

## Parents' Timeline

The following illustrates the usual progression of the parents' tasks performed and objectives accomplished leading up to the date of the Bar/Bat Mitzvah.

Timeframe	Description
In the Year Prior to Bar/Bat Mitzvah Year	Attend three Sunday morning Parents' Classes with the Rabbi
	Purchase or obtain <i>tefillin</i> for your child (and yourself, if needed)
<b>Bar/Bat Mitzvah Year: The Student's 12-month Tutoring Period</b>	
Nine to Twelve Months Prior	Encourage and support your child to do homework and practice throughout entire tutoring period
	Purchase or obtain <i>tefillin</i> for your child if you have not already done so
	Assist your child with planning/execution of Mitzvah Project
Six Months Prior	<b>Begin required regular attendance at services with your child</b>
Five Months Prior	Determine the number of additional family Torah readings (if any), and invite/inform all your Torah Readers, in order to provide them with sufficient time to learn and prepare their reading(s)
	Inform the Ritual Director of any additional Torah readings
	Begin studying and practicing your own additional Torah readings
Four Months Prior	Begin planning the allocation of Service honors
Three Months Prior	Invite/inform all Service honorees, and provide them with whatever information and/or materials they require to perform their honor (see <b>Appendix I</b> for instructions/materials you can provide)
	Begin practicing the parents' <i>aliyah</i> blessings
Two Months Prior	Ensure all outstanding synagogue fees, dues, etc. have been paid
	Family meetings with Rabbi and Executive Director to discuss final details, assignment of honors, logistics, etc.
	Submit your child's biography and picture to Executive Director for the newsletter
	Purchase/obtain <i>tallit</i> , <i>kippah</i> and (optionally) <i>yad</i> for your child
The Final Month	All additional Torah readers must complete their run-through session of their reading with Ritual Director (by phone if necessary)
	Weekly <i>bimah</i> rehearsals with the Cantor (parents encouraged to attend)
	Completion of <i>D'var Torah</i> Speech (parents should assist)
The Final Week	Family attends Thursday Morning <i>minyan</i> service (B'nai Mitzvah students receive their first <i>aliyot</i> )
	Attend Dress Rehearsal with photography/videography (generally on Thursday evening)
	Bring <i>kippot</i> for the congregation, Saturday Service programs and any other display or handout items to the office no later than Friday at noon