



Havdalah Request Form

Student's Name	
Parents' Names	
Current Bar/Bat Mitzvah Date	
Telephone (home)	
Telephone (business)	
Cell Phone(s)	
E-Mail	

Requested Havdalah Date	
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Comments

Havdalah Request will not be considered without:

1. Booking of Catered Evening Event with one of B'nai Aviv's Exclusive Caterers on Havdalah Date
2. Payment in full of initial Bar/Bat Mitzvah Fee Deposit of \$200.00
3. Payment **enclosed** of additional Havdalah Deposit of \$200.00

We understand that once these have been provided and the Havdalah Request is approved below, that the "Current Bar/Bat Mitzvah Date" listed above will be relinquished in full and replaced by the Havdalah Date.

We also understand that if the catered event at B'nai Aviv is subsequently cancelled, the Havdalah service will immediately be cancelled as well. If a morning Bar/Bat Mitzvah service is requested instead, a date will be assigned on a "best efforts" basis only, from whatever suitable dates may still remain available.

Parents' Signatures	
Date	

Approvals (Office Use Only)	
Time of Sundown	
Service Start Time	
Approx. Service End Time	
Rabbi's Signature & Date	
Executive Director's Signature & Date	
Caterer's Signature & Date	