ShulCloud Help

Your one-stop shop for getting started with ShulCloud.
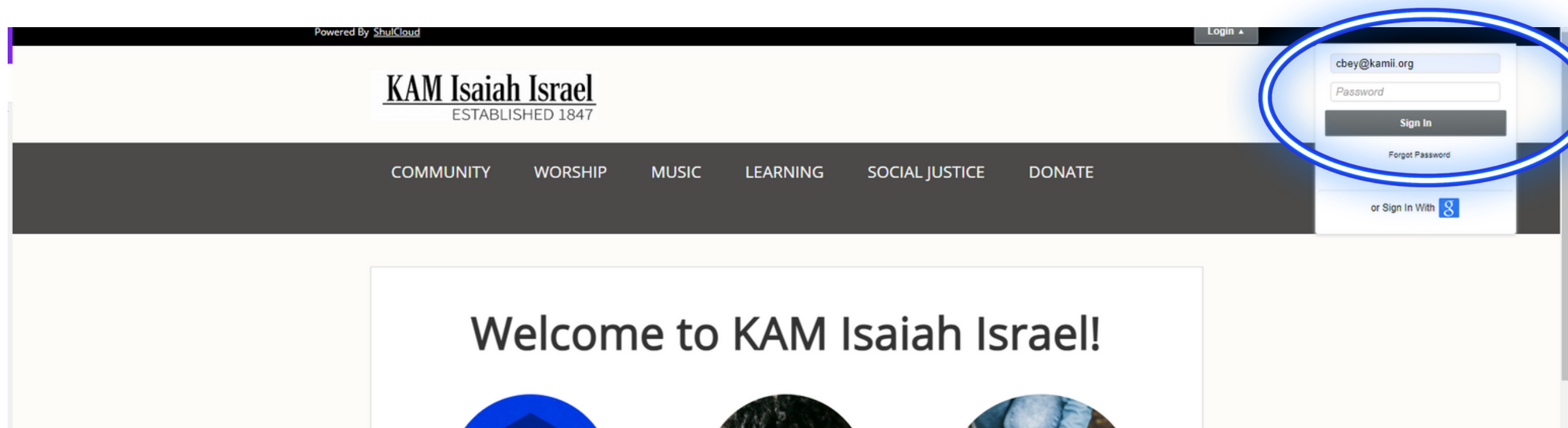
KAM
Isaiah
Israel

About ShulCloud

ShulCloud is a cloud-based* synagogue management software used by over 900 synagogues throughout the United States.

We use ShulCloud for account management, bill payment, record updating, membership directory and more.

* stored, managed, and processed on a network of remote servers hosted on the internet, rather than on local servers or personal computers.

Creating Your Account

1. Go to kamii.org, click "Login" at the top right corner.
2. Enter your email address into the email line.
3. You will have to reset your password (click "forgot password".)
   a. The system will send you an email, as if you had forgotten your password. You can reset your password through this email.

Note: You only have to create an account if you don't have one. If you do not know if you have an account, email the Temple office at kamii@kamii.org and we will let you know!

Resetting Your Password

Following the link in the email will take you to this page, where youcan reset your password.

In this screenshot, the password has successfully been changed. Once the password is successfully changed, you will automatically be logged in.

To get to your account, click the button at the top where it says "Welcome [your name]" and then click "My Account" from the dropdown menu.

Your member profile has all of your basic personal information.

That's why it is important for you to log in whenever you're on our website!

Transactions

My Transactions

Balance

Balance Today	0.00

View All Transactions »   Submit A Payment

Recent Transactions

Date	Type	Description	Status	Amount
04/22/2021	Credit Card	pi_1Ij7FMFy8kPIscdvxX8q1AmU	Payment: Closed	-0.62
04/22/2021	Credit Card	pi_1Ij7FMFy8kPIscdvxX8q1AmU	Payment: Closed	-18.00
04/22/2021	Credit Card Fee		Charge: Closed	0.62
04/22/2021	General Donation		Charge: Closed	18.00

View All Transactions »

- From the transactions tile, you can check if there is an outstanding balance on your account.
- You can also view all transactions (charges and payments) made on your account.
- To make a payment, just click "submit a payment."

You can make payments even if you don't have a balance (for example, if you want to make a donation).

Payment Methods

- Click on "Add New Payment Method" to bring up the drop down menu, shown here.
- You can choose to add a credit card or an Echeck/ACH. Then click "Add card to this gateway" to input your card or check information.
- You will need to add a payment method if you plan to make automatic recurring payments.
- When you make payments through Shulcloud, you can choose to use any payment methods you have saved in your account, or you can input an unsaved credit card.

Recurring Payments

ONLINE PAYMENTS

Beyond membership, KAM Isaiah Israel offers a variety of ways to contribute to and financially support the community. Donation or sponsorship is one way to show your love for the community and to maintain connection and support.

Donations may be made online via the form below. We provide some ideas about areas for donation and amounts. These are merely suggestions and donations and sponsorship's of any amount are gratefully accepted. A tax receipt will be issued for all donations.

Please note that all donation receipts for the current year will be issued in the month of February of the following year.

Paying as	Bey, Cassie
	Account has a balance of **$0.00**
3rd Party Payer	Third Party Account
Payment is	○ for account balance.
	● a donation.
Type	Social Justice
Amount	$ 100.00
Pay this amount	Once Now
Payment Notes	Once Now
	Once Later
	Indefinitely
	In 2 payments of $50.00
	In 3 payments of $33.33
	In 4 payments of $25.00
	In 5 payments of $20.00
	In 6 payments of $16.67

- If you would like to set up a payment plan for any of your charges, you can do so from the online payments page.
- You can choose how many payments to split the charge into, how often the recurring payment happens, and when the recurring payment starts.
  - For example, you can choose to make your member dues payment in 12 payments, one per month for the full year.
- You can also choose to set up a recurring payment that will be paid indefinitely--for example, if you want to donate a certain amount every month.
- You can view all of the recurring payments that you have set up from the "recurring payments" tile in your account.

My Profile

← Return to My Account Menu

My Profile - Edit Profile

Personal	Contact Info	Business	Lifecycles	Other

Login Info

Login Email: cbey@kamii.org

Login Password: •••••••••••

Confirm Password:

Password is already set. To change, type a new password (min 8 letters).

Person Info

Title:

First Name *: Cassie

Middle Name:

Last Name *: Bey

Maiden Name:

Nickname:

Suffix

- The first page of "My Profile" will show a summary. Click on "view and edit your profile" on the bottom left to edit your information.
- Tabs across the top group information you can edit
  - Personal: edit name, Hebrew name, tribe, and gender. You can also add a photo.
  - Contact Info: Add a phone number, social media. Can also edit subscriptions from here.
  - VERY IMPORTANT: You must press "save changes to person" at the bottom of the page, before leaving this page, or all changes will be lost.

My Profile

Business: Add info about your business or place of work.

Lifecycles: Add birthday, Hebrew birthday, Ufruf, and can change public visibility on these items.

Other: Add in your school

VERY IMPORTANT: You must press "save changes to person" at the bottom of the page, before leaving this page or all changes will be lost.

If you ever need help making changes to your profile, email the Temple office at kamii@kamii.org.

My Addresses

- To add an address, click on the "Edit my Addresses" tile. Then click on "Edit."
- If you click on "Add New Address," it will open this page where you can input an address.
- Click on addresses you have already added to edit them.
- Remember to click "Save Changes to Address" before navigating away from this page.

My Family

- To add an address, click on the "Edit my Addresses" tile. Then click on "Edit."
- If you click on "Add New Address," it will open this page where you can input an address.
- Click on addresses you have already added to edit them.
- Remember to click "Save Changes to Address" before navigating away from this page.

My Family

"Add Person" takes you to a page that looks exactly like "my profile." This time you'll fill it out with info for the person you are adding.

From "Edit your Family", you can edit information about adults, add information about children in your family, and edit your marital status.

As shown here, more than one adult can be lists as a head of household, but only one adult can be the primary contact.

My Family

- Clicking on "Edit your Family" will bring you to this page.
- "Adults" tab: Edit information about the adults in your household You can also switch who is the primary contact and who is the secondary contact. You can not add new adults from the "Adults" tab.
- "Children" tab: Edit information about children you have already added to your account, or you can add children to your account. Clicking "Add child" will bring up the screen shown here.

Yahrzeits

- You can add Yahrzeits from the Yahrzeit tile on your account page.
- When adding in the information, it is very important to note if the death was before or after sunset as this changes the date the death is observed.
- The Information tab records about the deceased.
- Remember to click "Create New Yahrzeit" to save your information.

Yahrzeits

- In order to receive a yahrzeit notice, you must add yourself as a mourner.
- The first mourner line (shown in green) will autocomplete with the name of the primary adult on the account.
- If you click "Add New Mourner," a new line (shown in red) will be created.
- Remember to click "save changes to Yahrzeit" at the bottom of the page to save your information.

Membership Directory

- From the membership directory, you can view all KAM Isaiah Israel members and their contact information.

You must be logged in to see member information
- By default, if you are a KAM Isaiah Israel member, your phone number, email address, and children's first names will be listed in the directory.

If you do not want to be listed in the directory, you will need to click on the "Edit my Account Info" and change your settings.

Membership Directory

- You can choose to hide your account entirely by choosing the option "No, hide my account from the directory."
- If you'd like to be listed, but want to adjust what information is displayed, choose to hide your phone or email, orshow more information like your address.
- You can upload a photo to your account; it will appear next to your name in the directory.

Donate

- From the donate tile, you can
  - Make a general or specific donation, pay member dues, pay Shoresh tuition
  - Learn more about the Capital Campaign
- When you click "Continue to Payment," you can choose to pay either by credit card or e-check.
- Note that clicking the donate tile in your profile takes you to the same page as the donate tab found on the homepage.

Statements

From My Statements you can look at any statements you may have on file.

You will only have statements on file if you have a balance on your account

We will begin processing all statements in Shulcloud; they'll be available under this tab

Thank you!

KAM Isaiah Israel

Need more help?

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Work-study Admin
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