**If you have a question: Whom Do You Contact?**

**Beryl Saltman** will be your primary contact for *B’nai Mitzvah* matters. If you have specific questions, please call us at your convenience and the following staff will be delighted to assist you. Please do not hesitate to call the synagogue at 202.362.4433 and ask for:

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| **Oversight of B’nai Mitzvah Program**  | **Cantor Arianne Brown, ext. 114** **cantor.brown@adasisrael.org**  |
| **Questions regarding Religious Education**  | **Rabbi Kerrith Solomon, ext. 117**  **rabbi.solomon@adasisrael.org** |
| **Bar/Bat Mitzvah Date Scheduling** | **Beryl Saltman, ext. 121****beryl.saltman@adasisrael.org** |
| **Scheduling Lessons with Tutors** | **Hazzan Rachel Goldsmith, ext. 141** **hazzan.goldsmith@adasisrael.org** **Naomi Malka, ext. 142 or**  **Cell: 202-841-8776** **naomi.malka@adasisrael.org**  |
| **Scheduling Appointments with Cantor Brown** | **Emma Rosenthal, ext. 147****emma.rosenthal@adasisrael.org** |
| **Aliyot, Torah Readings and Honors** | **Hazzan Rachel Goldsmith, ext. 141** |
| **Receptions, Room Reservations, Kiddush and Catering** | **Gail Mattison, ext. 144** **gail.mattison@adasisrael.org**  |
| **Billing Questions** | **Chloe Chemia, ext. 145 *OR*****Rita Nicholls, ext. 132** |
| **Bar/Bat Mitzvah photo & bio for Chronicle** | **Beryl Saltman, ext. 121** |
| **Mikvah information/Scheduling B’nai Mitzvah Immersions** | **Naomi Malka, ext. 142** |
| **Scheduling your Photographer**  | **Melissa Adler, ext. 146**  **melissa.adler@adasisrael.org**  |
| **Adas Israel Sisterhood Gift Shop**  | **202-364-2888**  |
| **Unresolved Issues / All other questions** | **Rabbi Lauren Holtzblatt, ext. 154****Rabbi Aaron Alexander, ext. 122****Cantor Arianne Brown, ext. 144** |

 ***Updated Nov. 2018***