BY-LAWS

WOMEN OF OAK PARK TEMPLE

Amended May 2019

Article I – Name

This organization shall be known as the Women of Oak Park Temple (“WoOPT”).

Article II – Objectives

The objectives of WoOPT are: to support spiritual activity in the Temple and to provide services to enrich the Temple, its members, and its religious and pre-schools.

Article III – Membership

Any woman who is interested in the work of WoOPT and/or the Temple may join WoOPT.

Article IV – Dues

Section 1. Each member shall pay annual dues as set by the Board of Directors.

Section 2. Honorary members shall be exempt from the obligation to pay dues.

Section 3. Any member may become a Life Member with a one-time payment as set by the Board of Directors.

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Article V – Officers and Board Members

Section 1. The Board of Directors (“Board”) shall consist

of at least ten, and not more than eighteen Directors;

which includes all Officers and from two to ten Directors, each of whom shall be a Chair or Co-chair of a committee. All past Presidents of Sisterhood are Life Members of the Board. Any Jewish member in good standing of WoOPT and Oak Park Temple is eligible for election to the Board. Any Board member may be removed during her term for good cause, as determined by the Board, including unexcused absences from three consecutive Board meetings.

Section 2. The Officers of WoOPT shall be: President,

Executive Vice-President, Programming Vice-President,

Fundraising Vice-President, Secretary, and Treasurer. The Executive Committee consists of the Officers of WoOPT and the Immediate Past President.

Section 3. The President and Executive Vice-President shall each serve a two-year term and may be reelected for an unlimited number of additional two-year terms. All other Officers shall serve a one-year term and may be reelected for an unlimited number of additional terms.

Artivle VI – Elections

In addition to the Officers, from two to ten Directors, each of whom is a Chair or Co-chair of a committee

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shall be slated by the Nominating Committee and elected to serve on the Board. Any Board member, any Officer, or any eligible member of WoOPT may nominate herself or any other eligible member of WoOPT, as defined in Article V, Section 2 of these By-laws, for election to the Board of any office of WoOPT. Elections shall be held at the final event of the year, or at a special meeting called for that purpose, of which the Members have been notified as provided in Article VIII of these by-laws. All Board members and Officers shall be elected by a simple majority of those WoOPT members present and voting at such meeting. If any office or Board seat becomes vacant for any reason during and expired term, the President may appoint an eligible member of WoOPT to complete the term.

Artice VII – Duties of Officers

Section 1. The President shall be the Chief Executive Officer of WoOPT and shall preside at all meetings of WoOPT. She shall also appoint committees or individuals to carry out duties authorized by the Board. (Detailed responsibilities can be found in the Job Descriptions).

Section 2. In the absence of the President, the Executive Vice-President shall assume full responsibilities. It is presumed that she will assume the office of the President at the end of the President’s current term. (Detailed responsibilites can be found in the Job Descriptions).

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Section 3. The Programming Vice-President is responsible for overseeing projects and events approved by the WoOPT Board of Directors. (Detailed responsibilities can be found in the Job Descriptions).

Section 4. The Fundraising Vice-President is responsible for overseeing projects and events that generate money for the use of WoOPT. (Detailed responsibilities can be found in the Job Descriptions).

Section 5. The Secretary shall write all correspondence, including electronic notifications, as directed by the President. She shall also read all correspondence at Board meetings. She shall also keep an accurate record of all meetings of WoOPT. (Detailed responsibilities can be found in the Job Descriptions).

Section 6. The Treasurer shall maintain the financial records of WoOPT. (Detailed responsibilities can be found in the Job Descriptions).

Article VIII – Meetings

Section 1. WoOPT shall hold a meeting of the Board at least every other month, a meeting of the general membership at least once a year, and, from time to time, such other meetings or programs as the Board may decide. The Board shall provide advance notice of any such meeting to all members by publishing the dates of such meeting in the Oak Park Temple newsletter and by electronic notification. Any member (or, at the invitation

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of the Board, any prospective member) of WoOPT may attend any Board meeting, but shall not have the right to vote at such meeting.

Section 2. Five members of the Board shall constitute a quorum for any meeting of the Board.

Article IX – Committees

The President may appoint committees or individuals to serve as Chairs or Co-chairs to carry out duties authorized by the Board, as needed. Any member in good standing of WoOPT and Oak Park Temple is eligible to serve as a Chairperson or Co-chairperson of a committee.

Article X – Amendments

These By-Laws may be amended upon the recommendation of the Board and by a vote of 2/3 of the general

membership of WoOPT present and voting at any general membership meeting of WoOPT.