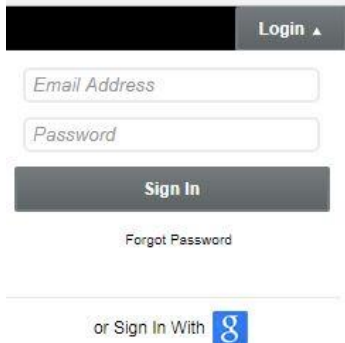


1. Go to tbe.shulcloud.com

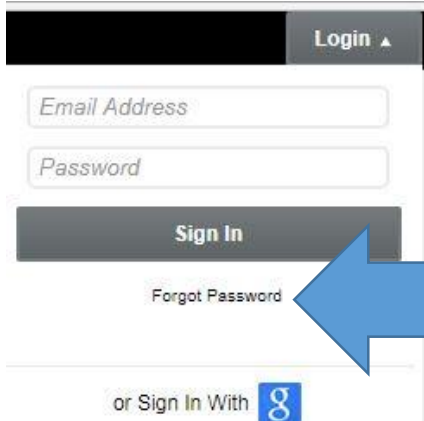
2. This is what you will see. Then, click in the little gray Login box.



3. The Login will open up and look like this:



4. If you have already created a password, enter your email address and your password. If you have not yet created a password, click on **Forgot Password**, and an email will appear in your inbox (like the one below).



This e-mail was sent to shummel@templebethel.org in response to a forgotten password request.

If you did not request your password, please notify us immediately.

Hi Susan,

Below is a link that will take you to a page to allow you to update your password

[Reset your password](#)

If you have any questions, please do not hesitate to email communications@templebethel.org.

5. Click on "Reset your Password", and follow the screen instructions. Momentarily, you will see that you are logged in. It'll look like this:

