

# The Anshai Torah Online Experience

## Member Portal and Membership Renewal Information Session

June 23, 2020



# Agenda

Topic	Presenter	Time	Details
Welcome	Dan Cohn	7:30 pm	Brief intro; What is ShulCloud? Desktop vs. Mobile; Trend towards less paper/mail
Tour of AnshaiTorah.org	Jeff Arbesman	7:40 pm	Calendar; Directory; Donate/Pay; My Account; Kol Emet Newsletters; Auxiliaries; Getting Help
Logging In	Dan Cohn	7:50 pm	First time; Lost password; Saving password; Logging in with Google
Membership Renewal process	Joe Kufert	8:00 pm	Getting started; Getting info – letter, renewal guide, chai levels; Renewal form (step by step); Payment Arrangements; Submission and Payment Options
Q & A	All	8:15 pm	

**Welcome**

# Tour of AnshaiTorah.org

# Top level Menu

HOME	SHUL	DONATE / PAY	CALENDAR	MEMBER	EDUCATION	YOUTH	HELP
	<a href="#">VIRTUAL SERVICES (ZOOM)</a>			<a href="#">NEW MEMBER</a>	<a href="#">ABOUT EDUCATION</a>	<a href="#">TOT SHABBAT</a>	
	<a href="#">ABOUT US</a>			<a href="#">MY ACCOUNT</a>	<a href="#">EARLY EDUCATION &amp; PRESCHOOL</a>	<a href="#">HALUTZIM (GRADES 3-5)</a>	
	<a href="#">CONTACT US</a>			<a href="#">DIRECTORY</a>	<a href="#">RELIGIOUS SCHOOL K-7</a>	<a href="#">KADIMA (GRADES 6-8)</a>	
	<a href="#">OUR CONGREGATION</a>			<a href="#">ANNUAL REGISTRATION</a>	<a href="#">HEBREW HIGH</a>	<a href="#">USY (GRADES 9-12)</a>	
	<a href="#">ANSHAI-BLOG</a>			<a href="#">AUXILIARIES</a>	<a href="#">ADULT EDUCATION</a>		
	<a href="#">KOL EMET NEWSLETTER</a>			<a href="#">CEMETERY</a>			
	<a href="#">STREAMING</a>			<a href="#">COMMITTEES (COMING SOON)</a>			

Easy way to explore all the content available online.

Top 2 levels of menu shown

# Calendar (anshaiah.org/calendar)

The one place to see all upcoming, official events that are taking place at the Shul.

Ability to filter by categories like: B'nai Mitzvah, Board and Exec Meetings, and Classes.

Feature to select Date of when for when you would like to view a specific events.

HOME SHUL **CALENDAR** MEMBER EDUCATION YOUTH HELP

## Congregation Anshai Torah Online Calendar

If you don't see the event you are looking for, make sure you are logged in. We have great programming for members only!

Calendars to Show [Filter Calendar](#) [More Filters/Views](#)

Date

JUNE 2020 • SIVAN/TAMMUZ 5780						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
31 Sivan 6	1 Sivan 7	2 Sivan 8	3 Sivan 9	4 Sivan 10	5 Sivan 11	6 Sivan 12
8:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha 7:30p Online Adult Education	7:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha 11:00a Online Tanach	8:30a Online Kabbalat Shabbat 8:15p Candle Lighting	9:30a Shacharit 9:15p Havdalah
7 Sivan 15	8 Sivan 16	9 Sivan 17	10 Sivan 18	11 Sivan 19	12 Sivan 20	13 Sivan 21
8:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha 7:00p Exec meeting	7:30a Online Shacharit 8:15p Online Mincha 8:00p Chai Event	7:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha 11:00a Online Tanach	7:30a Online Shacharit 8:30p Online Kabbalat Shabbat 8:15p Candle Lighting	9:30a Shacharit 9:30a Online Shacharit & Services 9:15p Havdalah
14 Sivan 22	15 Sivan 23	16 Sivan 24	17 Sivan 25	18 Sivan 26	19 Sivan 27	20 Sivan 28
10:00a Pending Hazzan 8:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha 7:30p Online Adult Education	7:30a Online Shacharit 8:15p Online Mincha 7:25p Online Board Meeting	7:30a Online Shacharit 8:15p Online Mincha 2:00p Hazzan Sol. Mtg	7:30a Online Shacharit 8:30p Online Kabbalat Shabbat 8:21p Candle Lighting	8:30a Online Shacharit 8:30a Online Shacharit & Services 8:21p Havdalah	Shabbat Mevarchim 9:30a Shacharit 9:30a Online Shacharit & Services 9:15p Havdalah
21 Sivan 29	22 Sivan 30	23 Sivan 31	24 Tammuz 1	25 Tammuz 2	26 Tammuz 3	27 Tammuz 4
Admin/Father's Day 8:30a Online Shacharit 8:15p Online Mincha	Rosh Chodesh Tammuz 7:30a Online Shacharit 8:15p Online Mincha	Rosh Chodesh Tammuz 7:30a Online Shacharit 8:15p Online Mincha 7:30p Online Experience	7:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:15p Online Mincha	7:30a Online Shacharit 8:30p Online Kabbalat Shabbat 8:22p Candle Lighting	8:30a Shacharit 9:30a Online Shacharit & Services 9:22p Havdalah
28 Tammuz 6	29 Tammuz 7	30 Tammuz 8	1 Tammuz 9	2 Tammuz 10	3 Tammuz 11	4 Tammuz 12
					Offices Closed 8:22p Candle Lighting	Chukat Salach Admin Independence Day 8:30a Shacharit 9:30a Online Shacharit & Services 9:22p Havdalah

# Directory (anshaitorah.org/member/directory)

The screenshot shows the website for Congregation Anshai Torah. The header features a banner image of the synagogue interior with the text "CONGREGATION ANSHAI TORAH" and navigation links "ABOUT US" and "CONTACT US". Below the banner is a main navigation bar with links: HOME, SHUL, DONATE / PAY, CALENDAR, MEMBER (highlighted with a red box), EDUCATION, YOUTH, and HELP. A dropdown menu is open under the "MEMBER" link, showing options: NEW MEMBER, MY ACCOUNT, DIRECTORY (highlighted with a red box), ANNUAL REGISTRATION, AUXILIARIES, CEMETERY, COMMITTEES (COMING SOON), and TAGS. On the left, there is a "Return to My Account Menu" button. The main content area is titled "My Directory Listing" and contains a search interface. This interface includes a row of buttons for filtering by first letter of last name (All, A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z). Below these is a search bar with a "Search" button (highlighted with a red box) and a "Tags" dropdown menu (highlighted with a red box) currently set to "None". At the bottom of the search section are buttons for "Edit My Account Info" and "Update View". The bottom of the page shows a partial view of member profiles, including "Mr. Steve Aaron" and "Mrs. Carol Aaron".

Easy way to view the Shul's Directory and provides latest, updated information.

Select All or filter by first letter of last names.

Search allows you to find members by name.

Tags allow you filter membership list by Auxiliary.

# Donate/Pay (anshaitorah/payment.php)

Can use this page to make payments to your account balance and/or make donations.

Ability to add donations for Kiddush, Tree of Life, etc.

Dedication feature allows you identify the purpose of the donation (In Honor Of, Yahrzeit, etc.).


HOME SHUL **DONATE / PAY** CALENDAR MEMBER EDUCATION YOUTH HELP

Online Payments

You may use this page to make payments for your account balance or to make donations. Here are some of our most common types of donations and honors:

A \$36 donation to the Kiddush fund will let your loved one know their day is special to you too!

For \$180 you can purchase a leaf on our "Tree of Life", which will create a permanent memory of the special occasion & can be seen by all who enter or leave the shul.

 Participating in our Illustrated Torah Project will provide a colorful & lasting gift. A Pasuk (\$360), an Aliyah (\$720) or a Sedra (\$1800) will be an everlasting reminder of our event & part of our community for generations to come. With the purchase of a Sedra, you will also receive a beautiful copy of the artwork corresponding to the Shabbat of your simcha.

There are also many other donation or payment options available below.

**Paying as Jeffrey Arbesman**  
You currently have a balance of \$0.00  
Transaction list below includes \$1,000.00 of future charges.

Payment is ☐ for account balance.  
☒ a donation.

Type

Amount \$

Pay this amount

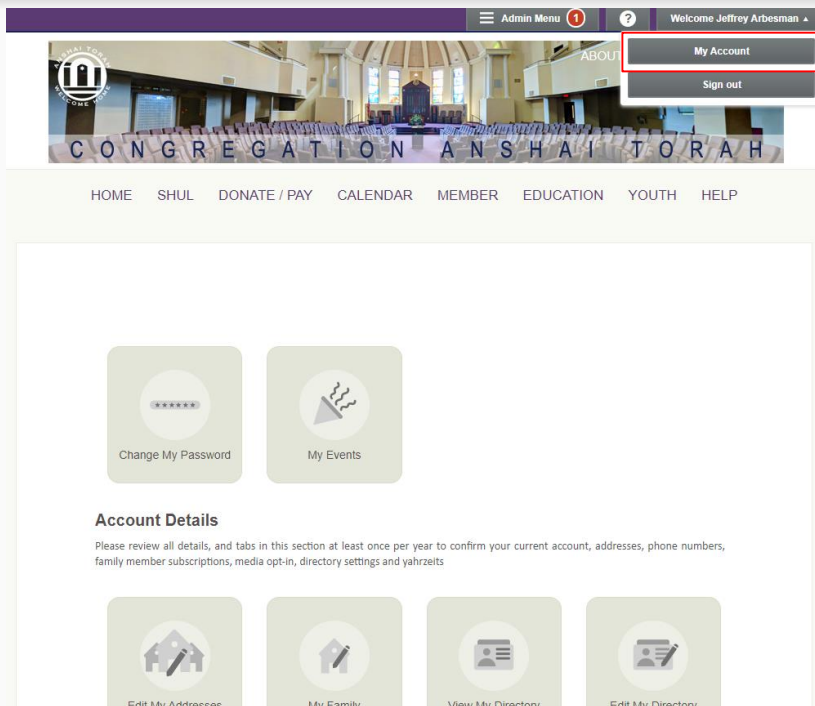
Payment Notes

**Dedicate**

We highly encourage you to use the Dedicate field above to identify the honoree for your donation. Please note that selecting to dedicate your



# My Account (anshaitorah.org/member)



Locate by selecting Welcome <member name>, My Account.

Administer account by ability to change password and provide event details that you have registered for.

Account Details

Account Financials

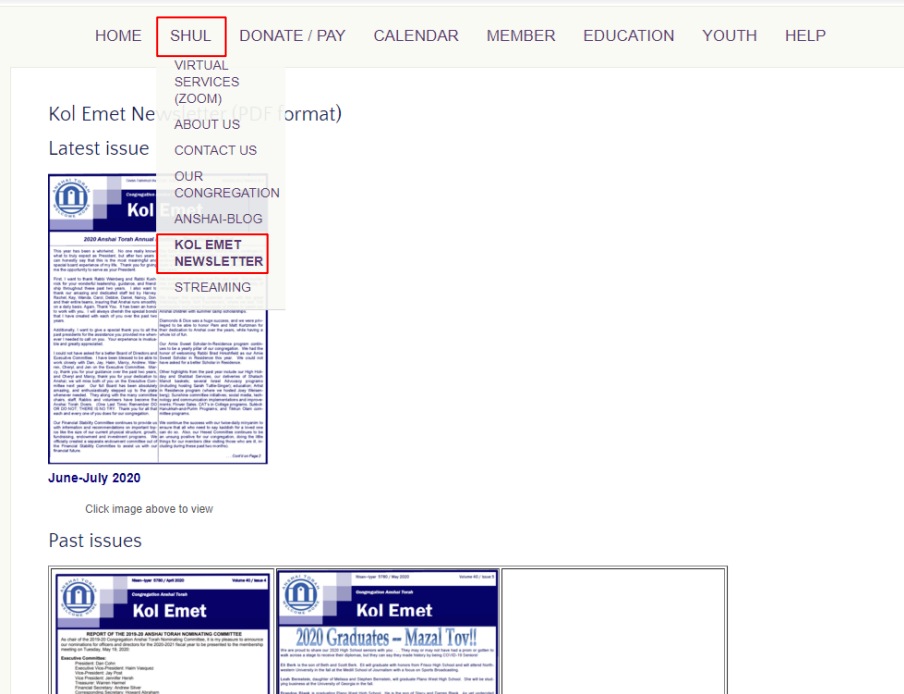
# Kol Emet (anshaitorah.org/kol-emet)

Online version of Congregation Anshai Torah's monthly newsletter.

Access by selecting Shul, then KOL EMET NEWSLETTER.

Available in .PDF format

Past issues of newsletter are available.



# Auxiliaries

The screenshot shows the website for Congregation Anshai Torah Sisterhood. The top navigation bar includes links for HOME, SHUL, DONATE / PAY, CALENDAR, MEMBER, EDUCATION, YOUTH, and HELP. The 'MEMBER' link is highlighted with a red box. A dropdown menu is visible under 'MEMBER', with 'AUXILIARIES' highlighted by a red box. The 'AUXILIARIES' dropdown menu lists the following options: NEW MEMBER, MY ACCOUNT, DIRECTORY, ANNUAL, REGISTRATION, AUXILIARIES, CEMETERY, COMMITTEES (COMING SOON), CATS IN COLLEGE, CHAVURAH, HAZAK, HESED, KOL RINA, MEN'S CLUB, and SISTERHOOD. The 'HAZAK' and 'SISTERHOOD' options are also highlighted with red boxes. The main content area on the left lists various roles and events, including the Slate for 2020/21 Sisterhood Board, President, President Elect, Membership, Programming, Torah Fund, Ways & Means, Corresponding Secretary, Recording Secretary, Treasurer, Member at Large, Women's League Representative, and Past President. The right sidebar displays the current date (Sun, June 14 2020, 22 Sivan 5780) and a calendar for the week of June 14-20, 2020, listing events such as Cats in College, Chavurah, Hazak, HeSED, Kol Rina, Men's Club, and Sisterhood. The bottom section of the page shows upcoming and recent Sisterhood events.

HOME SHUL DONATE / PAY CALENDAR **MEMBER** EDUCATION YOUTH HELP

**Congregation Anshai Torah Sisterhood**

**Slate for 2020/21 Sisterhood Board**

**President** - Cynthia Brooks-Delgado 2020 - 2022

**President Elect** - Open for 2020

**Membership** - Corrie Shores 2019/21 & Sharon Ginchansky 2020/22

**Programming** - Suzy Fine & Robin Feldman

**Torah Fund** - Bonnie Rubinstein 2019/21 - Gilda Zucker 2020/22

**Ways & Means** - Melissa Welcher & Samantha Fairman

**Corresponding Secretary** - Stephanie Kufert 2019/21

**Recording Secretary** - Bethany Last - 2019/21

**Treasurer - Open**

**Member at Large** - Jennifer Robinowich 2020/21

**Women's League Representative** - Sherry Lynn Rubin & Shawn Frank

**Past President** - Lisa Gerstenfeld

**Upcoming Sisterhood Events**

There are no upcoming events at this time.

**Recent Sisterhood Events**

**MEMBER**

- NEW MEMBER
- MY ACCOUNT
- DIRECTORY
- ANNUAL
- REGISTRATION
- AUXILIARIES**
- CEMETERY
- COMMITTEES (COMING SOON)

Sun, June 14 2020  
22 Sivan 5780

**CATS IN COLLEGE** - Monday, 8:15p

**CHAVURAH** - Tuesday, 7:30a

**HAZAK** - Wednesday, 7:30a

**HESED** - Thursday, 8:15p

**KOL RINA** - Friday, 7:30p

**MEN'S CLUB** - Saturday, 8:30p

**SISTERHOOD** - Sunday, 8:30p

Candle Lighting: 8:21p

**Shabbat Day**

- Shacharit: 9:30a
- Online Shacharit & Services: 9:30a
- Havdalah: 9:21p

**Upcoming Programs & Events**

- Pending Hazak  
Sunday, Jun 14 12:00a
- Online Shacharit  
Sunday, Jun 14 8:30a
- Online Mincha  
Sunday, Jun 14 6:15p
- Online Shacharit  
Monday, Jun 15 7:30a
- Online Mincha  
Monday, Jun 15 6:15p

PARSHAT SH'LACH  
CANDLE LIGHTING  
Friday, Jun 19, 8:21p

Each Auxiliary (Hazak, Sisterhood, Men's Club, etc.) has their own, dedicated space.

Access by selecting MEMBER, AUXILIARIES and then select which one you would like to view.

# Getting Help (anshaitorah.org/onlineassistance.html)

Help is always available by selecting the HELP feature.

.PDF Guide is available which contains a robust amount of information that is being constantly updated by the IT Committee.


For additional assistance, fill out the HELP FORM and a member of the IT Committee will respond as soon as possible.

[HOME](#) [SHUL](#) [DONATE / PAY](#) [CALENDAR](#) [MEMBER](#) [EDUCATION](#) [YOUTH](#) [HELP](#)

## Help

For assistance accessing Congregation Anshe Torah's online membership portal hosted on ShulCloud, please review this [PDF guide](#) (click to view).

If you require additional assistance, please submit the following help form, and we will get back with you shortly.



**HELP FORM**

First Name  Last Name

Email address  Phone Number

Please describe your issue

Please describe what you are attempting to do in as much detail as possible. We will get back with you shortly. Thank you.

Sun, June 14 2020  
22 Sivan 5780

Kol Emet  
Monthly Kol Emet & Archives

Today's Calendar

Online Mincha: 6:15p

Tomorrow's Calendar

Online Shacharit: 7:30a  
Online Mincha: 6:15p  
Online Adult Education: 7:30p

Friday Night

Online Kabbalat Shabbat: 6:30p  
Candle Lighting: 8:21p

Shabbat Day

Shacharit: 9:30a  
Online Shacharit & Services: 9:30a  
Havdalah: 9:21p

Upcoming Programs & Events

Pending Hazak  
Sunday, Jun 14 12:00a

Online Shacharit  
Sunday, Jun 14 8:30a

Online Mincha  
Sunday, Jun 14 6:15p

Online Shacharit  
Monday, Jun 15 7:30a

Online Mincha  
Monday, Jun 15 6:15p

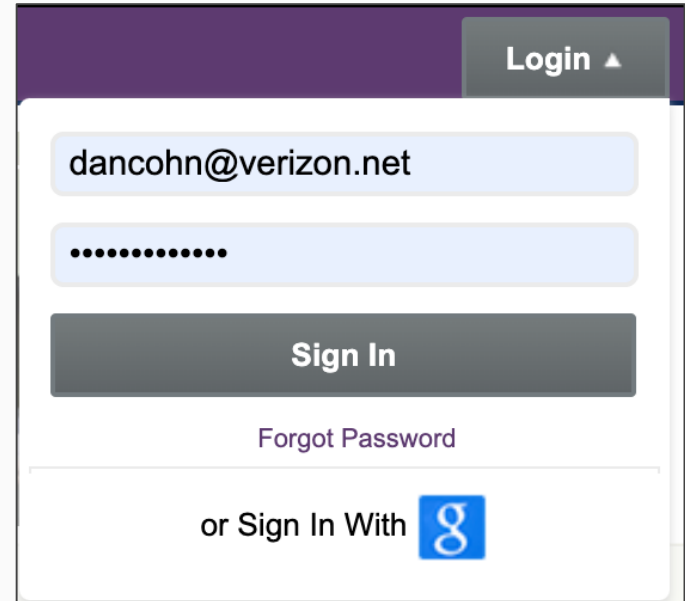
# Logging In

# First-time sign in

Enter your registered email and password.

Don't have a password?  
Don't remember it?

→ Click [Forgot Password](#)



The image shows a login interface. At the top right is a 'Login' button with a small upward arrow. Below it are two input fields: the first contains the email 'dancohn@verizon.net' and the second contains masked characters '.....'. A large grey 'Sign In' button is positioned below the password field. Underneath this button is a link that says 'Forgot Password'. At the bottom, there is a section titled 'or Sign In With' followed by the Google logo.

# Password reset email

ShulCloud Login Link  Inbox x

**Congregation Anshai Torah** via amazonses.com

to dancohn ▼

Hi Dan,

[Click here](#) to log in to your ShulCloud account. If you have any questions, please email us at [anshai@anshaitorah.org](mailto:anshai@anshaitorah.org).

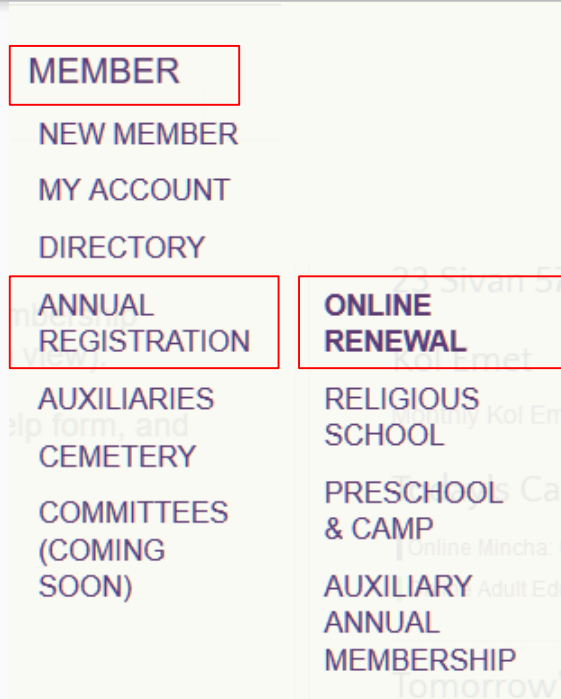
Congregation Anshai Torah

<https://www.anshaitorah.org/>

# Membership & Renewal Process



# Membership Renewal



Easy to navigate Menu System will bring up the Online renewal packet, including the Annual letter from the Financial Secretary.

At the bottom of the letter, you will find this button to start registration:

**Start My  
Registration**

# Membership Renewal

## ACCOUNT UPDATE REMINDERS

Links in this section open in a new window. Please complete your review, save any updates and then return here to select the checkbox and continue with renewal.

It is now time to review and revise your **Account** information.

☐ Required: I have reviewed and updated my account

## DUES CATEGORY SELECTION

Membership registration guide and 2020-2021 membership rates may be found here – [View Renewal Guide](#)

The membership options displayed below match your account profile as of May, 2020. All rates and totals on this page are for those paying by check. There is a 2.5% fee when paying by credit card; it will be added to the transaction when processed. The membership registration process is not complete until payment arrangements are made.

Find out more about our Chai Membership program here –

[Learn about Chai Levels](#)

### \* Age 40-67 Membership Categories

Please select your desired membership level...  
Please select your desired membership level...  
Chai-Lifetime (\$100,000)  
Chai Supporter (\$18,000)  
Chai Builder (\$10,000)  
Chai Benefactor (\$8,090)  
Chai Sustaining (\$5,370)  
Chai Contributing (\$3,565)  
Family (\$2,820)

Reminder to **update your account** online, with link (opens in new tab) and a check box to verify you have completed any updates.

**Dues** selection section includes links to a Renewal guide with rates and the Chai Levels. But don't worry, the membership renewal form is customized to show the rates that apply for your account.

# Membership Renewal - continued

## SECURITY FUND

Congregation Anshai Torah is addressing security improvements to our facility. Please take an opportunity to contribute to this mission.

### \* Security Fund Options

Security Bronze \$72

## BUILDING FUND

Building Fund Payments – You do not have a new bill in 2019-2020 for Building Operating Fund ; please consider an additional donation.

0.00

All In one Membership form continues with the following sections:

- **Security Fund**
- **Building Fund (if applicable)**
- **Covid-19 donation**
- **Endowment Fund**

# Membership Renewal - continued

## AUXILIARY MEMBERSHIPS

### Sisterhood


\* Sisterhood Membership

Please select one... 

Additional Sisterhood Contribution

### Men's Club

\* Men's Club Membership

Please select one... 

Additional Men's Club Contribution

### Leida Uretsky Chapter of Hazak Membership

\* Hazak Membership Options

Please select one... 

Additional Hazak Contribution

Renewal continues with the following sections:

- **Auxiliary Membership Registration**

Remember to register yourself or your spouse for any Auxiliary memberships.

But don't worry. If you forget, there are individual forms for each Auxiliary as well that can be found through the menu system

# Membership Renewal - continued

## PAYMENT ARRANGEMENTS

Immediately after you submit this form, you will be able to make payment arrangements on the next screen. The options include payment through our portal via Credit Card (with 2.5% fee) or eCheck (with .75% fee).

"**Bill to My Account**" option is also available.

Congregation Anshai Torah will coordinate payment arrangements with you offline. This option includes also **Quarterly** plans.

You may choose to pay with a single full payment today (no extra charge) or multiple payments/instalments (with \$55 fee). On the next screen, you will have the option to select the number of monthly payments.

**The membership registration process is not complete until payment arrangements are completed on the next screen.**

### \* Preferred Payment Arrangement

Please select how you would like to arrange payment

Please select how you would like to arrange payment

Single payment (no extra charge)

Multiple payments (\$55)

All rates and totals on this page are based upon paying by cash or check. There is a **2.5% fee for credit cards** that will be added to the transaction when processed.

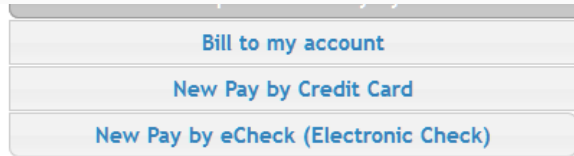
Submit my 2020-2021 Anshai Torah Membership Registration

Set up **Payment Arrangements** for Record Keeping Fees.

Check the Total

**Submit..** But not done yet...

# Membership Renewal - Payment Options



A screenshot of a payment selection interface. It features three horizontal buttons stacked vertically. The top button is labeled "Bill to my account". The middle button is labeled "New Pay by Credit Card". The bottom button is labeled "New Pay by eCheck (Electronic Check)". The buttons have a light gray background with a thin border and rounded corners.

Finalize Payment Set up.

Our Recommendation is that if you want to make one payment NOW, to a credit card or echeck that is on file, to use those options.

ALL OTHERS :Use “Bill to My Account” Option.

Online Payments have a convenience fee added automatically

Membership submission is not complete until these payment arrangements are processed.

Q & A