

# Renting a Room @ the Bayit

Small Parties, Classes, Corporate Meetings

# Introduction

This guide is intended for those making a small party with a limited religious component. For information about lifecycle events please consult our detailed guides for

- [Welcoming Your New Baby: Brit, Simchat Bat, Pidyon Habeyn, Upsherin](#)
- [Bar & Bat Mitzvahs](#)
- [Weddings: Including Engagement Parties, Aufrufs, Shabbat Kallah and Sheva Brachot.](#)

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Every week our facility hosts classes, corporate meetings, birthday parties and other celebrations. We look forward to hosting your event!

# Contact List

- Calendar, Room Reservations, Kiddush Sponsorships and Building Setup:  
Richard Langer, Executive Director: [richard@thebayit.org](mailto:richard@thebayit.org), 718-796-4730 x 104
- Ritual, Halakhah, Vision and Officiation: Shul Boxer Rieser, Clergy Liaison:  
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- Weekly Bulletin (for Mazal Tov or sponsorship wording): Susanna Kochan,  
Communications Associate: [susanna@thebayit.org](mailto:susanna@thebayit.org), 718-796-4730 x 101
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# Rooms for Rent at the Bayit

## Building Overview

Our staff takes great pride in maintaining the quality and condition of our synagogue. All areas of the building are handicap accessible via the elevator and ramps. We have several rooms suitable for hosting your event.

The following facilities are available for rent:

- **Social Hall:** The Social Hall is located in the Lower Level and can accommodate up to 330 seated guests with a buffet and dance floor. An air wall divides the room to make the space comfortable for groups of 200 or fewer.
- **Lower Level Beit Midrash:** This room is comfortable for 80-90 guests seated at tables or up to 200 seated in chairs for meetings/lectures.
- **Sanctuary:** Our beautiful Sanctuary on the main floor seats up to 500 people.
- **Lobby:** The lobby seats 50-60 people comfortably for a meal or presentation.
- **Terrace:** The Terrace is outside the Sanctuary and accessed from the Lobby. A flight of stairs leads down to our playground.
- **Playground:** The playground is not available as a stand-alone rental, but children are welcome to enjoy the space (with appropriate supervision) during events in the Social Hall or on the Terrace.
- **2<sup>nd</sup> Floor Beit Midrash:** This room has a small pantry attached and comfortably seats 50-60 people for a meal or 100 people for class/presentation.
- **3<sup>rd</sup> Floor Classrooms**
  - **Single Classrooms:** Suitable for small group meetings and classes.
  - **Double Classroom:** Large groups and birthday parties with space for kids to play and eat.

# Pricing

**Birthday or Anniversary (or any excuse for a party) Dinner:** \$10pp, \$300 minimum, \$1200 max

- Your event will take place in the best available space based on the size of your party. Options include the Left Hand Social Hall, Lower Level Beit Midrash and 2<sup>nd</sup> Floor Beit Midrash. We will do our best to assign your preferred location, subject to availability.

**Child's Birthday Party (double classroom or Terrace & Playground): \$200**

Location at host's choice (subject to availability and weather). Includes setup/cleanup time and up to two hours for the party. Entertainers or other programming needs to be approved by the office.

**Co-op/Condo Shareholders Meeting: \$200**

Includes tables, chairs and sound system setup in the Social Hall.

**Single Classroom for class or meeting:**

- **One time rental:** \$50/hour
- **Recurring classes:** \$30/hour



# General Building Policies

- **Vendors:** All vendors must be pre-approved by the shul and must provide a Certificate of Insurance before working at the Bayit. Please do not sign contracts or give a deposit until you confirm that the vendor will be able to work in the building. For Shabbat and Yom Tov events all deliveries must be made in advance.
- **Alcoholic Beverages:** It is the firm belief of synagogue leadership that meaningful and enjoyable religious and social events do not require alcoholic beverages. With limited exceptions, no alcohol may be served at Bayit functions. Alcohol may be served at private events at the hosts' discretion.
- **Environmental Impact:** Our building recycles and composts food waste whenever possible, and the Bayit uses compostable or re-usable tableware whenever possible. Hosts and their vendors are encouraged to avoid single-use plastics and to follow posted guidelines for sorting garbage.
- **Party Favors and Decorations:** Please avoid any decorations, activities or party favors that may damage the building or put an unreasonable cleanup burden on our maintenance staff. The use of silly string and confetti or attaching any decorations to the walls and/or ceilings is prohibited. Activities that involve cooking or baking, painting, candle making etc. must be approved by the shul in advance.
- **Safety & Security:** The safety of our guests and staff is a priority.
  - **Security Agent:** A security guard will be posted at the Main Entrance for the duration of your event and the cost will be added to your bill. Smaller parties (fewer than 100 people) may request that we keep the doors locked and distribute an access code to their guests.
  - **Supervising Children & Teens:** Children should be supervised and constructively engaged during your event. Children are welcome to use the playground only when properly supervised. Children and teens should not be playing in the elevator or using the stairwells as a "hang out" or play space.
  - Please ensure that equipment, tables and chairs do not block the fire exits and that there is adequate space between tables and chairs for emergency egress.
  - Vendors should consult with our facilities staff to ensure that electric equipment is plugged in to the correct outlets to spread the load to different circuits.
  - Doors must remain locked at all times. Propping doors open is strictly prohibited.