

BY-LAWS
OAK PARK TEMPLE SISTERHOOD B'NAI ABRAHAM ZION
Amended April 2014

Article I - Name

This organization shall be known as Oak Park Temple Sisterhood B'nai Abraham Zion ("Sisterhood").

Article II - Objectives

The objectives of Sisterhood are: to support spiritual activity in the Temple and to provide services to enrich the Temple, its members, and its religious and pre-schools.

Article III - Membership

Any woman who is interested in the work of Sisterhood and/or the Temple may join Sisterhood.

Article IV - Dues

Section 1. Each member shall pay annual dues as set by the Board of Directors.

Section 2. Honorary members shall be exempt from the obligation to pay dues.

Section 3. Any member may become a Life Member with a one-time payment as set by the Board of Directors.

Article V - Officers and Board Members

Section 1. The Board of Directors ("Board") shall consist of at least ten, and not more than 18 Directors; which includes all Officers and from two to ten Directors, each of whom shall be a Chair or Co-chair of a committee, or an Honored Advisor. All

past Presidents of Sisterhood are life members of the Board. Any Jewish member in good standing of Sisterhood and Oak Park Temple is eligible for election to the Board. Any Board member may be removed during her term for good cause, as determined by the Board, including unexcused absence from three consecutive Board meetings.

Section 2. The Officers of Sisterhood shall be: President, Executive Vice-President, Programming Vice-President, Fundraising Vice-President, Corresponding Secretary, Recording Secretary, and Treasurer. The Executive Committee consists of the Officers of Sisterhood and the immediate past President. Any Jewish member in good standing of Sisterhood and Oak Park Temple is eligible for election to the Executive Committee. Any Officer may be removed during her term for good cause, as determined by the Board, including unexcused absence from three consecutive Board meetings.

Section 3. The President and Executive Vice-President shall each serve a two-year term and may be reelected for an unlimited number of additional two-year terms. All other Officers shall serve a one-year term and may be reelected for an unlimited number of additional terms.

Article VI - Elections

In addition to the Officers, from two to ten Directors, each of whom is a Chair or Co-chair of a committee, or an Honored Advisor, shall be slated by the Nominating Committee and elected to serve on the Board. Any Board member, any Officer, or any eligible member of Sisterhood may nominate herself or any other eligible member of Sisterhood, as defined in Article V, Section 2 of these By-laws, for election to the Board or any office of Sisterhood. Elections shall be held at the final

event of the year, or at a special meeting called for that purpose, of which the Members have been notified as provided in Article VIII of these By-laws. All Board members and Officers shall be elected by a simple majority of those Sisterhood members present and voting at such meeting. If any office or Board seat becomes vacant for any reason during an unexpired term, the President may appoint an eligible member of Sisterhood to complete the term.

Article VII - Duties of Officers

Section 1. The President shall be the Chief Executive Officer of Sisterhood and shall preside at all meetings of Sisterhood. She shall also appoint committees or individuals to carry out duties authorized by the Board. (Detailed responsibilities can be found in the Job Descriptions).

Section 2. In the absence of the President, the Executive Vice-President shall assume full responsibilities. It is presumed that she will assume the office of President at the end of the President's current term. (Detailed responsibilities can be found in the Job Descriptions).

Section 3. The Programming Vice-President is responsible for overseeing projects and events approved by the Sisterhood Board of Directors. (Detailed responsibilities can be found in the Job Descriptions).

Section 4. The Fundraising Vice-President is responsible for overseeing projects and events that generate money for the use of Sisterhood. (Detailed responsibilities can be found in the Job Descriptions).

Section 5. The Recording Secretary shall keep an accurate record of all meetings of Sisterhood. (Detailed responsibilities can be found in the Job Descriptions).

Section 6. The Corresponding Secretary shall write all correspondence, including electronic notifications, as directed by the President. She shall also read correspondence at all Board meetings. (Detailed responsibilities can be found in the Job Descriptions).

Section 7. The Treasurer shall maintain the financial records of Sisterhood. (Detailed responsibilities can be found in the Job Descriptions).

Article VIII - Meetings

Section 1. Sisterhood shall hold a meeting of the Board at least every other month, a meeting of the general membership at least once each year, and, from time to time, such other meetings or programs as the Board may decide. The Board shall provide advance notice of any such meeting to all members by publishing the dates of such meeting in the Oak Park Temple newsletter and by electronic notification. Any member (or, at the invitation of the Board, any prospective member) of Sisterhood may attend any Board meeting, but shall not have the right to vote at such meeting.

Section 2. Five members of the Board shall constitute a quorum for any meeting of the Board.

Article IX - Committees

The President may appoint committees or individuals to serve as Chairs or Co-chairs to

carry out duties authorized by the Board, as needed. Any member in good standing of Sisterhood and Oak Park Temple is eligible to serve as a Chairperson or Co-chairperson of a committee.

Article X - Amendments

These By-Laws may be amended upon the recommendation of the Board and by a vote of 2/3 of the general membership of Sisterhood present and voting at any general membership meeting of Sisterhood.