

KHN Policy

Title:KHN Mitzvah Committee Policies

Date Adopted: 3/19/15

The KHN Mitzvah Committee's mission is to foster a Jewish community where values of tzedakah and tikkun olam are translated into actions, both to assist members of the Kehilat HaNahar community in times of need, as well as to better the world one task at a time.

Mitzvah Committee Meeting Policy

The Mitzvah Committee operates as an umbrella for individual mitzvah focus areas (e.g., Helping Hands to address the needs of the KHN community) or other focus areas like Food Pantry Programs. It is the policy of the committee that point persons will be responsible for their individual focus areas to facilitate KHN members performing mitzvot within the KHN community and the broader community outside of KHN. As the programs within the focus areas are independent of one another, regular committee meetings are at the discretion of the committee co-chairs. In lieu of regular in person meetings, the co-chairs will keep in monthly contact with point persons for each focus area, help facilitate activities as needed by the point persons, and facilitate communication with the KHN Board and KHN community.

Mitzvah Committee Annual Brochure Policy

It is the policy of the Mitzvah Committee to annually update its "Mitzvah Committee/Social Action Member Information and Guidance Booklet" and to vet the booklet with each of the focus area leads and the Rabbi. The booklet shall be shared with the KHN Board, posted to the KHN website and an annual notice about the booklet's information shall be sent to the congregation in the weekly email. The annual update shall occur prior to the start of Shul School.

Mitzvah Committee Coordination with the Shul School Policy

It is the policy of the Mitzvah Committee to hold an annual meeting/discussion with the Director of the KHN Shul School prior to the start of Shul School to discuss the activities for the coming year and opportunities for collaboration.

Mitzvah Committee Coordination with Ritual Committee Policy

It is the policy of the Mitzvah Committee to communicate with the chair of the Ritual Committee prior to the drafting of the annual High Holiday mailing to coordinate with respect to communications on the High Holiday Food Drive including information for the mailing, details regarding the drive (dates, items to be donated, solicitation of donations after services), and announcements during High Holiday Services. The Board President shall be included in these discussions to ensure continuity in messaging and coordination.

Mitzvah Committee Condolence Recognition Policy

It is the policy of the Mitzvah Committee to provide an \$18 donation to KHN's Mitzvah fund to be used as a revolving donation to be made in memory of any member or member's first degree relative who has recently

passed away. The Mitzvah Committee shall ensure that a sympathy card on behalf of the KHN Community is sent to the KHN family members impacted by such a loss.

Mitzvah Committee Focus Area Policy

It is the policy of the Mitzvah Committee to focus on social action programs that are consistent with the by-laws of KHN and the mission of the Mitzvah Committee to foster a Jewish community where values of tzedakah and tikkun olam are translated into actions to assist members of the KHN community in times of need as well as to better the world one task at a time. The focus areas of the Mitzvah Committee shall be consistent with programs and activities that uphold the Jewish values and traditions of tzedakah (righteousness), tikkun olam (repairing the world), and gemilut chasadim (acts of lovingkindness). Programs and projects should address a societal challenge, problem, need, or opportunity in the KHN community or the broader community and may be in concert with other community partners and non-profit organizations. Projects shall not support political organizations or lobbying, those that include religious proselytizing, discriminate in policy or practice on race, national origin, ethnicity, gender, disability, sexual orientation, political affiliation, or religious belief.