

Yesterday  
Today  
and  
Tomorrow



Swan Point Cemetery

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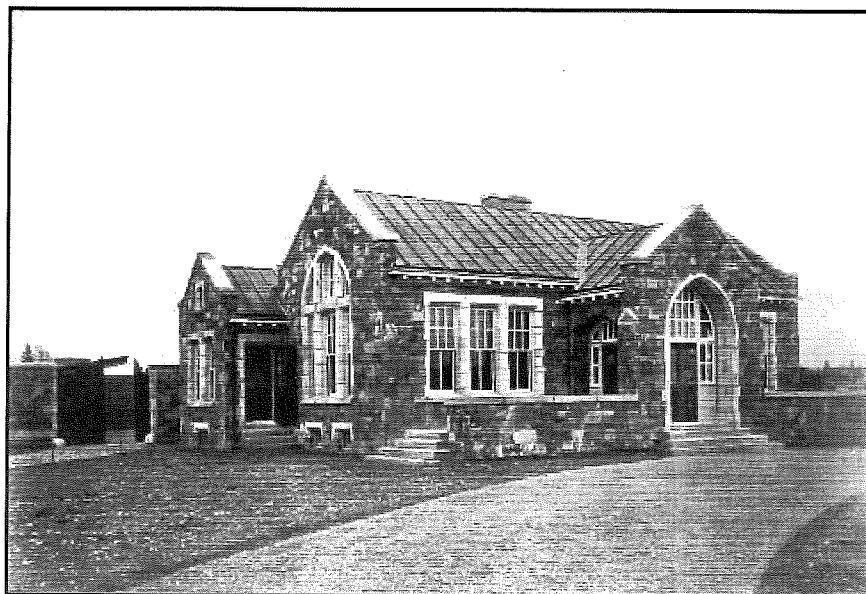
I am not  
afraid of tomorrow,  
for I have seen yesterday,  
and I love today.

William A. White



**Main Entrance to Swan Point Cemetery**

## Swan Point Yesterday



**S**WAN POINT CEMETERY, an estate of some 200 acres, is situated in the northeastern part of Providence, extending from Blackstone Boulevard easterly to the shore of the Seekonk River.

The grounds comprise a pleasant combination of lawns and drives, a thrifty growth of forest trees, and a luxurious undergrowth of laurel, rhododendrons, azaleas and other flowering shrubs. There are steep banks and deep ravines by the riverside and from the open places are interesting vistas of the river and the surrounding country. With its great variety and richness of landscape effects, Swan Point Cemetery is not only an appropriate spot for the repose of the dead, but an interesting resort for the living.

On the burial lots the blending of old and new monuments and headstones, many of great artistic merit, gives the cemetery a distinctive character. In the older section, near the river, are many ancient stones marking the graves of generations of citizens originally interred in early burying grounds, reflecting an age ante-dating Swan Point's origin by more than a century. The newer sections have been developed in accordance with modern cemetery technique.

Swan Point Cemetery is a non-sectarian, non-profit corporation, the property of which is held in perpetual trust as a burial place. It has a firm financial foundation. A portion of the receipts from the sale of burial lots, columbarium niches and mausoleum crypts is retained as invested funds and the remainder applied to the improvement of the cemetery and general expenses. Lot owners, known as proprietors, are members of the corporation. The management is entrusted to a board of directors, consisting of nine members of the corporation.



## **An Historical Sketch**

**S**WAN POINT CEMETERY was established in 1846 on a 60-acre tract of land bordering the Neck Road, so-called, and extending easterly to the shore of the Seekonk River. A charter was granted in the following year to the Swan Point Cemetery Company, a stock company under management of a board of trustees. A reorganization was effected in 1858 under a new charter, creating a non-profit corporation entitled The Proprietors of Swan Point Cemetery, to which the former company conveyed its real estate and personal property and the owners of capital stock transferred and released their shares in perpetual extinguishment thereof.

From time to time the cemetery acquired additional land between the Neck Road and the river, and in 1862 commenced its expansion to the west by the purchase of farms and other properties, which extended the estate, in part, to Hope Street.

Among the earlier purchasers of land in the cemetery was the First Congregational Society (now First Unitarian Church of Providence), which acquired an oval tract of five acres. To that spot were transferred the remains interred in a portion of the West Burial Ground which had been owned by that society since 1785, and which included remains from an earlier burying place established in 1722. The West Burial Ground was a group of private cemeteries, now vacated, occupying a part of the area bounded by Friendship, Plain and Lockwood Streets. Three of those cemeteries, the Union, Hope and Manchester grounds, were acquired by Swan Point Cemetery, and the interred remains were removed to its grounds between 1859 and 1882.



**Rock Pond Fountain circa 1870**

In the early years of the cemetery the highway pattern of the upper East Side had not yet become established, and the grounds were reached by way of a road that zigzagged from North Main Street over Olney Street, Morris Avenue, Sessions Street, Cole Avenue and Rochambeau Avenue and continued to Pawtucket as the Neck Road. The first means of public conveyance to the grounds was an omnibus that followed that route in the early 1870s. A few years later the Governor Street horse car line was extended to Wayland Square and from its terminus an omnibus provided transportation over Angell Street and Butler Avenue, the latter being merely a country road at the time.

In order to provide better means of access to the expanded grounds of Swan Point, the directors, in 1886 engaged the services of H.W.S. Cleveland, a landscape architect of Chicago, Illinois, who planned the layout of Blackstone Boulevard. Prior to its construction in 1894, Swan Point Cemetery deeded to the city a strip 200 feet wide through its estate. A boulder wall was erected along the east side of the boulevard, bounding the cemetery grounds, and a new entrance was established. The Butler Avenue trolley line was extended over Blackstone Boulevard to the cemetery in 1903, and a field stone shelter was erected at its terminus opposite the cemetery entrance.

The extension of Blackstone Boulevard through the cemetery grounds left about 22 acres west of the boulevard so isolated from the remainder of the grounds as to be unsuitable for burial purposes. After twenty years of disuse, a part of the land was developed as a general working plant for the cemetery. A greenhouse was built in 1917, a superintendent's house in 1923 and a service building group in 1932. Two parcels of land were deeded to the city in 1933 providing, respectively, for the extension of Lorimer Avenue from its intersection with Eighth Street to the boulevard, and for the establishment of Alexander Farnum Lippitt Memorial Park at the junction of Hope Street and the boulevard. Commencing in 1946 other sections of land were developed into house lots which subsequently were sold, and houses were erected upon them. With the sale of the superintendent's house in 1959, the land remaining in cemetery possession west of the boulevard was reduced to about six acres.

The last of the land owned by the cemetery west of the boulevard was sold and has since been privately developed into an attractive residential area.

Immediately prior to disposing of this land, a modern service building complex including a greenhouse was erected at the southerly end of the Old Road.

The Old Neck Road, extending from Blackstone Boulevard to the Pawtucket line, was abandoned by the city as a public highway in 1933 and reverted to the abutting owners, Swan Point Cemetery and Butler Hospital. Subsequently the hospital conveyed its interest in the road to the cemetery.

## Swan Point Today

**S**WAN POINT CEMETERY'S unusually beautiful 200-acre estate is ideally suited for its purposes. Trees, plantings, and the character of the land itself provide the effect of serenity and timelessness which combine to give expression to the words eternal and eternity.

Conveniently near the entrance is a cluster of buildings which blend unobtrusively with the surroundings and comprise offices, a chapel, crematory, mausoleum and four columbaria. At the far end of the grounds, screened from the rest of the property, are several buildings, including greenhouses, which house the service functions pertinent to general cemetery operations. All areas of this sizeable estate are interconnected by a well-maintained, hard surface roadway system comprising of some thirteen miles.

The cemetery has the capability to provide that method of interment which the deceased's family desires. Each of these is discussed in some detail on the pages which follow but, briefly, they are earth burial, entombment, cremation with inurned cremated remains either in columbarium niches, garden niches, crypts, earth burial lots, or scattered in a designated area. Memorialization is available and encouraged for whichever method is chosen.

To maintain a dignified and unstructured, rather than rigid uniformity, there are certain regulations which have been established and set down by the Board of Directors. Certain of these are pertinent to a particular service or facility and are a part of its description in this booklet. Others, of a more general nature, are contained in a later section entitled, "General Rules and Regulations".

It is the sole purpose of Swan Point Cemetery to meet the needs of the community it serves by providing and maintaining a place for the decent, dignified and reverent disposition of the remains of its deceased members, amidst attractive surroundings and – forever. Sales counselors are available for assistance and advice in any of these matters, both on a pre-need and at-need basis.

### Chapels

There are 3 lovely chapels at Swan Point that provide dignified settings for services where families and clergy may pay respects and make tributes to the deceased and are adaptable to all cultural beliefs and religious faiths.

The Historic Chapel and the Redwood Chapel feature magnificent stained glass windows, designed by Charles J. Connick Associates and Lyn Hovey Studios, fine classical organs and seating for just under 100 people. A sound system also allows recorded music to be played in the chapels.

The chapels are used for memorial services, cremation committal services and as a necessary substitute on occasion for a graveside service. They have also been used for lectures, annual meetings of the proprietors and occasionally even weddings. The original Historic Chapel, built in 1932, is located in the administrative building. It is separated from the administrative offices by a vestibule and has a separate outside entrance.

### **The Redwood Chapel**

A newer chapel, located in the Redwood complex, was completed in 2006. It was designed to emulate the Historic Chapel with large arched, oak beams framing the ceiling and an intricate pattern of limestone tiles covering the floor. The Redwood Chapel has a slightly more contemporary feel than the Historic Chapel and features handcrafted furnishings that provide a warm Arts and Crafts style environment. Situated in the southwest corner of the cemetery, it was built to accommodate the increasing number of chapel services being held at the cemetery.

### **The Chapel of Hope and Memory**

Swan Point's newest chapel, The Chapel of Hope and Memory, is located in the new crematory building, which opened in 2014. Furnished in a warm, contemporary style, it can accommodate up to 80 guests in individual chairs, which can be arranged to suit the needs of the family, allowing for flexibility. The chapel provides a lovely dignified space for committal services as part of the cremation process and may also be used for traditional memorial services when needed.

The Historic Chapel, Chapel of Hope and Memory, Garden Reception Room and Gray Coale Reception Hall are interconnected and offer audio-visual capabilities for families wishing to include music or a memorial video during the service or reception. Each of our three chapels may be reserved for use before or after interment or cremation by contacting us at the main office.

### **Reception Rooms**

Swan Point's elegant Gray Coale Reception Hall is located adjacent to the Historic Chapel. It features a porticoed entrance, a full caterer's kitchen and a lovely patio area, which may be used during pleasant weather.

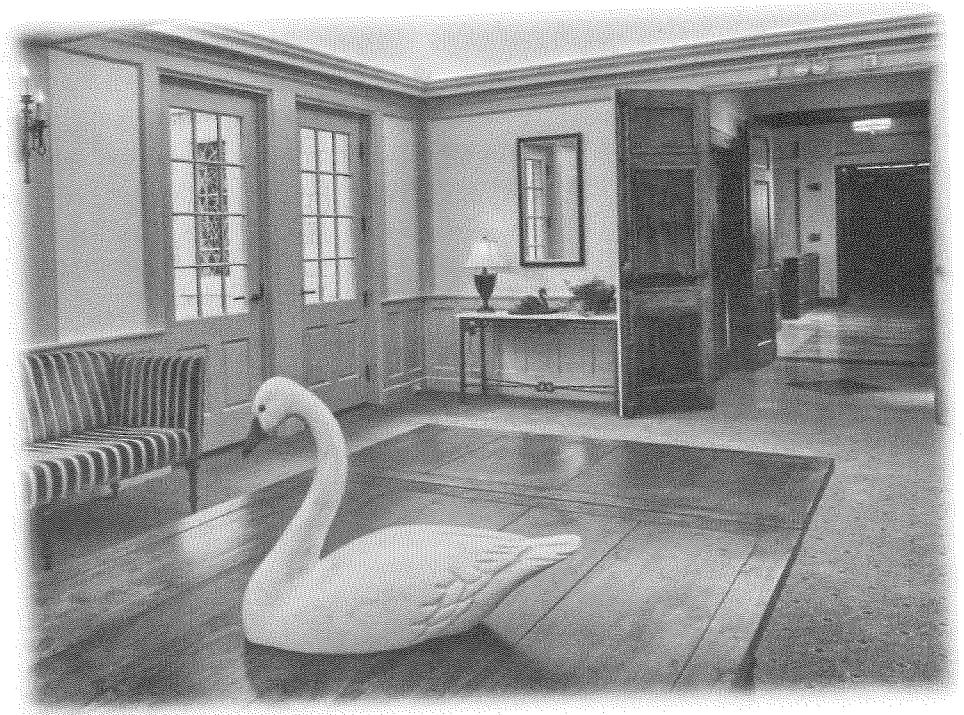
This beautifully appointed, light-filled room can accommodate 125 guests standing and 80 seated providing an ideal setting for hosting collations, bereavement luncheons or receptions following an interment or cremation service at Swan Point. As an added convenience, the Gray Coale Reception Hall can be reserved on short notice.

The original reception room, the Garden Reception Room, is also available for use after an interment or cremation services at Swan Point. Located in the main administration building, this lovely room can accommodate approximately 75 guests standing and 35 seated and can be used when additional seating is needed at the Gray Coale Reception Hall or separately when a more intimate space is desired.

Sarah's Garden, a newly renovated courtyard accessible from the Historic Chapel and the Garden Reception Room, is available for small outdoor gatherings or in combination with use of the Garden Reception Room.

Both the Gray Coale Reception Hall and the Garden Reception Room are handicapped accessible and feature audio-visual capabilities for those wishing to include music or videos as part of their reception.

Our staff will gladly provide a list of fine local caterers who are familiar with our facility.



**Garden Reception Room**



## **Cremation**

Although not unique to Swan Point, not all cemeteries and very few funeral homes have cremation facilities. This service is made available to all who desire it. The Crematory building with its cremation chambers, Chapel of Hope and Memory is adjacent to the main office. The crematory features state-of-the-art cremation equipment, and an attractively appointed viewing room with a switchable glass privacy wall that allows family and friends to witness the casket being placed into the cremation chamber, which is often done for religious purposes. Families and friends are able to accompany their loved one to the crematory to pay their final respects, much like attending a graveside service when burial has been chosen. This permits the process of cremation to be carried out with reverence and dignity.

For those desiring the cremated remains to be memorialized at Swan Point Cemetery, there are several choices available to them. Inurnment in a niche in one of the four columbaria, garden niches, or earth burial are the most usual methods of disposition. An additional alternative is Memorial Grove where, under the supervision of cemetery personnel, the cremated remains may be scattered. This is a lovely area, very natural in appearance and highlighted by a large megalith. Memorialization on a common ledger stone is included with all services.

The regulations pertaining to cremation are as follows:

The deceased body must be received in a closed, rigid container of combustible material and any pacemaker or similar device removed. Before cremation is performed, the cemetery must have in hand:

1. Written instructions requesting and authorizing cremation, stating the name of the deceased, the time and place of death, instructions for disposition of the cremated remains and certain biographical data. These must be in the form of the cemetery's standard cremation order, readily available at the cemetery office or through the funeral director. **It must be signed by the next-of-kin, or the person or persons legally authorized to do so.**
2. A Burial-transit Permit, issued in accordance with the law and health regulations of the place where the death occurred.
3. A Rhode Island Medical Examiner's Cremation Certificate properly executed, wherever death occurred.

## **Burial Lots**

Burial lots are available for sale to meet every taste and requirement. In developing new sections of the grounds, the cemetery maintains a policy established in its early years whereby all lots are graded, bound stones set, paths constructed and water and drainage lines extended, before the lots are made available for sale. It will thus be observed that a lot owner acquires interment rights as well as an interest in a large estate that has been developed, beautified and made available for the purpose to which it is dedicated.

An area was developed wherein a lot may be purchased with inscription privileges on cemetery owned memorials. Ownership of the memorial, which shall remain permanently affixed to the land, remains property of the cemetery. The cemetery reserves the right to inscribe the memorial only upon interment as each interment occurs, and subject to the manner in which said inscription is prescribed by the cemetery. After inscription, the cemetery will not repurchase any portion of the land nor the monument so inscribed.

Since the early part of the current century, the cemetery has followed the practice of including, in the purchase price of the lot, an amount sufficient to provide perpetual care of the grass on it. This contributes to and makes possible the maintenance of the entire cemetery in accordance with the high standards established many years ago and always followed.

Upon purchasing a lot the owner is given a properly recorded deed to the lot and a plan describing it and showing its location. A lot owner holding title to a lot of at least 60 square feet in area has the rights and obligations of proprietorship. The office maintains a current and complete plan of each lot together with a record of every interment therein showing the names, dates and other pertinent data.

No interment will be permitted in any lot until satisfactory arrangements for payment therefore have been made.

All lot owners shall be subject to all by-laws of the corporation and to all rules and regulations of the board of directors that are now or may hereinafter be in force.

Other than in exceptional circumstances a lot owner may not sell the lot, and then only upon approval by the Board of Directors. In no event will a lot be sold until all interred remains have been removed.

### **Earth Interments and Disinterments**

Authorization and instructions on the cemetery's standard interment order are required prior to the earth interment of any deceased human body or the cremated remains of the same. The interment order must be signed by the lot owner or the heirs and all of the next of kin of the deceased person. With the interment order the cemetery must be given explicit directions as to the desired location of the grave on the burial lot. The order must be received at a reasonable time (an absolute minimum of eight working hours) prior to the time at which interment is wanted.

No interment will be permitted in any lot if any previous charge incident thereto remains unpaid.

The deceased person's body or cremated remains must be received in a closed casket or other suitable container. The cemetery will not hold itself accountable for the identity of the interred person.

All earth interments will include the use of a permanent type of vault or casket container of approved construction. These can be provided and installed by the cemetery or, if supplied by others, the installation will be supervised by the cemetery.

Normally, only one body will be interred in a single grave space or one body and one person's cremated remains or the cremated remains of two persons.

Orders for disinterment or removal of previously interred bodies or cremated remains must be in writing and signed by the lot owner or his duly authorized representative and by all living next of kin of the deceased person.

Charges for earth interment are changed from time to time in accordance with the cemetery's costs. Current prices will always be available in the cemetery office. When an interment is in a burial lot purchased prior to the time of including perpetual care of the grass in the purchase price, an appropriate charge for the same will be included in the interment charge.

### **Monuments and Other Structures:**

Many lot owners wish to have structures erected on their lots and this is entirely appropriate. To avoid the erection of monuments or other structures of a kind or size that might be offensive to others, or completely out of harmony with the general character of those now existing at Swan Point, the cemetery is obliged to participate in or be knowledgeable of the design of any proposed structure. In all cases, the cemetery's approval must be sought and obtained prior to the structure's erection.

This is a sensitive subject and the cemetery does not wish to appear insensitive to the need for expressions of individual taste. It will willingly help in the design and planning stage, a participation which will obviate any need at a later date for disappointment, disagreement or unhappiness.

The following are the general rules and regulations governing structures to be installed in the cemetery:

### **DEFINITIONS:**

#### **Structure**

Any monument, marker, tablet or memorial plaque which may be set at ground level or may extend above the ground.

#### **Memorial Plan Lot (Lawn-level Marker Lot)**

A lot which requires markers or plaques to be set level with the ground.

#### **Monument Plan Lot**

A lot on which a monument extending above ground level may be set.

## **A. THE DESIGN, MATERIAL AND CONSTRUCTION OF STRUCTURES:**

### **Approval**

1. The design, material and proposed method of construction of every structure shall be subject to the approval of the Chief Operations Officer.
2. Should the proposed structure be of an unusual nature not in clear compliance with these rules and regulations, the Buildings and Grounds Committee of the Board of Directors shall serve as the approval-granting authority.

### **Design**

1. The design proposed for any structure shall be drawn to scale with a graphic scale indicated thereon.
2. The material, method of construction and details of ornamentation and lettering must be clearly indicated.
3. Each design for a structure must show either a plan view with at least two elevations, or a single isometric drawing.
4. Dimensions both above and below ground must be clearly indicated.
5. Each design submitted must be on a print or photocopy and eight and one-half by eleven inches in size.
6. Each design for a mausoleum, tomb, vault, sarcophagus or other large structure must comprise complete plans and specifications.

### **Material**

The material to be used for structures is restricted to granite, slate, standard bronze or, if for the purpose of duplication or other special applications, marble. Natural stone boulders meeting all other criteria may be acceptable in certain locations.

### **Shape**

Structure portraying or symbolizing objects of purely sentimental or temporal nature will not be accepted.

### **Size**

1. The measurement of the base of any structure shall not exceed fifty percent of the width of the lot on which it is to be set.
2. The maximum side elevation of the base shall not exceed twenty inches.
3. The measurement of the square footage of the die or name stone shall not exceed fifteen percent of the square footage on the lot on which it is to be set.

### **Foundations**

1. The foundation for each structure shall be of suitable depth with the top no less than two inches below grade.
2. The foundation must be built, or its construction supervised, by employees of the cemetery at the lot owner's expense.
3. All tablets and stones without a base over two feet in height shall have at least a sixteen-inch butt below grade.

### **Artwork and Embellishments**

1. Any artwork or embellishments on a structure must be appropriate to the setting and art-worthy.
2. The artwork or embellishment on a structure may not include objects, visages, landscapes or body parts, unless they are full, rounded sculptures or bas relief. Flat, sandblasted forms are not permitted.
3. Lithochrome, paint or coloring matter of any kind is specifically prohibited.
4. No photographs, porcelain, plastics, glass or similar breakable material may be used.
5. Etchings and laser generated images are specifically prohibited.

### **Attachments**

Attachments such as, but not limited to, metal urns, or bronze sculptures, are highly susceptible to accidental damage, vandalism and theft. Accordingly, their use is not encouraged, nor will the cemetery assume responsibility for loss or damage.

### **GENERAL:**

1. The design of some groups of lots require certain specific regulations unique to each such group. These will be made known to the Proprietor at the time of purchase and are considered a part of these Rules and Regulations.
2. No above-grade structures may be erected in memorial garden groups or on any lots designated as Memorial Plan/Lawn-Level Marker Lots.
3. On Monument Lots, no more than one structure may be erected above ground level on any lot purchased subsequent to January 1, 1951.
4. Only the cemetery or memorial contractors approved by the cemetery may provide structures to be placed in the cemetery.
5. In the event any structure shall become so greatly deteriorated or damaged as to render it, in the judgment of the cemetery, dangerous or unsightly, the cemetery shall cause it to be taken down and removed from the lot upon which it is located.

Should any structure so removed be a vault, mausoleum or tomb, any bodies therein will be removed and interred in the lot, or, in the event there is insufficient space in the lot, elsewhere in the cemetery.



## **B. MAINTENANCE OF STRUCTURES**

"Care, Repair and Replacement Fund" Established April 16, 1929:

1. Prior to the erection or placing of any new structure in the cemetery, a sum of money, as determined by the Board of Directors, shall be paid to the corporation in consideration of which it will enter into an agreement in writing binding itself, subject to certain conditions, to maintain the structure as follows:
  - a. Care and Maintenance (mandatory): To care for and maintain the structure until such time as it shall have become so greatly deteriorated that further maintenance thereof shall no longer be reasonable.
  - b. Cleaning (optional): To renovate periodically, by means of special cleaning, the surfaces or finish of the materials of which the structure is made, so long as the structure shall be maintained.
  - c. Replacement (optional): To replace the structure, when by reason of the action of the elements it shall have become so deteriorated that it can no longer be maintained, with a new structure as nearly similar to the original as reasonably possible.

### **Landscaping, Decorating and Care**

For monuments lots (those other than lawn-plan or memorial plan lots) it is possible for owners to make special landscaping arrangements with the cemetery.

Permanent plantings of trees, shrubs and perennials will be provided as desired by the lot owner. This may be done only with the cemetery's approval and with work done by cemetery personnel. There are certain areas where no permanent plantings on the lots are permitted. This is so individual plantings will not disrupt the overall plan. Further, with plantings appropriate to the season, flower beds may be developed and planted, again with approval given and work performed by the cemetery.

Obviously, additional charges will be made for these special services. An endowment type, one-time fee is negotiated and covers the cost of materials used and labor performed – both on an "in perpetuity" basis. Once the fee is paid, there are no further charges and it becomes the cemetery's obligation to maintain these special plantings, replacing as necessary, and to keep flower beds attractive and seasonal.

For the lawn-level plan lots, while neither permanent planting of trees, shrubs, perennials or the like, nor flower bed installations are possible, other decorations of a more temporary nature may be provided. These are also available for monument lot owners. The cemetery will accept and provide floral tributes in attractive containers which will be set out for the lot owner and will include annuals appropriate for the season and evergreen arrangements for the winter months. For this

service, payments may be arranged for either on an endowment plan or periodic direct billing.

Floral tributes for any special occasion are of course permitted on all burial lots. Lot owners may set out their own potted plants, cut flowers or wreaths. These should not be considered seasonal decorations and normally will stay in place for at least two weeks after placement and then will be removed.

The rules governing the placement of floral tributes were amended by the Board of Directors as follows:

1. Flower beds, planter boxes and urns are to be limited to a color of one of the following plants: begonias or annual vinca/New Guinea impatiens.
2. Artificial decorations are not acceptable at any time of the year.

Any violation of these or any other rules relative to the landscaping or decorating of a lot will result in the immediate removal of the planting or decoration.

### **Columbaria**

The cemetery's four columbaria contain niche rooms for the permanent placement of inurned cremated remains.

Interior niches in the buildings are of varying sizes and design to accommodate one or more urns. Granite exterior niches are of uniform size and will accommodate one or two urns. An outside Garden Columbaria provides exterior niches in a garden setting.

The purchase price of niches varies with size and location. All, however, include perpetual care. Upon purchasing a niche the owner will receive a grant of entitlement to deposit and keep, in perpetuity, specified cremated remains in a designated niche. All such grants are permanently recorded in the record books of the cemetery.

There are certain rules and regulations applicable to usage of the columbaria.

They are reasonable and directed toward some standardization for the good of all niche owners.

1. All urns deposited in the columbaria niches should be of a size suitable to the niche, made of bronze (or other suitable material) and the inscriptions on them, as well as on the face of the niche, should all be approved by the cemetery.
2. No decorations of any sort are to be affixed to niche fronts or any part of the buildings.
3. Niches should be opened only by authorized cemetery personnel and no additional insertions beyond those originally planned are permitted.
4. The hours during which the columbaria are open for visiting are 8:00 a.m. until 6:30 p.m. April 1 through September 30; or, 8:00 a.m. until 4:30 p.m. October 1 through March 31.
5. Sale of niches or cabinet units by the owner thereof will not be permitted.

## **Mausolea**

Adjacent to both the office building and the columbaria is a modern and attractive mausoleum designed for both single and multiple entombments. Both interior and exterior (garden) crypts are available. Italian perlato marble is the facing for those inside; Finnish red granite for those outside.

A second Chapel/Mausoleum is located in the southwest area of the Cemetery with interior and exterior crypts for both single and multiple entombments.

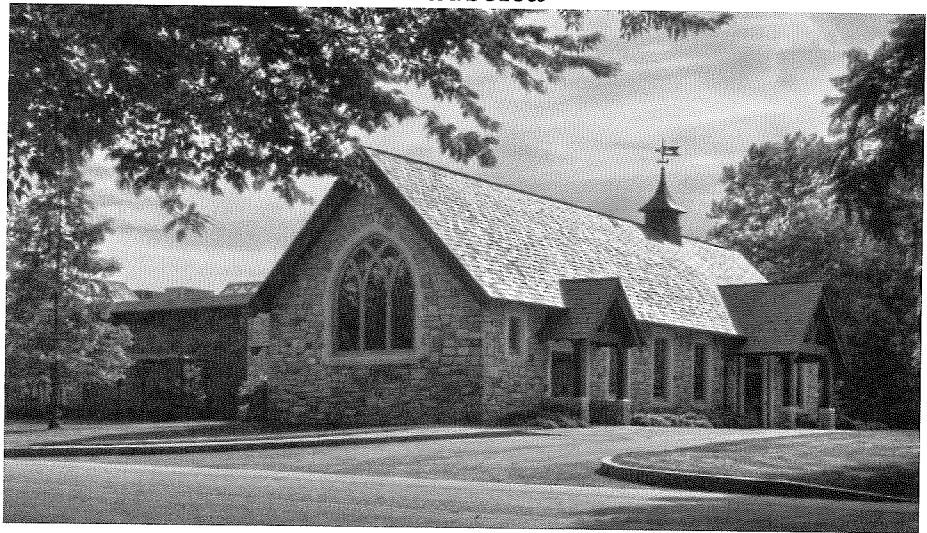
The purchase price for each crypt (defined as the space occupied by a single casket) varies as to size and location. All include perpetual care and upon purchasing a crypt the owner will receive a grant of entitlement to deposit and keep, in perpetuity, specific remains in a designated crypt. All such grants are permanently recorded in the record books of the cemetery.

The regulations pertaining to Mausoleum use are as follows:

1. As all crypt front openings are 32 inches by 26 inches in size, it will be obvious that the external dimensions of the entombment casket's cross section would not exceed 31 inches by 25 inches. The container should be of material approved by the cemetery.
2. Normally, a single crypt serves the entombment of only one deceased person's remains. However, the inurned cremated remains of two persons may occupy the same crypt and, if space permits, a cremation urn may be entombed in the same crypt with a casket.
3. For uniformity, it is necessary that inscriptions be approved by the cemetery and that all inscribing be done by cemetery personnel or by a firm selected by it. We recommend that inscriptions be limited to the first name, middle initial and last name and the years of birth and death. Inscriptions other than those recommended will be subject to further approval. Due to space considerations, a maximum of four names is permitted on any one crypt front.
4. No decorations of any sort are to be affixed to crypt fronts or any part of the building.
5. Authorization and instructions on the cemetery's standard entombment order are required prior to entombment of any deceased human body or the cremated remains of the same. The entombment order must be signed by the crypt owner, when possible, and all of the next-of-kin of the deceased.

6. Removals or disintombments of remains from the mausoleum are permitted only upon written order signed by the owner of the crypt and all of the next of kin of the deceased. The removal must be made by cemetery personnel only and while the utmost care will be provided, the cemetery will assume no liability for any damage done to the casket, burial case or urn during the process of removal.
7. The sale of mausoleum crypts by the owner is not permitted.
8. The hours for visiting the mausolea are 8:00 a.m. until 6:30 p.m. from April 1 through September 30; or, 8:00 a.m. until 4:30 p.m. from October 1 through March 31.

### **Mausolea**



## **Use of Cemetery Grounds**

### **General Rules & Regulations**

When conditions permit, the cemetery grounds are open daily from 8:00 a.m. until 7:00 p.m. April 1 through September 30 and from 8:00 a.m. until 5:00 p.m. October 1 through March 31.

The grounds are primarily for the use of proprietors, columbaria niche owners, mausolea crypt owners and the families and friends of the deceased, therefore, no photography of grave stones is permitted. Although it is private and exists primarily as a resting place for past generations, Swan Point is also a community resource, offering a place of serenity and beauty for quiet enjoyment. You are most welcome here and should feel free to walk, slowly bicycle or drive throughout the grounds. Please, at all times, wear proper attire, including shirts and footwear, and respect the privacy and solemnity of chapel and graveside services. No walking of pets, skiing, skateboarding, fast bicycling, rollerblading or picnicking is allowed. Jogging and fast walking are acceptable between 8:00 a.m. and 9:00 a.m. but, for safety reasons, no earphones may be worn at any time. Visitors are on the grounds at their own risk and Swan Point will in no way assume any responsibility or liability for any injury that they might sustain during their visit.

Children under 16 years of age are welcome but must be accompanied by an adult agreeing to bear the responsibility for their conduct.

Pedestrians are expected to walk only on the roadways or on lanes designated for their use. If the only access to one's own lot is across another's, then the necessary crossing is obviously permitted.

Vehicular travel should be limited to the roadways and should be done slowly and as quietly as possible.

Although seemingly unnecessary to mention, experience has shown that mention needs to be made of the following prohibited activities:

- Soliciting or selling any product or service;
- Placement of signs, notices and advertisements;
- Carrying weapons of any kind (military funerals and law enforcement officers excepted);
- Lounging and sunbathing; Skating, sled riding and skiing; and
- Disturbing or injuring any wildlife within the cemetery, structure, tree, plant, shrub or grassed area, or the removal of same from the grounds.
- Pets are not allowed on the cemetery grounds.

### **Photography Policy**

In an effort to protect the privacy of our lot owners, photography and videography is restricted to scenes of landscape and architectural designs. No photography of gravestones is permitted. The use of movie cameras and live models is strictly prohibited.



Persons desiring to take photographs or use film intended for publication or commercial use are prohibited from doing so without the written consent of Swan Point Cemetery. An application to publish photographs taken in the Cemetery must be made in writing and include proofs of the photos intended for publication along with an outline describing the article.

We are reminded that the Cemetery grounds are devoted to the memorialization of the dead. Visitors are expected to act in a dignified manner and comply with rules and regulations of Swan Point Cemetery.

In short, all visitors are expected to conduct themselves properly at all times, remembering that cemetery lots are private property of a very special kind and that their sanctity must not be invaded. It is the policy of the cemetery to consider those who cannot or do not wish to conform to these rules and regulations as trespassers and treat them accordingly; requesting their departure or taking whatever action is deemed appropriate.

#### **Public Laws, Ordinances, Etc.**

In addition to the foregoing regulations, all interments, disinterments, cremations, dispositions and removals will be subject to the laws, ordinances and regulations of the State of Rhode Island and the City of Providence which now are and which from time to time hereafter may be in force.

All rules and regulations mentioned in this booklet are intended to be in conformity with the By-Laws of this organization and with the Charter through which it exists.

In the unlikely event it is determined that the cemetery has acted improperly or has erred either in making interments or in the placing of structures or in the inscriptions or records, the cemetery reserves the right to make the necessary corrections.

Swan Point Cemetery reserves the right, without notice, to amend, alter and make exception to any of its rules and regulations, when in its judgment, such action appears advisable.

The cemetery should be consulted in regard to any and all questions which may arise under any rules and regulations as well as any questions and subjects which are not covered thereby.

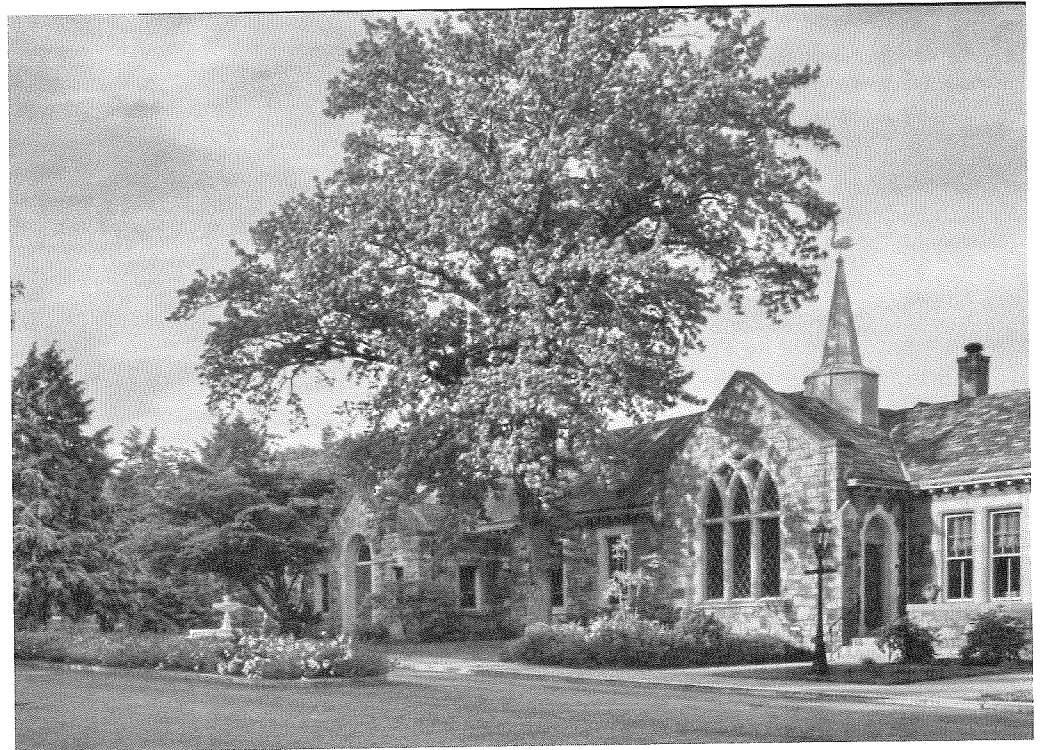
**YOUR CEMETERY IS A COMMUNITY RESOURCE.**

## Swan Point Tomorrow

**S**WAN POINT CEMETERY represents the culmination of the efforts of competent people and prudent management working within a framework of by-laws carefully and knowledgeably conceived. Since it was chartered in 1847, Swan Point has set a standard of excellence virtually unequaled in its field.

In the following pages you will read about the structure of Swan Point and the many public-minded citizens who have guided it through years of growth and development. The names and the formal operating guidelines cannot begin to picture the adaptive quality of Swan Point which has accounted for its ability to meet the many challenges of cemetery operation.

Probably the best way to estimate Swan Point's future is to look at its present. We welcome you. Visit our offices, our chapels, our mausolea, our columbaria. Walk the peaceful paths and lanes that cross our rolling terrain. Observe the care we take to make this a solace, a place for reminiscences and meditation. This is the true measure of what Swan Point is today and will be tomorrow.



**Historic Swan Point Chapel**

## **ORGANIZATION OF THE BOARD OF DIRECTORS**

(Amended May 29, 1996)

1. The Board shall hold five regular meetings in each year: the organizational meeting immediately following adjournment of the annual meeting of the proprietors and quarterly during the months of July, October, January and April or on such other day in each calendar quarter as the board may determine. Special meetings shall be held when called by the Chairman or Secretary or by any two members of the Board, and when so called shall be held at the time stated in the call. Due notice of each regular and special meeting shall be sent by the secretary, by mail, postpaid, to each member of the Board at least three days prior to the date of the meeting. Regular and special meetings shall be held at the office of the corporation unless otherwise ordered by the Board.

2. (a) There shall be a Nominating Committee which shall consist of two or more members of the Board appointed annually by the Chairman who shall also designate the Committee's Chairman. The Nominating Committee shall nominate persons for election to the Board of Directors at the annual meeting of the proprietors and shall nominate persons for election to the offices of the corporation and to the several committees, except the Nominating Committee, of the Board of directors at the meeting of the Board of directors immediately following the annual meeting of the proprietors or at such other meeting of the Board as may be appropriate.

(b) There shall be a Finance Committee which shall consist of two or more members of the Board elected annually by the Board. The Finance Committee shall have general charge of the financial affairs of the corporation, shall examine and audit all accounts, shall annually recommend to the Board the appointment of an independent auditor, and shall invest, reinvest and change the funds of the corporation so that the same shall be invested as provided in the charter and by-laws. Each change in the investment of the funds shall be reported by the committee or by the Treasurer to the Board at the meeting of the Board which shall be held next after the change shall be made.

(c) There shall be a Buildings and Grounds Committee which shall consist of two or more members of the Board elected annually by the Board. The Buildings and Grounds Committee will be responsible for land use planning for the cemetery and the cemetery's physical maintenance, including buildings, structures and plantings.

(d) There shall be a Personnel Committee which shall consist of two or more members of the Board elected annually by the Board. The Personnel Committee shall keep itself informed of the various policies and benefits affecting the cemetery employees and shall recommend to the Board the compensation of the Chairman and other elected officers. The Personnel Committee shall also have the duties, powers, authority and responsibilities of the Retirement Plan Committee in the administration of the Swan Point Retirement Plan.

(e) The Chairman shall be a member, ex officio, of all committees. The members of the various committees, excepting the Nominating Committee, shall annually elect their own chairman.

3. If any member or members of the committee shall be absent from a meeting of the committee, the other member or members of the committee who shall be present shall have the power and authority to appoint any member or members of the Board of Directors to act at the meeting as a member or members of the committee as substitute or substitutes for the absent member or members, and such substitute member or members, shall have the same power and authority as if regularly and originally appointed.

4. Meetings of each committee may be held at such times and places as the respective members thereof shall agree. Also other meetings of each committee shall be held at any times when called by either the Chairman or the Secretary or by any two members of the committee, provided that all members shall have due notice thereof.

**Act of Incorporation**  
Charter of 1858 as amended to date  
(Superseding the original charter of 1847)

**State of Rhode Island**  
**And Providence Plantations**

An Act to Incorporate The Proprietors of  
Swan Point Cemetery

*It is enacted by the General Assembly as follows:*

**Section 1**

John J. Stimson, Henry Anthony, Richard J. Arnold, William T. Grinnell, Gideon L. Spencer, Nehemiah S. Draper, Charles S. Bradley, Edward D. Pearce, James Tillinghast, The Benevolent Congregational Society, and all other persons or bodies corporate who now are or who may hereafter become owners or proprietors of any lot or parcel of land in Swan Point Cemetery, in the City of Providence, are hereby created a corporation for the purpose of maintaining, improving and embellishing the said cemetery grounds and the appurtenances thereof, by the name of "The Proprietors of Swan Point Cemetery"; and by that name and for the above defined purposes are hereby invested with all the powers and privileges granted in and by chapter one hundred and twenty-five of the Revised Statutes, with such additions thereto and changes therein as are hereinafter specified.

Incorporators  
Purposes  
and powers of  
corporation.

**Section 2**

The present board of trustees of the Swan Point Cemetery Company, by their treasurer, or such other agent as they may appoint, are hereby authorized in the name of said cemetery company to convey to this corporation all the estate and property, real and personal, of said cemetery company and of the trustees thereof; to transfer, assign and make over all stocks and personal property of every nature, wheresoever the same may be or however invested, with all certificates, muniments and evidences thereof; which conveyance and transfers shall be effectual to vest in this corporation in fee simple, all the estate, title and interest therein of said cemetery company, and of their trustees and officers, with all the powers and rights of action now possessed by them in reference to the same. The owners of the capital stock of said cemetery company are hereby authorized to convey, transfer and release to this corporation their said stock in perpetual extinguishment thereof, and the same with all rights and property incident thereto, shall thereupon become vested in this corporation and merged in the general property thereof.

Transfer to this  
corporation of  
assets of Swan  
Point Cemetery Co.  
and the share of its  
stock.

**Section 3**

Amended, January session, 1902 (March 26).

The real estate held by this corporation at their cemetery for cemetery purposes shall not exceed five hundred (500) acres of land, and all the property of this corporation and the lots and parcels of land in their cemetery that have been heretofore conveyed by the Swan Point Cemetery Company or by this corporation, or that may be hereafter conveyed by this corporation, shall be forever exempt from all taxes and assessments

Limitations of  
amount of real  
estate to be held  
for cemetery  
purposes.  
Exemption from  
taxation and  
attachments.  
Devises of  
cemetery lots.



and shall not be liable to attachment or to be taken or sold on execution, nor shall the same pass by will except to this corporation as hereinafter provided, or be applied to the payment of debts under any assignment for the benefit of creditors or any bankrupt or insolvent law. No assessment shall be made upon said lot owners for the support or improvement of the cemetery.

No public road or way shall be made or opened over or through any part of the cemetery lands without the consent, in writing, of this corporation and of all owners of lots affected thereby first obtained therefore.

#### **Section 4**

All conveyances and transfers of lots or parcels of land in said cemetery heretofore made by said Swan Point Cemetery Company, or by their treasurer, or by any person or body corporate holding under them, are hereby confirmed and declared valid and effectual to pass the title thereto, although not acknowledged or recorded, provided the same have been otherwise duly delivered and recorded, as the charter of said cemetery company requires; and all conveyances and transfers of land in said cemetery that may be hereafter made by this corporation or by owners of lots shall be by deed, but such deed need not be acknowledged or recorded, except as the by-laws of this corporation may prescribe.

Conveyances  
lots validated  
although deed  
acknowledged  
nor recorded.

#### **Section 5**

(Amended, January session, March 26) (Amended May 9, 2002).

1. Rules and Regulations regarding consents: The cemetery may rely upon the certification of any person reasonably identified as an heir of any original proprietor with respect to the identification of all of the remaining heirs of such proprietor, and if the consent of such heirs shall be required for the taking of any action with respect to any lot in the cemetery for any reason, the cemetery may rely upon the certification of such person as to whether such consent has been given, and the cemetery then shall be fully protected in acting upon any such certificate or the instrument or certificate of any other person believed by it to be genuine and the cemetery shall have no duty to make any investigation or inquiry as to any statement contained in any such writing.
2. Rules and regulations regarding right of interment: A deceased person shall have the right of interment in any lot or part thereof of which he or she was the original proprietor at the time of his or her death. The surviving spouse of the original proprietor shall have the right of interment for his or her body in such lot or in a tomb in such lot, and the right to have his or her body remain permanently interred or entombed therein not to be removed therefrom unless by the consent of all of his or her heirs. It is understood that should a spouse re-marry they are no longer considered a legal spouse and, therefore, gave up right of interment. Heirs of the original proprietor(s) shall have the right of interment in any lot or part thereof in which he or she was an owner at the time of his or her death or in any tomb erected thereon, in the order

of their deaths, with or without the consent of the other heirs, provided there is burial space still available under the rules of the cemetery. The remains of the person who was not the heir of the original proprietor may be interred in such tomb or lot but only with the consent of all persons claiming an interest therein subject to the following rules and exceptions:

A. If an heir's spouse is buried prior to the death of the heir, with the consent of all the living heirs, the heir will have the right to be buried in the same gravesite, whether or not other grave spaces are available in that lot. See paragraph 2 (c) below. The heir will have the right to be buried in another grave space within the lot only with the consent of all of the remaining heirs.

B. The surviving spouse of a deceased heir shall have the right to be buried with that deceased heir in the same gravesite without the consent of any of the remaining heirs or in another gravesite within the lot with the consent of the remaining heirs.

C. Whenever the rules provide that a person may be interred in a gravesite with a spouse, the cemetery reserves the right to require that at least one of them shall have been cremated.

### Section 6

Amended, January sessions, 1878 (March 15), 1879 (February 20), 1902 (March 26), 1930 (March 21) and 1939 (March 15)

A. Any person or persons owning any lot or lots of land in the cemetery may, at any time, convey by deed or devise by last will and testament to this corporation any such lot or lots, or any portion or portions thereof, to be held by this corporation upon trust in perpetuity for such uses, consistent with the purposes and objects of this corporation, as may be declared in each such deed and will respectively.

Conveyance of lots to corporation upon trust.

This corporation is authorized to administer such of said trusts as it shall accept as hereinafter provided.

B. Any person or persons may convey, assign, transfer, devise or bequeath to this corporation any property and estate of any kind whatsoever, to be held by this corporation upon trust in perpetuity to apply the same or the proceeds or income thereof, at any time and times and from time to time, for the following uses and purposes or for any such uses and purposes, namely –

Property may be transferred to corporation upon trust to provide for special purposes.

for placing and maintaining in the cemetery, both for temporary and more permanent occasions and as memorials to any person, persons and events, stones, monuments, other structures and memorials of all kinds, including trees, shrubs, grass, plants of all kinds and cut flowers;

for ornamenting, adorning, beautifying, decorating, embellishing, supporting, improving and maintaining the cemetery and all parts thereof and all lots and parts of lots, stones, monuments, structures and other memorials therein;

for any and all other purposes incident to and connected with the administration and conduct of the cemetery.

Without limiting the generality of the foregoing uses and purposes, this corporation, as such trustee and as incident to each trust which shall provide therefore, shall have power and authority –

to provide stones, monuments and other structures of all kinds and to inscribe the same;

to provide trees, shrubs, grass, ivies, flowering and other plants of all kinds, cut flowers and memorials of any other nature and character;

to erect, plant and place the same in or upon the cemetery and in or upon any part and parts thereof and in or upon any lot and lots therein;

to care for, repair, support, maintain, preserve and improve the cemetery and any and all parts thereof and any and all lots and graves therein and any and all stones, monuments, other structures of all kinds, trees, shrubs, grass, ivies, flowering and other plants of all kinds, cut flowers and other memorials, which shall be in or upon any portion of the cemetery at any time.

This corporation is authorized to administer such of said trusts as it shall accept as hereinafter provided.

C. No conveyance or devise of the title to any lot upon trust, as provided in subdivision (A) of this section, and no conveyance, assignment, transfer, devise or bequest of any property or estate upon trust for any of the uses and purposes which are specified in subdivision (B) of this section, or for any of said uses and purposes,

No conveyance or transfer binding unless accepted by the Board of Directors.

shall be effective or binding or obligatory upon this corporation unless and until the trust in respect thereto shall have been accepted by vote of the Board of Directors of this corporation, for the time being, and duly recorded in the records of the board, and in each case only upon such terms and conditions as shall be specified in the vote relative thereto.

D. All property and estate which is now held and which hereafter may be held by this corporation upon trust for the uses and purposes which are specified in and by subdivision (B) of this section or for any said purposes or for any similar or kindred purposes may be, by this corporation, commingled with other property and estate held for any of the purposes as provided in said subdivision (B) for the purpose of investing the same and shall be, by this corporation, acting by its Board of Directors or by any other representative or representatives, from time to time duly authorized by said board, invested and reinvested at any time and times and from time to time in some of the forms of investments which, according to the laws of the State of Rhode Island, now are and which, at any time and times hereafter, may be authorized for investments by savings banks incorporated under the laws of said State.

Regulations investments property held under trust.

## Section 7

Amended, May session, 1988 (May 13).

A. The Board of Directors, for the time being, shall have the full and entire management and control of the estate, property and business affairs of said corporation, and of the sales of lots, subject at all times to the existing votes, rules and regulations and by-laws of the corporation; and all deeds and transfers in behalf of the corporation shall be executed by such officer or agent as may be prescribed by general by-law or appointed by special vote of the corporation or Board of Directors.

B. A Director of the corporation shall not be personally liable to the corporation or its members for monetary damages for breach of the Director's duty as a Director, except for (i) liability for any breach of the Director's duty of loyalty to the corporation or its members (ii) liability for acts of omissions not in good faith or which involve intentional misconduct or a knowing violation of law, or (iii) liability for any transaction from which the Director derived an improper personal benefit. If the Rhode Island Non-Profit Corporation Act is amended to authorize corporate action further eliminating or limiting the personal liability of Directors, then the liability of a Director of the corporation shall be eliminated or limited to the fullest extent permitted by the Rhode Island Non-Profit Corporation Act as so amended. Any repeal or modification of the provisions of this Section 7(B) by the corporation shall not adversely affect any right or protection of a Director of the corporation existing prior to such repeal or modification.

C. The Board of Directors of the corporation may authorize agreements to be entered into with each Director and Officer for the purpose of indemnifying a Director or Officer in the manner and to the extent permitted by Section 7-6-6 of the Rhode Island Non-Profit Corporation Act, as amended.

In addition to the authority conferred upon the Board of Directors of the corporation by Section 7-6-6 of the Rhode Island Non-Profit Corporation Act, the Board of Directors of the corporation may authorize agreements to be entered into with each Director or Officer, or the purpose of indemnifying such Director or Officer in the manner and to the extent provided herein:

1. The agreements authorized hereby may provide that the corporation shall, subject to the provisions of this Section 7(C), pay, on behalf of a Director or Officer any Loss or Expenses arising from any claim or claims which are made against the Director or Officer (whether individually or jointly with other Directors or Officers) by reason of any Covered Act of the Director or Officer.
2. For the purposes of this Section 7(C), when used herein:
  - (a) "Loss" means any amount which a Director or Officer is legally obligated to pay for any claim for Covered Acts and shall include, without being limited to, damages, settlements, fines, penalties or, with respect to employee benefit plans, excise taxes;
  - (b) "Expenses" means any expenses incurred in connection with the defense against any claim for Covered Acts, including, without being limited to, legal, accounting or investigative fees and expenses;
  - (c) "Covered Act" means any act or omission of a Director or Officer in the Director or Officer's official capacity with the corporation.
3. The Agreements authorized hereby may cover Loss or Expenses arising from any claims made against a Director or Officer no longer serving in an official capacity, the estate, heirs or legal representative of a deceased Director or Officer or the legal representative of an incompetent, insolvent or bankrupt Director or Officer, where the Director or Officer was a Director or Officer at the time the Covered Act upon which such claims are based occurred.

4. The agreements authorized hereby may provide for the advancement of Expenses to a Director or Officer prior to the final disposition of any action, suit or proceeding, or any appeal therefrom, involving such Director or Officer and based on the alleged commission by such Director or Officer of a Covered Act, subject to an undertaking by or on behalf of such Director or Officer to repay the same to the corporation if indemnification is not permitted under clause (5) below.
5. The agreements authorized hereby may not indemnify a Director or Officer from and against any Loss, and the Corporation shall not reimburse for any Expenses, in connection with any claim or claims made against a Director or Officer for: (a) any breach of the Director's or Officer's duty of loyalty to the corporation or its members; (b) acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law; (c) a transaction from which the person seeking indemnification derived an improper personal benefit.
6. The agreements authorized hereby may contain such other terms and conditions as the Board of Directors, in its sole discretion, determines to be consistent with the provisions of this Section 7(C).

(D). 1. No contract or transaction between the corporation and one or more of its Directors or Officers, or between the corporation and any other corporation, partnership, association, or other organization in which one or more of its Directors or Officers are Directors or Officers or have a financial interest, shall be void or voidable nor shall such Directors or Officers be liable with respect to such contract or transaction solely for this reason, or solely because the Director or Officer is present at or participates in the meeting of the Board of Directors or committee thereof which authorizes the contract or transaction, or solely because his, her or their votes are counted for such purpose nor shall such Directors or Officers be considered to be deriving any improper personal benefit from such contract or transaction, if:

- (a) The material facts as to his, her or their interest or relationship are disclosed or are known to the Board of Directors or the committee, and the Board of Directors or committee authorizes, approves or ratifies the contract or transaction by the affirmative votes of a majority of the disinterested Directors, even though the disinterested Directors be less than a quorum; or
- (b) The material facts as to his, her or their interest or relationship are disclosed or are known to the members entitled to vote thereon, and the contract or transaction is specifically authorized, approved or ratified by vote of the members; or
- (c) the contract or transaction is fair and reasonable as to the corporation.

(D). 2. Common or interested directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors or of a committee which authorizes the contract or transaction.



### Section 8

Amended, May session 1877 (May 31) and January sessions, 1885 (April 10), 1902 (March 26), and 1931 (March 24).

The members of the corporation shall be the several persons who, from time to time, shall be the owners or proprietors, holding the legal title, of the burial lots in said cemetery or of any interest in the legal title to any of said lots;

Members of the corporation and voting rights thereof.

Also those persons who heretofore have conveyed and hereafter may convey any of such burial lots or any interest in the title to any of such lots to the corporation upon trust as provided in Section 6 hereof;

Also (after the death of the person or persons who heretofore have made and hereafter may make any such conveyance upon trust, either by deed or will), those persons, who, in accordance with the terms of each such deed or will, shall be entitled to the right of burial in said cemetery and the respective heirs-at-law of each and every person so entitled to the right of burial and whose body has been or hereafter may be interred in said cemetery in accordance with such right.

At each and every meeting of the corporation the right to vote shall be in respect to the several burial lots in the cemetery which heretofore have been and hereafter shall be conveyed for burial purposes (the extent of the several lots to be determined by the descriptions in the deeds given by this corporation) – one vote for each such lot, and that the person or persons having membership in the corporation in respect to each lot and none other shall be entitled to vote; provided that no person or group of persons (having membership in the corporation) shall be entitled to vote in respect to more than one lot as to which the right of membership is identical; and provided further that, in each case, where there are two or more members of the corporation (having right of membership as incident to the same lot), only one of such members shall have the right to vote in representation of that lot. The person who may so vote may be designated in writing by a majority in the number of all those having membership in respect to the lot (the writing evidencing such designation to be signed by such majority of members and filed with the secretary of the corporation) or, in default of such designation by members, may be designated by the Board of Directors.

The right to vote in the manner and to the extent above provided may be exercised by proxy in accordance with provisions which may be incorporated in the by-laws.

Voting by proxy.

The corporation may, by by-laws, prescribe the times for holding annual meetings of its members, also the manner of calling special meetings of its members, also the manner of giving notices of such meetings, also the number of lots which must be represented by members at such meetings in order to constitute a quorum for the transaction of business and generally make all such other provisions for the conduct of its affairs as to it may seem necessary and proper and may alter, amend and add to such by-laws from time to time.

Meetings of corporation.

### Section 9

The first meeting of this corporation shall be called in accordance with the provisions of section three of chapter one hundred and twenty-five of the Revised Statutes.



# By-Laws of the Corporation

## **Article I.**

### **Section 1.**

The full and entire management and control of the estate, property and business affairs of the corporation, with all the powers and authority granted by the act of incorporation as amended from time to time, is vested and established in a Board of Directors consisting of nine members to be chosen from the members of the corporation.

Three members of the Board (except as provided in Sec. 3 of this Article) shall be elected by the members of the corporation at the annual meeting each and every year. Directors so elected or elected as provided in said Sec. 3 of this Article shall hold office for three years and until others are elected in their stead.

The Board may make such rules and regulations for the conduct and management of the cemetery grounds, for its own government, and for the general conduct of the affairs of the corporation as it deems best.

The Board may hold meetings at such times and places as it deems best, the same to be called and notified in such manner as it may from time to time prescribe. At meetings of the Board it shall be necessary that at least five members thereof shall be present to constitute a quorum for the transaction of business and, except as otherwise specifically provided in these by-laws, any action of the Board will be effected by the concurring votes of a majority of the members in attendance at any meeting at which a quorum shall be present.

### **Section 2.**

The Board annually, at its first meeting next after the annual meeting of the corporation, shall elect one of its members as Chairman of the corporation, who shall hold office until his successor is elected. In cases of temporary absence or disability of the Chairman, the Board may choose another of its members to act as Chairman pro tempore. In cases of vacancy of the office of Chairman, however occurring, the Board shall elect one of its members to fill the vacancy for the unexpired term.

The Board also annually, at its first meeting next after the annual meeting of the corporation, shall elect a President, one or more Vice Presidents, a Secretary and a Treasurer of the corporation, none of whom need be members of the Board and each of whom, unless removed as hereinafter provided, shall hold office until others are elected in their stead.

The Chairman shall preside at meetings of the Board and shall oversee the carrying out of the Board's policies by the chief operating officer(s). As designated by the Board, the President or the Vice President(s) shall be the chief operating officer(s) and shall perform such other duties as may be assigned from time to time by the Board or by the Chairman. The Secretary and the Treasurer shall perform the duties usually incident to such offices and such other duties as the Board may from time to time assign to them. The offices of Chairman and President and of Secretary and Treasurer may be held by the same person. The Board may at any time, for cause, remove any such officers. In cases of vacancy in any said offices, however occurring, the Board shall have the power to fill the same for the unexpired term.

The Board also may, at any time and from time to time, appoint all such other officers and such committees and agents (including a superintendent of the grounds) as it deems best for the due and proper administration of the business and affairs of the corporation. Members of the Board as well as any other person, whether members of the corporation or not, shall be eligible to appointment to any and all such offices, committees and agencies and all such officers, committees and agents shall perform such duties and have such powers and authority as the Board shall, from time to time, prescribe and shall hold their respective positions during the pleasure of the Board.

The Board shall require such bond from the treasurer as it deems expedient and may provide for the payment of compensation to officers, committees and agents elected and appointed by it, including compensation for attendance at meetings of the Board.

### Section 3.

Whenever, by reason of death, resignation or otherwise, any vacancy occurs in the Board of Directors, such vacancy in each case may be temporarily filled by the concurring vote of a majority of the directors then remaining in office and each director so chosen to fill a vacancy shall hold office until the vacancy shall be permanently filled as hereinafter provided.

Filling vacancies  
on the Board of  
Directors.

If any such vacancies shall occur, the members of the corporation, at the annual meeting next following or at any special meeting which may be called and held for the purpose prior to the time for the annual meeting or at any special meeting which may be called and held for the purpose after the time for the annual meeting and before election by the Board of Directors as hereinafter provided, may elect a director to permanently fill each such vacancy to hold office for the duration of the then unexpired term of the director whose death, resignation or other removal from office shall have caused the vacancy and until a successor shall have been elected.

If, at any annual meeting, the members of the corporation shall, for any reason, fail to permanently fill any vacancy or vacancies existing in the Board of Directors at the time of such meeting, as provided in the next preceding paragraph, or shall fail to elect any successor or successors to any director or directors whose three year terms of office shall have expired, the election of a sufficient number of directors to permanently fill any or all of such vacancies and to provide successors for any or all directors whose three year terms of office shall have expired may thereafter, in each and every such case and at any time while any such failure on the part of members of the corporation continues, be made by the concurring votes of a majority of the directors whose three years terms of office shall not have expired. Each and every director so elected shall hold office for the same term and with the same effect in all particulars as if elected by members of the corporation.

## **Article II.**

### **Section 1.**

An annual meeting of the corporation, for the reception of a report of the Board of Directors, for the election of directors and for the transaction of such other business as may properly come before the meeting, shall be held in the City of Providence in May of each year, on such day as the directors shall determine. If, for any reason, any annual meeting shall not be held as above prescribed, any business which might have come before that meeting (except the election of directors of the Board of Directors shall have acted in that matter as provided in Section 3 of Article I of these by-laws) may be transacted at any other legal meeting of the corporation.

Time and place  
Of Annual Meeting of  
Corporation.

### **Section 2.**

Special meetings of the corporation may be called at any time by the Board of Directors or by members of the corporation having the right to cast ten votes; in the latter case the call shall be in writing and signed by the requisite number of members and delivered to the Secretary. In every case the call shall state the purpose for which the meeting is called. Whenever a meeting shall have been called as hereinbefore provided, the Secretary shall forthwith give due notice thereof as provided in the next following section. No business shall be transacted at any such meeting excepting such as may have been stated in the call therefore.

Special meetings  
of the corporation.

### **Section 3.**

The Secretary shall give written notice of each meeting of the corporation (annual and special) by mailing the same to the members at least seven days prior to the date of the meeting. The notice shall state the time, place and purpose of the meeting.

### **Section 4.**

At meetings of the corporation it shall be necessary that members having the right to cast votes in respect to at least ten lots shall be present to constitute a quorum for the transaction of business.

Necessary quorum  
at meetings of  
corporation.

## **Article III.**

All transfers of lots or parcels of land in said cemetery, by the corporation shall be by deed executed by any one of the officers in the name of the corporation, and recorded in a book specially kept by the Secretary for that purpose, and all transfers of lots or parcels of land in said cemetery, or of any interest or right therein, or in connection thereto, made by lot owners, shall be by deed, and recorded in a book also kept by the Secretary for that purpose.

## **Article IV.**

The seal of this corporation shall be circular, flat-faced die, about two (2) inches in diameter, with the following inscription so cut thereon that the same can be embossed upon paper by pressing said die thereon, viz. – Seal of the Proprietors of Swan Point Cemetery, Providence, R.I. Incorporated by the State of Rhode Island 1858.

Corporate Seal

**Article V.**

These by-laws may be amended, added to, or a new code of by-laws substituted at any regular or special meeting of the corporation, provided that notice thereof and of the character of the change to be made be given in the call for said meeting.

Amendments and additions to by-laws and new by-laws.

**Article VI.**

The Board of Directors of the corporation may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative by reason of the fact that he is or was a director, officer, employee or agent of the corporation, or a shareholder purporting to act on behalf of the corporation, (or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise), against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement, to the extent permitted by Section 7-6-6 of the Rhode Island Non-Profit Corporation Act.



**Megalith in  
Memorial Grove  
Scattering Ground**

**Stranger's Rest  
Cremation Garden**



# Officers, Trustees and Directors

## CHAIRMEN/PRESIDENTS

John J. Stimson	1847 to 1854
Richard J. Arnold	1854 to 1857
William G. Grinnell	1857 to 1858
John J. Stimson	1858 to 1860
Seth Padelford	1860 to 1876
Charles H. Parkhurst	1876 to 1879
Lucius B. Darling	1879 to 1896
Rufus Waterman	1896 to 1896
Alfred Stone	1896 to 1908
C. William Greene	1909 to 1913
Prescott O. Clarke	1913 to 1928
Fletcher S. Mason	1928 to 1931
John Hutchins Cady	1931 to 1964
William B. Farnsworth	1964 to 1964
T. Dwight Boole	1964 to 1971
Philip B. Simonds	1971 to 1982
Roger M. Freeman, Jr.	1982 to 1991
Gordon L. Parker, Jr.	1991 to 2010
Gray E. Coale	2010 to 2011
Thomas P. I. Goddard	2011 now in office

## PRESIDENTS

Martin E. Dugan, Jr.	1996 to 1999
Z. Sadie Barran	1999 to 2006
Anthony W. Hollingshead	2007 now in office

## TRUSTEES

John J. Stimson	1847 to 1858
Henry Anthony	1847 to 1858
Richard J. Arnold	1847 to 1858
Gideon L. Spencer	1847 to 1858
Benjamin White	1847 to 1854
Thomas C. Hartshorn	1847 to 1854
Nehemiah S. Draper	1848 to 1858
James Tillinghast	1854 to 1858
William T. Grinnell	1854 to 1858

## SUPERINTENDENTS

Christian F. Johnson	1847 to 1863
John Curtis	1853 to 1854
William R. Matthews	1864 to 1876
Timothy McCarthy	1876 to 1911
Daniel S. Thurber	1911 to 1932
Noel T. McCarthy	1932 to 1952
Joseph A. McCarthy	1952 to 1958
Francis H. Hamilton	1958 to 1972
James P. Black, Jr.	1972 to 1992



## SECRETARIES AND TREASURERS

Thomas C. Hartshorn	1847 to 1854
John J. Stimson	1854 to 1858
Benjamin White	1847 to 1854
Henry Anthony	1854 to 1858
Nehemiah S. Draper	1858 to 1864
Christopher R. Drowne	1864 to 1879
Christopher A. Peirce	1879 to 1888
Samuel H. Field	1888 to 1891
Charles B. Gould	1891 to 1921
Henry F. Harbach	1921 to 1947
George A. Ormiston	1948 to 1951
Everett J. Horton	1951 to 1960
Martin E. Dugan, Jr.	1960 to 1998
Patricia J. Baxter	1993 to 2004
Z. Sadie Barran	1998 to 2004
William G. Caldwell	2004 now in office
Rex B. Morris	2005 now in office

## DIRECTORS

John J. Stimson	1858 to 1860
Edward D. Pearce	1858 to 1865
Nehemiah S. Draper	1858 to 1871
Seth Padelford	1858 to 1876
James Tillinghast	1858 to 1876
Benjamin Dyer	1858 to 1862
Elisha Dyer	1860 to 1865
James Y. Smith	1862 to 1876
Christopher R. Drowne	1865 to 1876
Henry J. Angell	1865 to 1873
Thomas Brown	1872 to 1876
Gilbert A. Phillips	1896 to 1908
Rathbone Gardner	1896 to 1926
William Wanton Dunnell	1897 to 1913
Englehart C. Ostby	1903 to 1912
C. William Greene	1906 to 1913
Zechariah Chafee	1909 to 1912
Prescott O. Clarke	1909 to 1930
Edward D. Pearce	1912 to 1917
G. Alder Blumer	1912 to 1940
Lyman B. Goff	1912 to 1920
Knight C. Richmond	1913 to 1930
Edward F. Ely	1913 to 1920
Fletcher S. Mason	1914 to 1931
Henry L. Slader	1917 to 1929
Frederic H. Fuller	1920 to 1935
Edwin A. Burlingame	1920 to 1941



## DIRECTORS

Walter H. Kimball	1923 to 1923
Richard E. Lyman	1923 to 1943
Frederick W. Arnold	1926 to 1951
Harold C. Field	1929 to 1949
Charles H. Merriman	1930 to 1950
William C. Dart	1931 to 1946
John Hutchins Cady	1931 to 1964
Frederick B. Wilcox	1935 to 1965
Clarke Freeman	1940 to 1970
S. Foster Hunt	1941 to 1962
Ronald C. Green, Jr.	1943 to 1983
William B. Farnsworth	1947 to 1964
T. Dwight Boole	1949 to 1971
Howard R. Merriman	1950 to 1982
W. Easton Louttit	1951 to 1970
William T. Brightman, Jr.	1963 to 1974
Edward S. Spicer	1964 to 1973
William R. Innis	1964 to 1991
Paul Levinger	1965 to 1977
F. Remington Ballou	1970 to 1998
F. Brooks Wall	1970 to 1995
Phillip B. Simonds	1971 to 1982
Roger M. Freeman, Jr.	1973 to 1997
Gordon L. Parker, Jr.	1974 to 2010
Helen W. Raleigh	1977 to 1995
Peter B. Freeman	1982 to 2011
Howard R. Merriman, Jr.	1982 to 2012
Edward M. Watson	1983 to 1991
Frances Van Liew	1991 to 1999
Kinnaird Howland	1991 now in office
Katherine M. Sheldon	1995 to 2013
Davis C. Jencks	1995 to 1999
Joseph D. Burke	1997 to 2012
Charles T. Francis	1998 to 2010
Gray E. Coale	2000 to 2011
Thomas P. I. Goddard	2000 now in office
H. Denman Scott	2010 now in office
Thomas F. Woodhouse	2010 now in office
J. Michael Costello	2011 now in office
Mary M. Worrell	2011 now in office
Maria DeCarvalho	2012 now in office
Jane K. Langmuir	2012 now in office
David L. Hanna, Jr.	2014 now in office

Swan Point  Cemetery

585 Blackstone Boulevard, Providence, Rhode Island 02906

Telephone No. 401.272.1314

[www.swanpointcemetery.com](http://www.swanpointcemetery.com)