

# School Enrollment Selection Form for 2023-2024

Child's Name \_\_\_\_\_

## Please Circle Your Selection

<b>Little Learners (Toddlers 18-24 months)</b> (Must be 18 months by September 15, 2023)	<b>Tuition</b>
Three Days 9:00 am – 12:00 pm	<b>\$7,460</b>
Five Days 9:00 am – 12:00 pm	<b>\$10,030</b>
<b>Circle Days: M T W Th F</b>	
*Child's schedule may be contingent on days available	
<b>January Little Learners (Toddlers 18-24 months)</b> (Must be 18 months by January 1, 2024)	<b>Tuition</b>
Three Days 9:00 am – 12:00 pm	<b>\$4,285</b>
Five Days 9:00 am – 12:00 pm	<b>\$5,770</b>
<b>Circle Days: M T W Th F</b>	
*Child's schedule may be contingent on days available	
<b>Two Year Old Classes</b> (Must be two years old by September 15, 2023)	<b>Tuition</b>
Three Days 9:00 am – 12:00 pm	<b>\$6,570</b>
Five Days 9:00 am – 12:00 pm	<b>\$9,020</b>
<b>Circle Days: M T W Th F</b>	
*Child's schedule may be contingent on days available	
<b>Three Year Old Classes</b> (Must be three years old by September 15, 2023)	<b>Tuition</b>
M thru F 9:00 am – 12:00 pm	<b>\$9,055</b>
MWF 9:00 am – 12:00 pm and T/TH 9:00 am until 3:00 pm*	<b>\$11,450</b>
<b>Four Year Old Classes</b> (Must be four years old by September 15, 2023)	<b>Tuition</b>
M thru F 9:00 am – 12:00 pm	<b>\$9,055</b>
MWF 9:00 am – 12:00 pm and T/TH 9:00 am until 3:00 pm*	<b>\$11,450</b>

\*Enrichment Option

## Total Amount Due

	<b>Amount Due</b>
Class Tuition (front page)	\$
Extended Hours Tuition (back page)	+ \$
Enrollment Fee (one per family)	+ \$ 50.00
Total	\$
Less Placement Fee (\$200 per child)	- \$ 200.00
<b>Total Combined Tuition Due</b>	<b>\$</b>

**PLEASE NOTE: THERE IS A CONTRACT CHANGE FEE OF \$150.00 THAT WILL BE INCURRED FOR ANY CHANGES TO STUDENT REGISTRATIONS MADE AFTER JULY 30, 2023**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

OVER ⇨

## **School Extended Hours 2023-2024**

\*Extended Hours from 12:00 pm to 1:00 pm are available to students in all classes

\*\* Extended Hours from 1:00 pm to 4:00 pm are available to students in the 3 and 4 year old classes

**Drop In Extended Hours are available as follows on a space available basis only:**

7:30 am to 9 am is \$25 per day

8 am to 9 am is \$15 for the hour

\*Early morning sign-up requires 48 hours notice

12 pm – 3 pm is \$15 per each hour

\*Advance notice required

3 pm – 6 pm is \$15 per each hour

\*Late afternoon hours sign-up requires 48 hours notice

**To Pre-register for Extended Hours,  
Please circle day(s) and hour(s) desired and add total on the front page.**

Time Slot	Monday	Tuesday	Wednesday	Thursday	Friday	Everyday
7:30 am – 8 am	\$345.00	\$345.00	\$345.00	\$345.00	\$345.00	\$1,695.00
8 am – 9 am	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$3,220.00
12 pm – 1 pm	\$685.00	\$685.00	\$685.00	\$685.00	\$685.00	\$3,425.00
12 pm – 2 pm	\$1,370.00		\$1,370.00		\$1,370.00	
12 pm – 3 pm	\$2,055.00		\$2,055.00		\$2,055.00	
3 pm – 4 pm	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$3,220.00



For Office Use:	
Date Registered:	_____
Reg. Fee	Deposit _____
Check #:	CC on file: _____
Tuition:\$	_____
Notes:	_____

## **School Registration Agreement for 2023-2024**

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Home Address \_\_\_\_\_ Age as of September 15, 2023 \_\_\_\_\_  
\_\_\_\_\_

Parent's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
\_\_\_\_\_ Bus. Phone \_\_\_\_\_  
\_\_\_\_\_ Email \_\_\_\_\_

Parent's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
\_\_\_\_\_ Bus. Phone \_\_\_\_\_  
\_\_\_\_\_ Email \_\_\_\_\_

Child resides with: ☐ Parent #1 ☐ Parent #2 ☐ Both

**This application must be accompanied by a non-refundable enrollment/placement fee of \$250.00 to reserve your child's placement in our program. Checks should be made payable to Or Ami.**

Complimentary Synagogue Membership will be extended to all families with children enrolled in the ECE Center until such time that the oldest child in a family completes 2<sup>nd</sup> grade. Please complete the Membership Enrollment Form if you are interested in activating your membership.

Parents are encouraged to discuss specific concerns about their child with the ECE Center Director. Careful consideration will be taken when determining classroom assignments, including the evaluation of the needs and interests of all students.

**SPECIFIC CLASSROOM REQUESTS WILL NOT BE ENTERTAINED.**

OVER ⇨

**Enrollment Contract:** I agree to be responsible for the payment of all registration fees and tuitions, as set forth in the enrollment selection form for the 2023-2024 school year, regardless of whether or not my child(ren) attend school for the entire year. I understand that timely payments are a requirement of enrollment and late payments may result in the removal of my child from the ECE Center at Congregation Or Ami. I understand and agree that no tuition or registration fees will be refunded or transferred toward any Or Ami program or fees if my child(ren) do not attend the school for any part of the year, including absences, inclement weather days, emergencies, holidays or vacations. If school is to close for reasons related to COVID-19 for a period of time up to two weeks (10 or fewer school days, accrued cumulatively), there will be no adjustment to tuition. If the school or your child's class were to close for more than two weeks (more than 10 school days, accrued cumulatively) due to COVID-19, tuition will be pro-rated for the period of closure.

I hereby agree to the above terms.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**The following options are available for tuition payment (check, money order or charge):**

- A \_\_\_\_\_ Full payment: by July 1, 2023
- B \_\_\_\_\_ Two equal payments: 50% by July 1, 2023 with the balance due on or before December 1, 2023\*
- C \_\_\_\_\_ Four Equal payments: 25% by July 1, 2023; 25% by October 1, 2023; 25% by January 1, 2024 with the balance due on or before April 1, 2024\*
- D \_\_\_\_\_ Ten Equal payments: 10% by July 1, 2023; 10% due by the 1<sup>st</sup> of each month for the period ending April 1, 2024\*

**\*Payment Method (PLEASE SELECT METHOD OF PAYMENT AND INDICATE WHETHER YOU WOULD LIKE TO USE A CREDIT CARD FOR FEE PAYMENT):**

\_\_\_\_\_ Check/Money Order (We apologize for any inconvenience, but cash payments will not be accepted for ECE tuition)

\_\_\_\_\_ Credit card (see below) Payments will be automatically charged according to payment plan checked above - first payment will be automatically charged on July 1, 2023 to the credit card listed below. Subsequent charges will be processed on the 1<sup>st</sup> day of each month according to plan selected.

\_\_\_\_\_ Charge the \$250.00 enrollment/placement fee to my credit card.

**\*\*\* All families participating in payment plans with Congregation Or Ami will be required to provide credit/debit card information as security against any outstanding balances.**

**Credit Card Information**

Credit cards may be used for options A, B, C or D. If you elect to use option B, C or D, your credit card will be automatically charged on the due dates specified.

Credit Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ American Express \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_ Date Received: \_\_\_\_\_

(for office use only)