

# Congregation Or Hadash



## **BAR/BAT MITZVAH** **A FAMILY HANDBOOK**

*Revised October 2018*

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Dor L'Dor Yishbach Ma'asecha - *"From generation to generation we will declare Your greatness"*

Haverim Yekarim (Dear Friends),

Our tradition teaches us to mark our accomplishments with a ceremony at the beginning and the completion of each phase in our lives. Becoming a Bar or a Bat Mitzvah, an adult in Jewish tradition, is a very important milestone for every Jewish boy and girl and his/her family. Our Congregation joins you in the immense joy of this occasion. We are delighted and honored that you are sharing this significant moment in your lives with us.

As you move forward in this process, we hope you find joy and meaning in your preparation and celebration of this landmark in your lives. We hope that you will make this journey both a personal and congregational experience that will allow all of us to share and grow in our commitment to Judaism and love of Torah.

We look forward to joining you in this journey.

L'Shalom,

A handwritten signature in blue ink, appearing to read "Bortz Karpuj".

Rabbi Dr. Analia Bortz and Rabbi Mario Karpuj



Dear Bar & Bat Mitzvah parents,

Welcome to our Family B'nai Mitzvah workshop and the official kickoff to one of the most important, exciting, fun and nerve-wracking periods in your child's life and in that of your family.

We want you to keep in mind that we (clergy and administrative staff) are here to help make this experience truly meaningful for all concerned. We also try very hard to make this process as stress free as possible, at least insofar as the things we can control.

Please make sure to go to the Or Hadash website ([www.or-hadash.org](http://www.or-hadash.org)), under the LIFECYCLE tab, then click on Bar/Bat Mitzvah and download or print copies of our Bar/Bat Mitzvah Handbook. You will find the answers to most of the commonly asked questions contained in the handbook, as well as lots of other useful information to help you prepare for this important milestone in your child's life.

Some of the most frequently asked questions not covered in the Handbook are:

“Why is there a bar/bat mitzvah tutoring fee of \$1900?”

“Do the rabbis get that money?”

“Don't our dues cover that fee?”

Here are the answers to those questions:

- 1) Preparing a child for his or her bar or bat mitzvah is an intensive process that requires a lot of effort by your child, dedication on your part, some definite sacrifices by everyone in the family, and a significant amount of time and effort by our incredible rabbis and administrative staff.
- 2) Your synagogue dues, as you may be aware, only cover about 70% of our operating expenses. The balance of our expenses are covered by fundraising activities, fees, and donations.
  - a) Mahon Hadash tuition pays for about 60% of the school expenses. A part of the remaining 40% is subsidized by all of our members paying dues, but it is unrealistic to expect everyone without children to pay for all things school related. A portion of those uncovered Mahon Hadash expenses get paid from the \$1900 fee.

- b) NONE of the \$1900 b'nei mitzvah fee goes directly to the rabbis. If your child were being tutored privately, you would be paying that person directly and they would get to keep 100% of the fee. The rabbis love working with your children in helping them prepare for their bar or bat mitzvah service. The time they spend in tutoring your child to learn their Torah and Haftorah portions, prepare their d'var Torahs, and become proficient in the melodies and prayers of the service is covered as part of their rabbinical compensation. They do not get paid extra for this.
- c) A portion of the bar/bat mitzvah fee helps to pay for our administrative staff salaries, insurance, utilities, security, kiddushes, onegs, and holiday activities.

You will probably be getting a lot of emails from Denise as your milestone event approaches. She is very good about making sure we all stay up to speed on the little details that are necessary to keep things running smoothly. Please respond to her as quickly as possible.

B'Shalom,



Scott Allen  
Executive Director

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## BAR/BAT MITZVAH CHECK LIST

- Bar/Bat Mitzvah tutoring fee (\$1,900); half due eleven months before date, remainder due thirty days before date
- Reserve Or Hadash (if desired) for Shabbat dinner and/or Bar/Bat Mitzvah party; deposit (half rental and half security fee) due at the time of reservation, remainder due thirty days before date
- Attend B'nai Mitzvah Family Class in the Winter of the year prior to your Bar/Bat Mitzvah - Sundays from 11:00 am-12:00 pm at Or Hadash
  - Winter 2018 dates and topics
    - ◆ 1/20/2019 - What does it mean to be a Bar/Bat Mitzvah?
    - ◆ 1/27/2019 - Why and how to put on a tallit and tefillin?
    - ◆ 2/03/2019 - Why Israel now?
    - ◆ 2/10/2019 - Mitzvah project and tikkun olam
    - ◆ 2/17/2019 - Writing a D'var Torah and globalizing it
- Schedule a meeting with the Director of Education and Youth Activities in order to coordinate B'nai Mitzvah project at least eight months prior to date
- Sponsoring Kiddush is the responsibility of the B'nai Mitzvah family and is coordinated by the family. Oneg can also be sponsored by the family (or a family member) in honor of the Bar/Bat Mitzvah child. Oneg sponsorship is \$150 and Or Hadash staff will purchase and set-up the Oneg.
- Parents usher/greet during Shabbat morning services at least three times before date
- Fill out Bar/Bat Mitzvah Information Form at least four months before date (will be emailed to you and on website)
- Fill out Bar/Bat Mitzvah Honors form at least one months before date (will be emailed to you and on website)
- Verify that all vendors have submitted a Certificate of Insurance naming Congregation Or Hadash as an **additional insured** two months prior to date
- Schedule rehearsal/photographs date and time with the Rabbis at least one month before date; takes place the Thursday evening or Friday morning of simcha
- Review D'var Torah with Rabbis at least one month before the date
- Review Parent's Prayer with Rabbis at least one month before the date

## REQUIREMENTS FOR BAR AND BAT MITZVAH FAMILIES

The following requirements enable our Bar/Bat Mitzvah families to become a familiar part of the congregational community. We appreciate you honoring your commitments and obligations as your child prepares to become a Bar/Bat Mitzvah.

### **PARTICIPATION REQUIREMENTS**

**Inclusivity:** Or Hadash is an inclusive congregation that recognizes that children are individuals who may benefit from a non-traditional Bar/Bat Mitzvah. Such ceremonies may include participation in a Havdalah service, Servicio de Shabbat, or an alternate type of ceremony. On the occasion that a family chooses to have an off-site Bar/Bat Mitzvah, Congregation Or Hadash still wants to share in your simcha as a community. Therefore, we encourage such families to arrange a time for your child to be called to the Torah during a congregational service.

**Membership and Choosing a Date:** Bar/Bat Mitzvah dates at Or Hadash are reserved for families who are full members of the congregation in good standing, for a minimum of two years before the Bar/Bat Mitzvah date. Families meeting the membership requirements may request a date up to three years in advance. Please note that while we will try to honor your date request, there will be times throughout our yearly calendar that may not be available for a Bar/Bat Mitzvah. To request a date for your simcha, please contact our Rabbis.

**Enrolling in Machon Hadash:** Every non-day school child (with limited exceptions) is required to attend Or Hadash's religious school, Machon Hadash. Exceptions will be discussed with the Rabbis and Director of Education and Youth Activities.

**Participating in Tikkun Olam:** An important part of Bar/Bat Mitzvah preparation is the candidate's understanding of his or her role in the community. Or Hadash participates in many projects throughout the year to work toward Tikkun Olam, Repairing the World. We ask each child to participate in as many Tikkun Olam projects as possible. Additionally, we encourage each Bar/Bat Mitzvah child to work on an individual Mitzvah Project. Some examples of Or Hadash's Tikkun Olam projects include helping out at Bingo Night at the Breman Jewish Home and preparing and serving Sunday lunch every other month at the Sandy Springs United Methodist Church. Your child's B'nai Mitzvah project will be coordinated by our Director of Education and Youth Activities. Please contact her for your initial appointment at least eight months prior to your date.

**Participating in B'nai Mitzvah Family Class:** Every Bar/Bat Mitzvah child, and their parent(s), are required to participate in the Or Hadash B'nai Mitzvah Family Class. Our Rabbis have developed a series of Sunday morning classes that take place from 11:00 am-12:00 pm, to provide you and your child with an opportunity to meet and learn with the other families in your B'nai Mitzvah class.



**Parents as Ushers/Greeters:** Parents of Bar/Bat Mitzvah children are asked to serve as greeters for Shabbat services a minimum of three times on Friday night or Shabbat morning during the 12 months before your simcha. This will enable you to familiarize yourself with the Bar/Bat Mitzvah service, the Or Hadash community, and our minhag - custom. We encourage you and your child to attend multiple Friday and Saturday services leading up to your child's Bar/Bat Mitzvah date.

**Kiddush Sponsorship:** As members of the Or Hadash community, it is the responsibility of the Bar/Bat Mitzvah family to sponsor a Kiddush luncheon following Shabbat morning services for your guests and for the congregation. All Atlanta Kashrut Commission (AKC) certified caterers are automatically approved to serve food at Or Hadash. Non AKC caterers are welcome, but must be approved by the Rabbis first.

Please add an additional 70 congregants to a non-Machon Hadash Shabbat morning (55 adults, 15 children) or add 100 congregants to a Machon Hadash Shabbat (70 adults, 30 children). Please contact the Executive Director to confirm Shabbat attendance plans and for information concerning additional restrictions. All Kiddushes are dairy only and assigned seating is prohibited.

## **PREPARING**

Shabbat services are held on Friday evenings (6:30 pm-7:45 pm followed by Oneg -dessert) and Saturday mornings (9:15 am-12:00 pm followed by Kiddush - lunch). Services take place in the sanctuary and Kiddush in the social hall.

Customarily a Bar/Bat Mitzvah at Or Hadash includes participating in our Friday night Servicio de Shabbat and leading prayers, reading Torah and Haftarah, and presenting a D'var Torah on Shabbat morning. Bar/Bat Mitzvah preparation at Or Hadash is multi-faceted, and includes the following:

**Individual Preparation with the Rabbis:** Approximately eleven months before your simcha, your child will begin tutoring with the Rabbis to learn Torah and Haftarah trope, chanting and pronunciation, as well as common brachot, blessings. This will be your child's formal preparation for his/her Bar/Bat Mitzvah.

**Rehearsing:** Your child's final rehearsal will be held during the week of your child's simcha, and will be coordinated by the Rabbis. The rehearsal gives your child an opportunity to practice reading Torah and speaking slowly and loudly to the congregation. If you are planning to have photographs taken in the sanctuary, you may want to make arrangements to have the photographs taken at your child's final rehearsal.

**Parent(s) Words to Child:** If you would like to share a few words with your child during Shabbat morning services, it will be done during the presentation of the tallit. At this time, you may choose one of the prepared parents' prayers (see page fifteen) or write your own blessing, which must be limited to two minutes. Please be prepared to present your blessing to the Rabbis for approval at least two weeks before the date.

**Letter to Your Child:** As part of our minhag (tradition), the Rabbis suggest you write a letter to your child to mark this special lifecycle event. This letter is a very personal way to collect and articulate your thoughts to serve as a legacy for your child. Sentiment is important; you are encouraged to outline what you value most about Judaism - the traditions that guide your relationships with family and friends or the activities that distinguish your Jewish household. You could reflect on something in your Jewish background of particular interest, things that make your child special, or even the significance of your child's name. Your letter should be completed in the two weeks prior to your child's Bar/Bat Mitzvah and can be given to your child at any of the private celebrations surrounding their simcha.

**Please Note the Following:**

- All men entering the sanctuary are required to cover their heads as a sign of respect.
- Men and women being honored with an aliyah on Shabbat morning are encouraged to cover their heads and wear a tallit.
- Eating and drinking are prohibited in the sanctuary.
- Photography, videography, or audio recording are prohibited on Shabbat throughout the interior of the building.
- Electronic devices, including cell phones and pagers, must be silenced during services; not to be used at all inside the building, by anyone Jewish or otherwise, so as to foster a Shabbat friendly environment.
- Your child is participating in a religious service. Our services allow us to worship and study as a multi-generational community. We have established a PrayGround in our sanctuary for children under the age of five. This is a play area in the sanctuary where parents can sit nearby as their children play with Shabbat friendly toys and books. We know that children (and adults) sometimes need a break during services. Feel free to step outside the sanctuary in order to sooth a crying child, stretch ones' legs, enjoy a kosher snack from home, and/or have a conversation
- Our ushers/greeters are here to help us maintain a respectful worship environment, assist those who are new to our building, answer questions and the like.

## BAR/BAT MITZVAH SERVICE

It is an incredible feeling when the Bar/Bat Mitzvah date is finally here! There are a number of ways to participate with your child to make the day even more special. Most aspects of the service shall be performed by people who are Jewish. Please direct questions related to the participation requirements of a family member to the Rabbis.

**Presentation of Tallit:** The Rabbis will invite you to the Bimah for the tallit presentation. Our Rabbis do a beautiful job briefly explaining the meaning of the tallit. Again, if you would like to say a few words to your child at this time, please keep them to two minutes or less. See page fifteen for suggested blessings for parents.

**Presentation of Torah:** At the beginning of the Torah service, family members and/or friends are invited to open the Ark and Jewish parents (and grandparents) are invited to symbolically pass the Torah from generation to generation, before the Bar/Bat Mitzvah child carries the Torah through the shul, synagogue.

**Aliyot:** The Bar/Bat Mitzvah child will recite the Torah blessings for the Maftir portion, last person called to the Torah. Jewish parents are invited to recite the Torah blessings for the portion before the Maftir so that you will be on the Bimah when your child reads the blessings and Maftir portion. Two aliyot are reserved for honorees of the Rabbis' choosing; however, you may honor Jewish family and/or friends by asking them to recite the Torah blessings for the remaining aliyot. Non-Jewish family members/friends can read the Prayer for Israel and open/close the ark.

Everyone gets nervous for an aliyah, but as the saying goes "practice makes perfect". A Bar/Bat Mitzvah ceremony is a religious service and participants should treat it with respect by being prepared to do their part appropriately. Links are available on our website for honorees to practice the blessings and receive instructions on how to perform the blessings.

**Torah Readings:** Or Hadash invites parents, siblings and/or other family members to honor your child by chanting Torah. Please let the Rabbis know if you would like to read Torah as early as possible so you have plenty of time to prepare. With advance notice, the Rabbis are happy to work with you or a family member to properly prepare. Each Torah reader must present his/her portion to the Rabbis, in person or over the phone, at least two weeks before the simcha.

**Prayer for Our Country:** The Prayer for Our Country is a wonderful opportunity to honor a family member or friend who is not Jewish. While your honoree will not hold the Torah during the prayer, he/she will have an opportunity to lead the congregation in this prayer.

**Ein Kelohenu, Adon Olam:** Your child may choose friends and/or family members to help lead these songs. It's a great way to include children and conclude the service in a meaningful way.

**Candy Distributors:** It is a tradition for the congregation to toss candy at the Bar/Bat Mitzvah child when they complete the Haftarah reading. If you choose to do this, please prepare ahead of time by arranging for two or three children to distribute candy during the Haftarah reading. In order to minimize injury and keep kashrut, Or Hadash limits the candy to Sunkist Fruit Gems (www.sunkistcandy.com). This candy may be hard to find in stores, so please order ahead of time. Online you can buy this candy in bulk in 2 lb. bags or 10 lb. case; 10 lb. case includes approximately 450 individually wrapped candies.

**Kippot:** Most Or Hadash members use their own kippot on Shabbat morning. When ordering, please order enough kippot for your family and friends as well as approximately 25 extra for the Or Hadash community.

**Pamphlets:** The Or Hadashot prepared by Or Hadash staff, names each service participant and introduces the weekly Torah portion. While additional handouts are prohibited, feel free to speak to the Executive Director if you have questions.

## **FORMS**

**B'nai Mitzvah Information Form:** At least four months before your simcha, please complete the on-line B'nai Mitzvah Information form. This form enables the Or Hadash staff to be prepared to support the needs of the Bar/Bat Mitzvah family. You will find the form on our website under life cycles.

**B'nai Mitzvah Honors Form:** At least two months before your simcha, please complete the on-line B'nai Mitzvah Honors form. This form enables our Gabbai, Rabbis' assistant, to properly call up all aliyot and enable the office staff to prepare the Or Hadashot, Shabbat information sheet. When completing the form, please provide both the English and Hebrew name(s) of your honoree(s) so that our Torah service will run in a smooth and respectful manner. You will find the form on our website under life cycles.

## SANCTUARY, KIDDUSH AND FACILITY USAGE

**Sanctuary:** Our sanctuary holds approximately 350 people, using our traditional sanctuary seating. If you anticipate more than 200 guests, please communicate that in your Information Form (four months in advance) so that we can be sure to accommodate our congregants and your guests.

**Kiddush Sponsorship:** As members of the Or Hadash community, it is the responsibility of the Bar/Bat Mitzvah family to sponsor a Kiddush luncheon following Shabbat morning services for your guests and for the congregation. All Atlanta Kashrut Commission (AKC) certified caterers are automatically approved to serve food at Or Hadash. Non AKC caterers are welcome, but must be approved by the Rabbis first.

Please add an additional 70 congregants to a non-Machon Hadash Shabbat morning (55 adults, 15 children) or add 100 congregants to a Machon Hadash Shabbat (70 adults, 30 children). Please contact the Executive Director to confirm Shabbat attendance plans and for information concerning additional restrictions. All Kiddushes are dairy only and assigned seating is prohibited.

**Place Settings:** Or Hadash is an environmentally friendly environment. We encourage all families to consider eco-friendly paper goods for their simcha. Paper goods can be purchased through Or Hadash at \$1.50/set/person or they can be purchased on your own. Please let the office know if you wish to purchase paper goods through Or Hadash at least one month prior to the date.

**Kiddush Set-up:** The Or Hadash staff will coordinate the set-up of all tables based on the layout given by you and your caterer at least one month before the date (see note below). However, we do not dress the tables - i.e. put on table cloths and table decorations. Please coordinate this part of Kiddush with your caterer or party planner.

**Facility Diagram/Layout:** On pages 19-20 of this handbook you will find a facilities diagram primarily used to illustrate set-up for the social hall and courtyard. Please submit this document at least one month prior to your simcha in order to give time for our facilities staff to review the request and respond with questions or suggestions.

**Tables and Chairs:** Or Hadash owns 29 - 60" round tables. These tables seat 8-9 guests comfortably. We also own 26 - 6' rectangular tables; for buffet tables and/or seating for 6-8 guests if used as tables for a meal. We have approximately 400 folding chairs for use as well. Please note that the social hall comfortably seats 20 tables with 8-9 chairs, a buffet station and drink table. If there is a need for more tables, it is recommended to expand into the courtyard. A rented tent can easily make the courtyard adaptable to most weather conditions. The courtyard can accommodate a 30' x 40' tent (adding approximately 100 guest with a buffet station), a 30' x 50' tent (adding approximately 125 guests with a buffet station) or a 30' X 60' tent (adding approximately 140 guests with a buffet station).

**Deliveries:** All vendors must schedule deliveries in advance to arrive before 2:00 pm on the Friday before the event. Please contact the office for more information and to arrange the details of your deliveries and Kiddush.

**Linen Usage:** Or Hadash is happy to loan congregants linens, free of charge. Loaned linens require a signed linen contract and linens must be removed on the day of the simcha and laundered by the congregant within five days of the simcha. A fee of \$15.00/linen will be charged to congregants who fail to remove and launder the linens. Below are linens available for loan:

Linen Type	Color	Size	Quantity
Round	Silver	90"	25
Overlay	Purple (deep)	Square - covers most of 60" table and drapes over the edge a bit	25
Round	Royal Blue	90"	25
XL Round	White	136"	13
Round	White	120"	8
Rectangular Buffet	White	90" x 132"	9
Runner	Orange		
Crochet	White	60"	1
Round	Black	90"	26*

**Notes:**

Round 90" covers 1/2 of table legs

Round 120" is floor length

XL Round 136" drags on floor

Rectangular buffet 90" x 132" is floor length

**Additional Options for Shabbat Include:**

- Personalized Kippot/lace head coverings
- Centerpieces, flowers, and/or other decorations for the Kiddush tables
- Candy for tossing during services

**\*Renterpieces can be ordered from Jewish Family and Career Services (JF&CS) to be used for centerpieces on tables.** Funds generated help support the JF&CS Kosher Food Pantry, Meals on Wheels, emergency rent or utility payments, emergency medications, indigent burials and many other services. Visit [www.jfcsatl.org/donate/renterpieces](http://www.jfcsatl.org/donate/renterpieces) for more information.

**Please note that decorations of any kind, including flowers, baskets, or Renterpieces are prohibited from being used in the sanctuary.**

**Gratuities:** By now, you have probably met our excellent facilities staff. They do all the behind the scenes work for our congregation, and will help make sure we are “physically” ready for your simcha. In addition to setting up the chairs for services, they prepare the Siddurim and Chumashim, the tables and chairs for Kiddush, and many other things that help our services run smoothly. Please be sure to thank them, and if you would like to give them gratuities, please do so before Friday night services begin.

## BUILDING USAGE

In addition to using the social hall for the Kiddush Saturday morning, you can reserve the building for a Friday night dinner after Servicio de Shabbat and/or use our social hall for your celebration Saturday evening. As we offer Oneg for the congregation after Servicio de Shabbat, the Bar/Bat Mitzvah family is not obligated to invite the congregation to their Friday night dinner.

Below are a few requirements for all use of the facility, including for your Kiddush.

- The guidelines set in the Or Hadash Kashrut policy must be followed by all caterers and anyone bringing in or preparing food.
- We must have a Certificate of Insurance, listing Congregation Or Hadash as an Additional Insured, on file for all vendors (caterer, decorator, party planner, etc.).
- All caterers are required to submit a \$500 cleaning/damage deposit or have a credit card on file. If you are not using a caterer, this will be provided by the Bar/Bat Mitzvah family.
- We must have a signed copy of the Vendors Hold Harmless Statement for each vendor.
- We must have a signed copy of the Facilities Rental Agreement for every event, excluding Saturday morning Kiddush.
- The Or Hadash House Rules listed in the House Rules Manual must be followed by all members, vendors, and guests.
- A copy of the vendor's liquor license is needed if any alcohol will be served.

**Pricing and Rental of Space:** Rental fees require that half be paid at the time of reservation and the remaining amount be paid thirty days before the date. You will find a more detailed description of the building specifications on page eighteen of this handbook.

- Shabbat Dinner Social Hall - \$200 (up to 2 hrs)
- Post B'nai Mitzvah Social Hall - \$600 (up to 4 hrs, additional costs after 4 hrs)
- Post B'nai Mitzvah Social Hall & Courtyard - \$900 (up to 4 hrs, additional costs after 4 hrs)

**Security:** The City of Sandy Springs charges \$50 per hour per officer. Security is required for any event with children in attendance that is **outside** the time of Or Hadash services or other events at the discretion of the House Committee or the Executive Director. Officers for Friday night services and Saturday morning Kiddush are provided by Or Hadash. Minimum of two hours is required for Shabbat dinner and four hours for a party. Standard protocol is:

- 1 officer required for event with 1-150 people
- 2 officers required for event with 160 plus people

The Kashrut Policy, House Rules, and Facilities Rental Agreement are available upon request. All will be sent to family once a request to the use the facility has been made. Please contact the Executive Director with any rental requests or questions. With a deposit, Or Hadash members in good standing can reserve space up to 1 year in advance of the event.

## SUGGESTED BLESSINGS FOR PARENTS

The prayers below are examples of parent blessing that you may use at the time of the tallit presentation.

1. *Lord our G-d, author of life and source of all blessings; gratefully we thank you for the privilege of seeing our son/ daughter become a Bar/ Bat Mitzvah.*

*On this day, cherished dreams and hopes are fulfilled. On this day, new dreams and new hopes are born.*

*We pray that Your protecting and loving care will accompany our child wherever he/she goes and in all that, he/she does. Help him/her to become all that he/she is capable of being. Give him/her strength to do all the good things within his/her reach. Keep him/her loyal to the best that he/she has been shown, and to the noblest Jewish teachings he has learned.*

*May his/her deeds find favor in the eyes of others and be worthy of Your blessings at all times. Amen*

2. On this Shabbat when our daughter/son becomes a Bat/Bar Mitzvah, we have come with her/him and our loved ones to join in worship and to offer our prayer of thanksgiving.

We are grateful, O G-d, for the privilege of passing along the gift of life, which you gave us, thus sharing with You in the miracle of Creation. We are grateful for the thirteen years of nurturing this life, for the unnumbered joys and challenges, which these years have brought us.

Bless our child, O G-d; watch over her/him, protect her/him, guide her/him. Help her/him to continue to grow in body and mind, in soul and character. Keep her/him loyal to our people and to the teachings of our Torah. May her/his life be rich and rewarding. May all her/his deeds bring pride to us, honor to the House of Israel, and glory to Your name. Amen

3. *With gladness and thanksgiving we offer our prayers, as our son/daughter becomes a Bar/ Bat Mitzvah.*

*We give thanks for the wondrous privilege of seeing our son/daughter grow day by day, week by week, year by year. For the health and strength You have given him/her, for the mind and spirit with which You endowed him/her, for his ability to elicit and return love-for all these precious gifts, we offer thanks.*

*Watch over him/her, O G-d, on this special day and every day. Grant him/her a growing understanding of the significance of this occasion, and a deepening loyalty to all that it represents. May the teachings of our heritage guide him/her throughout life; and may he/she lead a life worthy of Your blessings. Amen*



## HONORING THE OCCASION

**Presentations to Your Child:** Every Bar and Bat Mitzvah child is presented with special gift by the congregation. One of the Rabbis or an officer of Or Hadash usually makes this presentation to your child. She/he will contact you during the month before your service to discuss details. If you have a special relationship with an Or Hadash Board Member and would like that member to make this presentation, please tell the President so she/he can make arrangements with the Board Member.

There are many ways to honor your Bar/Bat Mitzvah child and enhance our Or Hadash community. Some suggestions include:

- Purchasing items needed by our growing congregation, either as a group or an individual family (please get approval by Executive Director prior to purchase).
- Contributing to an Or Hadash fund to honor the occasion:

Building Fund	Kiddush Fund
Chesed Fund	Tikkun Olam Fund
Education and Youth Programs Fund	Rabbis' Discretionary Fund
General Fund	Prayer Book Fund
- Making commitments to serve on committees or as a regular Or Hadash volunteer helping to keep our community strong and available to our congregants.

In addition to supporting Or Hadash, opportunities to honor your Bar/Bat Mitzvah include:

- Purchasing an Israel Bond in honor of your child. Buying Israel Bonds help strengthens Jewish Identity and builds Israel's economy for future growth. Contact the local Israel Bond office (404-817-3500) for more information.
- Purchasing a life membership for your child in one or more of the national Jewish organizations, such as Hadassah or Brandeis.
- Planting trees in Israel through the Jewish National Fund.
- Sending an announcement of your simcha to *The Atlanta Jewish Times*. If you subscribe to the *Atlanta Jewish Times*, announcements are free. If you are not a subscriber, there is a fee of \$54 required for placement of lifecycles announcements. Please visit their website ([atljewishtimes.com](http://atljewishtimes.com)) for submission information.

For more information about congregational needs or ways you might choose to honor your child's Bar/Bat Mitzvah, please contact the Executive Director. To make a donation, you may mail in a check or donate on-line through our website: <http://www.or-hadash.org/#!/about-us/donate>.

## KOSHER CATERER LIST

<b>Avenue K Catering</b> 770.578.1110	<b>For All Occasions Catering</b> 404.953.8157	<b>*Chai Peking</b> 404.327.7810
<b>*Pita Palace</b> 404.781.7482	<b>A Kosher Touch</b> 678.447.2085	<b>Bijan Catering</b> 770.457.4578
<b>The Kosher Gourmet</b> 404.636.1114	<b>Annette Marcus Catering</b> 404.847.9629	<b>Julie's Kosher Catering</b> 678.974.2930
<b>Signature Kosher Catering</b> 678.361.6761	<b>*Pita Grille</b> 404.500.4330	<b>Lison Spiegelman</b> 404.822.5779
<b>Dolce Catering &amp; Bakery</b> 770.451.3065	<b>Alex Catering</b> 404.786.8133	<b>*Fuego Mundo</b> 404.256.4330
<b>Chef Cary's Cuisine</b> 770.429.0060	<b>Yum! (Ande Baron)</b> 678.592.1783	<b>Leave It...To Me!</b> 470.423.8268

## KOSHER RESTAURANTS

<b>Broadway Café</b> 404.329.0888	<b>*Fuego Mundo</b> 404.256.4330	<b>Pita Grille</b> 404.500.4330
<b>*Chai Peking</b> 404.327.7810	<b>*Pita Palace</b> 404.781.7482	

## HOTELS AND HALLS OFFERING KOSHER FACILITIES

<b>Atlanta Marriott Perimeter Center</b> 246 Perimeter Center Pkwy, NE Atlanta, GA 30346 770.394.6500	<b>Heritage Hall</b> 1855 Lavista Rd, NE Atlanta, GA 30329 678.244.6656
<b>Intercontinental Buckhead Hotel</b> 3315 Peachtree Rd, NE Atlanta, GA 30326 404.946.9000	<b>Grand Hyatt Atlanta</b> 3300 Peachtree Rd, NE Atlanta, GA 30305 404.364.3889
<b>The Georgia Aquarium</b> 225 Baker St, NE Atlanta, GA 30313 404.581.4125	<b>Westin Atlanta North at Perimeter</b> 7 Concourse Pkwy, NE Atlanta, GA 30328 770.395.3937

*\*These caterers are meat only and cannot be used for Kiddush lunch.*



**Congregation Or Hadash Facilities Rental Sq. Footage, Usage Fees, Damage Deposits and Security Fees**

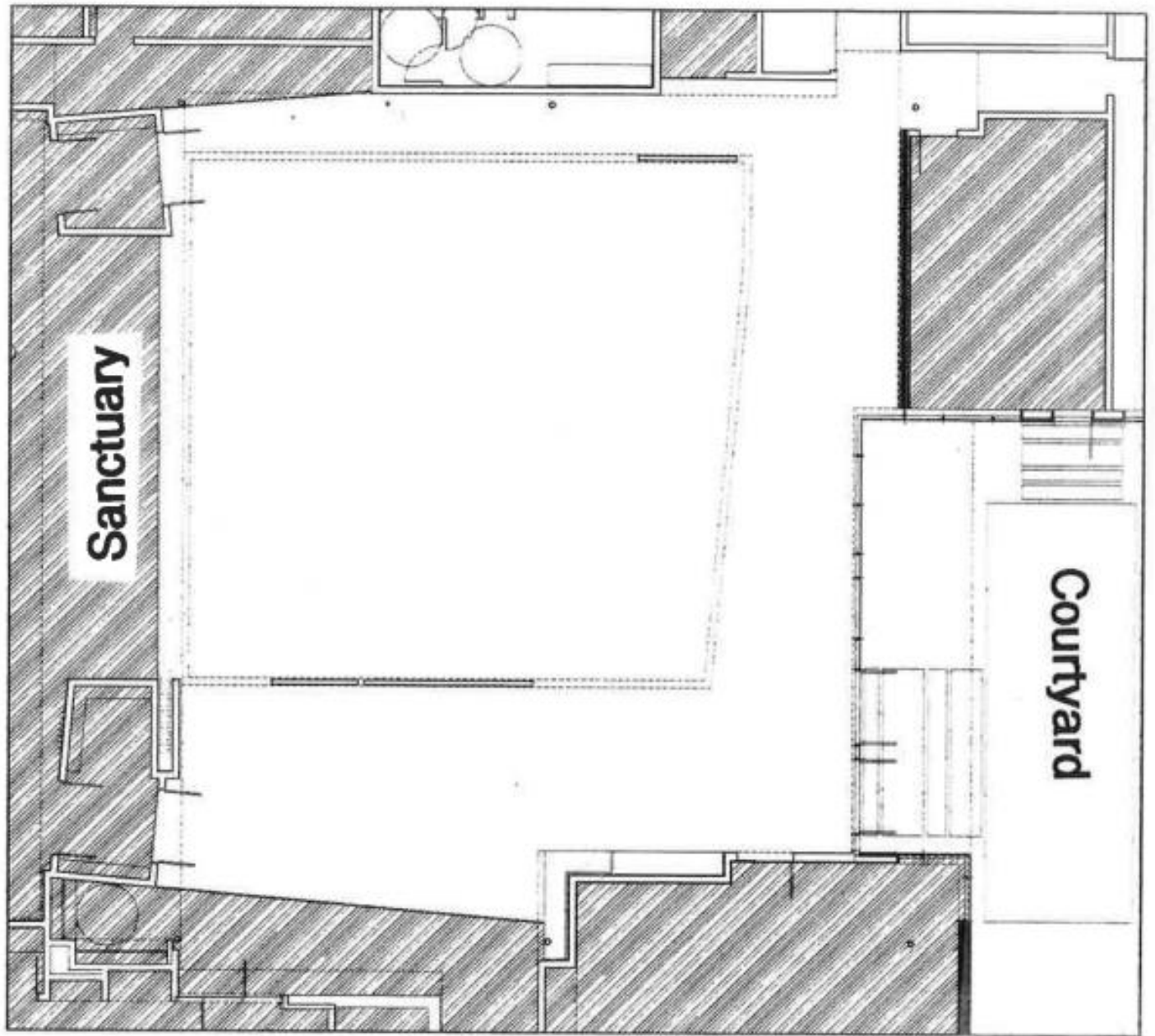
----- **Number of Persons** -----

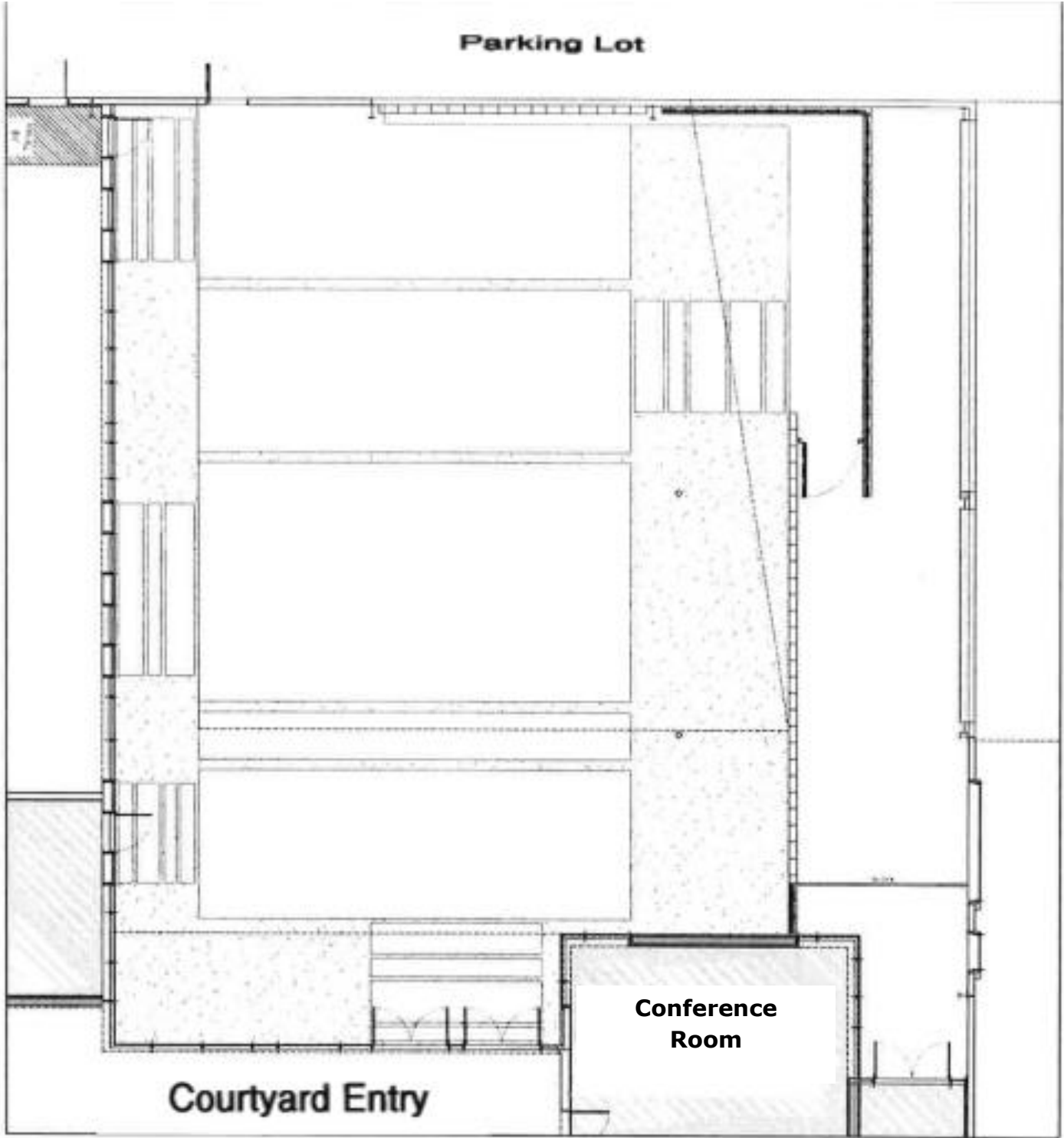
Facility	Sq. Footage	Reception Event standing, No Seating	Seated Dinner Event	Meeting w/ Theatre Style Seating	Meeting w/ Seating Around Conf Table
Sanctuary	4009	NA	NA	340 - 400	NA
Social Hall	2727	400	168	300 - 350	NA
Conference Room	680	NA	30	49	30
Classrooms:					
room 152 and 153	340			20	17
room 151, 155 and 156	380/384			25	19
room 154	460			30	23
Outdoor Courtyard (Usable space)	2240	300	180	145	NA

Facility	Use of Kitchen	Rental Times	Usage Fee	
			Member/Non-profit	Non-member
Sanctuary	No	2 hour min.	\$150/hr.	\$300/hr.
Social Hall	Yes	Up to 4 hours*	\$600	\$1,000
Outdoor Courtyard	Yes	Up to 4 hours*	\$500	\$800
Social Hall, Courtyard	Yes	Up to 4 hours*	\$900	\$1,500
Sanctuary, S Hall, Courtyrd	Yes	Up to 4 hours*	\$1,000	\$1,700
Shabbat Dinner	Yes	2 hours	\$200	NA
Conference Room			\$40/hr.	\$60/hr.
Classroom (each of 6) ... but, not currently available			\$30/hr.	\$45/hr.

\*Hourly fee after 4 hours: **Social Hall**, Member or Non-Profit **\$125/hr** and Non-member **\$225/hr**  
**Outdoor Courtyard**, Member or Non-Profit **\$100/hr** and Non-member **\$175/hr**  
**Social Hall & Outdoor Courtyard**, Member or Non-Profit **\$200/hr** and Non-member **\$350/hr**

Sanctuary, Social Hall, Courtyard fees above are reduced by 25% if rental date is other than Saturday, Sunday or Holiday





## PRAYER FOR OUR COUNTRY

### *Alternative Prayer for Our Country*

Our God and God of our ancestors, grant to our country the will and wherewithal to fulfill its calling to justice, liberty, and equality.

May each of us fulfill our responsibilities of citizenship with care, generosity, and gratitude, ever conscious of the extraordinary blessing of freedom, ever mindful of our duties to one another. Bless those who volunteer to labor on behalf of us all; may they find the strength and courage to complete their tasks and fulfill their dreams.

May our judges, elected leaders, and all who hold public office exercise their responsibilities with wisdom, fairness, and justice for all. Fill them with love and kindness, and bless them that they may walk with integrity on the paths of peace and righteousness.

Creator and protector of all, watch over our armed forces and all those entrusted with our safety, as they daily put their lives at risk to protect us and our freedoms. Be with them in times of danger; give them courage to act with honor and dignity, as well as insight to do what is right in Your eyes.

Fill us all with the gifts of love and courage, that we may create a world that reflects Your glory. May we each respond to the charge of Your prophet, "For what does Adonai demand of You—but to act justly, to love kindness, and to walk humbly with Your God" (Micah 6:8). May the one who brings peace on high bring peace and prosperity to our world and keep us in safety. And let us say: *Amen*.

### *A Prayer for the Renewal of Creation*

Master of the universe, in whose hand is the breath of all life and the soul of every person, grant us the gift of Shabbat, a day of rest from all our labors. With all of our senses may we perceive the glory of Your works. Fill us with Your goodness, that we may attest to Your great deeds. Strengthen us to become Your faithful partners, preserving the world for the sake of future generations. ► ADONAI our God and God of our ancestors, may it be Your will to renew Your blessing of the world in our day, as You have done from the beginning of time.

### *A Prayer for Our Country*

Our God and God of our ancestors, with mercy accept our prayer on behalf of our country and its government. Pour out Your blessing upon this land, upon its inhabitants, upon its leaders, its judges, officers, and officials, who faithfully devote themselves to the needs of the public. Help them understand the rules of justice You have decreed, so that peace and security, happiness and freedom, will never depart from our land.

ADONAI, God whose spirit is in all creatures, we pray that Your spirit be awakened within all the inhabitants of our land. Uproot from our hearts hatred and malice, jealousy and strife. Plant love and companionship, peace and friendship, among the many peoples and faiths who dwell in our nation. Grant us the knowledge to judge justly, the wisdom to act with compassion, and the understanding and courage to root out poverty from our land.

May it be Your will that our land be a blessing to all who dwell on earth, and may You cause all peoples to dwell in friendship and freedom. Speedily fulfill the vision of Your prophets: "Nation shall not lift up sword against nation, neither shall they learn war anymore." "For all of them, from the least of them to the greatest, shall know Me." And let us say: *Amen*.

# PRAYER FOR THE STATE OF ISRAEL

## A Prayer for the State of Israel

רבונו של עולם, קבל  
נא ברחמים וברחון  
את תפלותינו בעד  
מדינת ישראל

Sovereign of the universe, accept in lovingkindness and with favor our prayers for the State of Israel, her government, and all who dwell within her boundaries and under her authority. Open our eyes and our hearts to the wonder of Israel, and strengthen our faith in Your power to work redemption in every human soul. Grant us also the fortitude to keep ever before us those ideals upon which the State of Israel was founded. Grant courage, wisdom, and strength to those entrusted with guiding Israel's destiny to do Your will. Be with those on whose shoulders Israel's safety depends and defend them from all harm. Spread over Israel and all the world Your shelter of peace, and may the vision of Your prophet soon be fulfilled: "Nation shall not lift up sword against nation, neither shall they learn war anymore" (Isaiah 2:4).

לא ישא גוי אל גוי חרב  
ולא ילמדו עוד מלחמה.

## A Prayer for the State of Israel

*Avinu she-ba-shamayim*, stronghold and redeemer of the people Israel: Bless the State of Israel, [that it may be] the beginning of our redemption. Shield it with Your love; spread over it the shelter of Your peace. Guide its leaders and advisors with Your light and Your truth. Help them with Your good counsel. Strengthen the hands of those who defend our holy land. Deliver them; crown their efforts with triumph. Bless the land with peace and its inhabitants with lasting joy. And let us say: *Amen*.

## A Prayer for Peace

May we see the day when war and bloodshed cease, when a great peace will embrace the whole world.

*Then nation will not threaten nation,  
and the human family will not again know war.*

For all who live on earth shall realize we have not come into being to hate or to destroy. We have come into being to praise, to labor, and to love.

*Compassionate God, bless the leaders of all nations  
with the power of compassion.*

Fulfill the promise conveyed in Scripture:

I will bring peace to the land,  
and you shall lie down and no one shall terrify you.

*I will rid the land of vicious beasts  
and it shall not be ravaged by war.*

Let justice and righteousness flow like a mighty stream.  
Let God's peace fill the earth as the waters fill the sea.  
And let us say: *Amen*.

## תפלה לשלום מדינת ישראל

אבינו שבשמים, צור ישראל וגואלו, ברח את מדינת  
ישראל [שתהא] ראשית צמיחת גאולתנו. הגן עליה  
באברת חסדך ופרש עליה ספת שלומך, ושלה אורך  
ואמתך לראשיה שריה ויועציה, ותקנם בעצה טובה  
מלפניה. חזק את ידי מגני ארץ קדשנו, והנחילם  
אלהינו ישועה, ועטרת נצחון תעטרום. ונתת שלום  
בארץ ושמחת עולם ליושביה, ונאמר: אמן.

**PRAYER FOR THE STATE OF ISRAEL.** Upon Israel's independence in 1948, many prayers were circulated for the well-being of the new state. This one was composed by Israel's chief rabbi and was then slightly edited by the writer S.Y. Agnon.

**THAT IT MAY BE** שְׁתֵּהא. This Hebrew word was added by the Chief Rabbi of England, Immanuel Jakobowitz.