for Hebrew School assignments.
- All Hebrew School Madrichim must either be graduates of the TBS Hebrew school program, or receive special approval from the Rabbi to serve. Those who need the Rabbi's approval must schedule an individual appointment with the Rabbi to be tested on their knowledge of Hebrew and the services, including Friday evening services, Shacharit, Torah service, and Musaf.
- Student must be enrolled in and attend at least 80% of their Midrasha High classes. These students will be preferred candidates to be hired as Madrichim in this highly competitive program (five paid positions with volunteer opportunities as well).
- Students are required to attend one Friday night service and one Saturday morning service each month.

Application deadline is August 24, 2021!

After you have completed your application, please schedule an appointment with the Education Director. A parent or guardian needs to attend the meeting with the student. Phone meetings can be scheduled, if necessary. To schedule your meeting, contact Cicely at 747-3304 ext. 101

Name _____

Address _____

Home Phone # _____ - _____ - _____ Cell Phone# ----- _____

E-mail _____

Date of Birth ____/____/____

Grade in the 2021-2022 school year _____

***Which program are you applying for: Hebrew school or Sunday school**

Jewish Education

What grades of Religious School did you attend?

You must be able to read Hebrew and be familiar with services to be a Hebrew School madrich/cha.

Can you read Hebrew? Yes No

Do you know the Friday Evening service? Yes No

Do you know the Saturday morning service? Yes No

Additional comments:

Did you have a Bar/Bat Mitzvah? Yes No Year _____

Do you plan to be in Israel during this school year? Yes No Date _____

Will you participate in any extracurricular activities that might interfere with your duties? Yes No

When does your activity take place? This includes music, sports, clubs etc.

Do you have any other leadership or tutoring experiences? Yes No

If yes: What?

Have you ever gone to a Jewish Camp?

Yes

No

If yes: When & Where?

Have you ever been in a Jewish Youth Group?

Yes

No

If yes: Which one(s) and Where?

If given a choice, in which grade/position would you prefer to work and why?

Please respond to the following questions, adding additional pages where necessary.

Why do you want to join this program?

Describe a memorable Jewish experience you have had. Why was it memorable? How can this help you in your future activity as a Madrichim in Midrasha?

Discuss an important Jewish value and how this value guides you in your life.

What skills or strengths do you bring that will make you a good madrich/cha?

What do you hope to learn or gain from your experience as a madrich/cha?

Please make sure you clearly understand the basic requirements of our Madrichim staff. See the next section for the guidelines, and sign both the application (below) and the guidelines (last page).

Applicant signature _____ Date _____

Parent signature _____ Date _____

Madrichim Guidelines

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In this position, you are one of the teaching staff of TBS. As one, you must be a role model to the students and guests. You must follow all the guidelines in this document.

- Take initiative in the classroom and contribute to the activities
- Maintain a positive attitude: it will be contagious to the younger children who look up to you as a role model
- Cell phones, iPods, and all other electronics are not to be used during school hours unless they are part of the educational programming. All electronics will be left in assigned location in the Education Director's office.
- Attendance and timeliness are expected: absences affect the class significantly; when you commit to the Madrichim program we expect you to be here. If attendance becomes an issue, we will need to meet to discuss your continued involvement
- Notify teacher and the Education Director in advance if you need to leave early or will be absent. It is your responsibility to find a substitute. Being able to communicate in a timely manner is a necessity of the position. If you know you will be involved in sports during the school year, you should report these plans in advance. This will affect your assignment.
- If you know you will be absent, it is your responsibility to notify the class teacher and find a substitute.
- Being able to communicate in a timely manner is a necessity of the position. Madrichim must have access to email and check it daily. If you receive an email or text from the Education Department, you must reply within 24 hours.
- Work hours are Sundays 9:30am-1:15pm and Wednesdays 3:45pm-6:15pm, unless otherwise noted
- All Madrichim **are expected** to attend services when their students are leading services (Friday nights, Saturday mornings)
- Madrichim must be able to manage their schedules to ensure they are present during contracted hours.
- Madrichim **shall not** discuss student information with parents, but refer parents to their teacher or the Education Director.
- Madrichim must be able to manage their schedules to ensure they are present during contracted hours.

Participation in the following is **mandatory**:

- Participate in a teen service during High Holy day service
- Midrasha High attendance (minimum of 80% of classes). If attendance in Midrasha High becomes an issue, contact the Education Director for alternative plan.
- Participation in one Friday evening and one Saturday morning service a month. This may be a teen/USY led service
- Attend the summer orientation meeting and other Madrichim meetings throughout the school year
- You must be available for review with lead teacher after school one time per quarter
- You must be where you are assigned at all times
- Boys are to wear kipot at all times and girls are encouraged to do so
- Please dress appropriately, see the dress and apparel expectations on page 12
- Do not let questions or concerns grow; make sure to discuss issues promptly with the lead teacher and/or the Education Director. This is a learning opportunity; it is expected that Madrichim will ask questions

Madrich/cha signature _____

Date _____

Parent Signature _____

Date _____